



MEETING NOTICE AND AGENDA

WCCTAC Technical Advisory Committee (TAC)

Thursday, January 15th, 2009

**** TIME: 9:00 AM TO 9:55 AM ****

**LOCATION: CITY COUNCIL CHAMBERS,
CITY OF SAN PABLO
13831 SAN PABLO AVENUE (AT CHURCH LANE)
Accessible by AC Transit Line 72 or 72R**

***Additional Parking is available in the City lot two blocks
south of City Hall at 13685 San Pablo Avenue***

- *In compliance with the Americans With Disabilities Act of 1990, if you need special assistance in order to participate in the WCCTAC TAC meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Nancy Cuneo at 510.215.3035 or John Rudolph at 510.215.3042 at least 48 hours prior to the meeting so that your request can be handled.*
- *If you have special transportation requirements and would like to attend the meeting, please call WCCTAC (see phone numbers above) at least 48 hours in advance to make arrangements.*
- *Please refrain from wearing scented products to the meeting as there may be attendees susceptible to environmental illnesses.*
- *Please turn off all cellular phones and pagers during the meeting.*
- *A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.*

1. Welcome and Self-Introductions – John Rudolph, Chair

2. Public Comment -- At this time, the public is welcome to address the TAC on any item which does not otherwise appear on the agenda. Please fill out a speaker card. Comments are limited to three minutes per speaker. Speakers shall follow the rules of common courtesy and decorum.

3. Sign-In Sheet and Meeting Summary from the December 11th 2008 Meeting – ATTACHMENT -- The sign-in sheet and meeting summary from the December 11th 2008 meeting are attached.

4. Transportation Demand Management (TDM) Annual Plan – 15 minutes

WCCTAC staff will present its annual TDM plan for FY 2009/10 for the TAC's review and comment. *(Linda Young, WCCTAC – Attachments – Discussion)*

El Cerrito

Hercules

Pinole

Richmond

San Pablo

Contra Costa
County

AC Transit

BART

WestCAT

5. West County Federal Earmark Requests – 15 minutes

The TAC will discuss the process for submitting projects for earmark consideration in the next reauthorization of the federal transportation bill. The current bill, SAFETEA-LU, expires September 30th 2009. Project proposals are due to CCTA by January 30, 2009. (*Christina Atienza, WCCTAC – Attachments – Discussion*)

6. Draft 2009 Work Plan – 10 minutes

The TAC will discuss the draft Work Plan for 2009. (*Christina Atienza, WCCTAC – Attachments – Discussion*)

7. Contra Costa Transportation for Livable Communities Program – 10 minutes

CCTA has initiated program development. The attached staff report from the November 2008 meeting of the CCTA Planning Committee provides a summary of program requirements, expected funding, and proposed schedule. (*Joanna Pallock, WCCTAC – Attachments – Information*)

8. Project Updates/Announcements – 5 minutes

- a. I-80 ICM TAC January 15th at 10:00 am, 13831 San Pablo Avenue - Attachment
- b. Street WISE / West Contra Costa Safe Routes To School
- c. Action Plan – Communication between WCCTAC and TRANSPAC – Attachments
- d. Revised Schedule for I-80 Hilltop Drive Bridge Replacement Project - Attachment
- e. Caltrans Transportation Planning Grants – Application deadline April 1, 2009 – Attachment

9. Other business

NOTE: The I-80 ICM TAC will meet in San Pablo Council Chambers at 10:00 am, immediately after the WCCTAC-TAC.

**Next WCCTAC-TAC meetings: February 12th, 2009, 9:00 am
March 12th, 2009, 9:00 am**

**Next I-80 ICM TAC meetings: February 12th, 2009, 10:00 am
March 12th, 2009, 10:00 am**

**Next WCCTAC Board meetings: January 30th, 2009, 7:30 am
February 27th, 2009, 7:30 am**

**WCCTAC • TAC • MEETING
SIGN-IN SHEET - Voluntary - December 11th, 2008**

<u>NAME</u>	<u>REPRESENTING</u>	<u>PHONE #</u>	<u>EMAIL</u>
John Fleming	ACCA	(510) 350-2172	john.fleming@accacounty.ca.gov
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Lisa Harmon	HERCULES	()	
MaH Kelly	CCTA	(925) 256-4730	mkelly@ccta.net
John R. Jick	WCCTAC	(510) 215 3012	johnr@ci.san-pablo.ca.us
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STEVE GOETZ	CONTRA COSTA CO	(925) 335-1240	sgoetz@cd.cccounty.us
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Joanna Fallock	WCCTAC	(510) 215 3053	joanna@ci.san-pablo.ca.us
Nathan Landau	AC TRANSIT	(510) 891-4792	landau@actransit.org
Yvette Ortiz	El Cerrito	(510) 215 4345	yortiz@ci.el-cerrito.ca.us
Adele Ho	San Pablo Contra Costa	(510) 215 3068	adeleh@ci.san-pablo.ca.us
Sharon Ladner-Beasley	HEALTH SVCS.	(925) 813-6813	sladner-beasley@hisd.cccounty.us
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Jeff Seeger	MTC	(510) 817-5718	JSeeger@mtc.ca.gov
Linda Youngs	WCCTAC / 511 Contra Costa	(510) 215-3008	linday@ci.san-pablo.ca.us
STEVE WATSON	HERCULES	510.759.0233	slawton@ci.hercules.ca.us



TO: WCCTAC-TAC

DATE: December 15, 2008

FR: John Rudolph

RE: Summary of December 11th WCCTAC-TAC Meeting

1. Federal Stimulus Package and Prospective Project Earmarks for Federal Reauthorization Act Legislation: Matt Kelly and Hisham Noemi, CCTA, presented information pertaining to (a) the unknown but anticipated federal stimulus package and (b) potential earmarks in the federal transportation reauthorization act. TAC members were requested to (1) review the list of Contra Costa County projects compiled by CCTA, which could be used as a basis for developing recommendations for the stimulus package; and (2) submit to CCTA by January 5th 2009 a list of potential candidate projects for federal earmarks. The TAC discussed that submittal of candidate earmark projects to CCTA for prioritization is a new process, and some members expressed concern over how this would tie in to their own agency's efforts. Despite the uncertainty of the process, WCCTAC staff encouraged West County agencies to submit their projects by the deadline to ensure that they become part of the upcoming discussions. Hisham indicated that the Excel spreadsheet CCTA is asking local jurisdictions to use in submitting earmark requests is due to CCTA by January 5th 2009 (attention Jack Hall, jhall@ccta.net, 925.256.4743).

2. Hercules New Town Center: Steve Lawton, Hercules, provided an update. The TAC briefly discussed the need to ensure that EIRs are not only consistent with CEQA but also with the Growth Management Program and West County Action Plan.

3. San Pablo Dam Road / I-80 Interchange Project: Hisham Noemi presented an overview and status update, including a description of problems, treatments, and alternatives.

4. Interstate 80 Integrated Corridor Mobility Project: Staff noted that the agenda for the I-80 ICM TAC was included in the WCCTAC-TAC packet.

5. Street WISE / West Contra Costa Safe Routes To School: Shannon Ladner-Beasley, Contra Costa Health Services Department, presented an update. A kick-off meeting of the West County SRTS Coalition will be held in West County on the morning of February 25th 2009 at a time and location to be specified soon.

6. Postponed: Several updates were postponed until a future TAC meeting: these include the I-80 ICM Project, potential changes to the Growth Management Program, and a review of MTC's "Cost to Sustain Traffic Operations Systems" Project.

The next **regular WCCTAC-TAC meeting** will be: Thursday January 15th at 9:00 am



TO: WCCTAC-TAC

DATE: January 8, 2009

FR: Linda Young

RE: Proposed FY 2009/20 West County TDM Program

This memo presents for the TAC's review a draft outline of the Transportation Demand Management (TDM) Programs for FY 2009/10. The proposed plan will form the basis for the TDM funding application that is due to the Bay Area Air Quality Management District in February. Comments are due by January 21, 2009.

Background

The Measure J Expenditure Plan spells out the activities of the Commute Alternatives Program: "*This program will provide and promote alternatives to commuting in single occupant vehicles, including carpools, vanpools and transit.*" Eligible types of projects include the formation a regional TDM Program, which in Contra Costa County is known as **511 Contra Costa**. 511 Contra Costa provides marketing and public outreach to commuters, businesses and residents of Contra Costa County since its inception in 1997. 511 Contra Costa is involved in the process to monitor AB 32 and SB375 as well.

511 Contra Costa operates under guidance of CCTA, with primary funding provided through a Bay Area Air Quality Management – Transportation for Clean Air (TFCA) grant. Additional funding is also provided under Measure J Commute Alternatives and through CMAQ. 511 Contra Costa includes four countywide incentive programs, the conduct of which is divided among the four Regional Transportation Planning Committees (RTPCs) as follows:

- Countywide Transit Incentive – operated by TRANSPAC
- Countywide Carpool Incentive – operated by TRANSPLAN
- Countywide Vanpool Incentive – operated by SWAT
- Countywide Guaranteed Ride Home (GRH) Program – operated by WCCTAC

In addition to the Countywide GRH Program, WCCTAC also provides exclusively to West County a Commute Incentive Program and an Employer Outreach Program.

Proposed FY 2009/10 Plan

The proposed plan for each of the programs is provided in detail in the attachments. The program highlights and changes for FY 2009/10 include:

- West Contra Costa Commute Incentive Program (formerly I-80 Plus Commute Incentive Program) – This year the program will concentrate on residential,

employment site and school transit programs. TRANSPAC will provide Countywide Transit Incentives to commuters who travel to, from or through Contra Costa County.

- West Contra Costa Employer Outreach Program – This year the program will add an element to encourage increased use of bicycles for commuters to business locations in West County. The program will highlight the excellent bike trails in the region including the Bay Trail and Ohlone Greenway.
- Countywide Guaranteed Ride Home Program – This year staff will explore new ways to market the program and encourage participation.

Next Steps

Questions and comments may be directed to me at (510) 215-3008 or by e-mail at linday@ci.san-pablo.ca.us.

A final draft of the FY 2009/10 WCCTAC TDM Program will be submitted to the WCCTAC Board for approval at their January 30, 2009. Upon approval, staff will prepare the FY 2009/10 WCCTAC TDM funding application for submittal to CCTA.

511 CONTRA COSTA COMMUTE ALTERNATIVE PROGRAMS

DRAFT FY 2009/2010

Project Title: West Contra Costa Commute Incentive Program

TFCA \$ Allocated: TBD

Total Project Cost: TBD

Other Funding: Measure J Commute Alternatives

Project Description:

The I-80 Plus Commute Incentive Program targets the most congested freeway corridor in the Bay Area (and two other related corridors in West Contra Costa County). The program provides residents, commuters and students who travel to, from or through the West Contra Costa region the following:

A. Residential

1. Targeted zip code mailings to residents in West Contra Costa. In coordination with the local transit agencies, information notices will be designed, printed, and mailed which will detail transit and transportation services, as well as *511* and *511 Contra Costa* information. Mailings will include phone numbers and website addresses for additional information and a return postcard to enter into a monthly drawing for a transit pass.

B. Commute Incentive Program

1. Coordination with Solano and Alameda Counties – Staff will work with the rideshare agencies in Solano and Alameda Counties to promote Express Bus, train, and/or ferry service. The goal is to remove longer one-way drive alone trips, and thereby improve air quality and congestion in the I-80 corridor.
2. Coordination with Transit Agencies – Staff will work with the transit agencies to develop incentive campaigns such as: a “buy one, get one free” promotion, a monthly/daily pass promotion, and incentives for special events such as “Spare the Air” days.
3. Promotion of Park & Ride Lot/Transit Hub Program in West Contra Costa – Locations: I-80 Willow Avenue Park & Ride Lots; the Richmond Parkway Transit Center; the Hilltop Drive Park & Ride Lot; the San Pablo Avenue Park & Ride Lot; Hercules Park & Ride Lot and other locations as they become available. The program will include: display of park & ride lot, transit hub, and transit transfer information for commuters; and informational events at the noted locations to announce available parking spaces, transit services, and other amenities.
4. West County Transportation Center. The West County Transportation Center is a one-stop transit and transportation resource center for all of West Contra Costa. Information will be provided to the WCTC for distribution to the Center’s visitors, as well as support for bus/BART rider orientation, additional language service (i.e. Spanish) and mentoring programs.

C. School Access Projects (K thru 12th Grade)

1. Student Transit Program. Staff will work with the West Contra Costa Unified and John Swett School Districts (as well as the private and charter schools) to encourage congestion relief at schools by providing access to ridematching and student carpool programs. The program will provide information on local transit lines, schedules and incentives to encourage carpool and transit use by students.
2. Street Smarts/Street WISE Program Participation. Encourage schools and school districts to adopt the Street Smarts/Street WISE program for safe biking and walking to school.
3. Library/Literacy/After School Program. Encourage middle and high school students (to age 17) to access after school programs and libraries via public transit by offering a commute incentive. The goal of the program is to increase transit use by the youths and encourage parents/families not to drive students to all activities.

D. Contra Costa College Transit Pass Program

1. Staff will coordinate with College representatives and the local transit agencies to design a "College Transit Pass Program" to encourage students not drive alone to the campus in West Contra Costa. The contribution of 511 Contra Costa will be incentive funds for the pass program.

E. Web Based Program Registration and Data Gathering Process

1. Staff will investigate Web Based programs for project fulfillment, registration and other activities to enhance the effectiveness of the project.

Project Title: West Contra Costa Employer Outreach Program

TFCA Funds Allocated: TBD

Total Project Cost: TBD

Other Funding: Measure J Commute Alternatives/MTC CMAQ

Project Description:

The West Contra Costa Employer Based Trip Reduction Program encourages employees to utilize a commute alternative to reach the work place through various promotions, incentives and information services.

- A. New Employee Assistance Packets. Distribute new employee packets to worksites with trip planning, transit, and transportation information; as well as an application forms for the Countywide 511 Contra Costa incentives. The Countywide incentives, as described in the packets, will inspire commuters to try new modes of travel to work. Provide customized zip code maps to identify the origin of commuters and to encourage carpool and vanpool formation. Coordinate “pooled” employment sites to increase the number of potential ride matches. Encourage use of transit options to the worksite and offer transit incentives to businesses that hire new employees or relocate to a West Contra Costa business site.
- B. Employer Workshops, Individualized Marketing and Information Sessions. Hold a West Contra Costa Employer workshop or marketing event which will provide information about the Countywide 511 Contra Costa incentive programs as well as Spare the Air, Commuter Check and Commuter Choice programs, Bike to Work Day, Telework and Compressed Work Week information and Regional Rideshare promotions. Plan and participate in on-site employee transportation events to provide the latest information about commute alternative and promotion activities. Provide new company move-in programs. Assist with shuttle formation to the work site. Provide individualized marketing support at the work site for a one-on-one approach to customized commute alternative trip planning to effect a change in travel behavior.
- C. Employee Transportation Survey. Assist with the drafting, implementing, data analysis and final report of the employee transportation survey (either hard copy or on-line).
- D. “Making Public Transit Work for You” Video. Promote the video, now available on DVD with all language options on one disc. The video will be promoted on the 511 Contra Costa website – www.511contracosta.org.
- E. Promote the Use of Carshare Programs. Research and provide incentives to register in the program and to continue participation in the program.
- F. Encourage Employers to Implement a Telecommunications Policy. Work with employers to establish a telecommunications policy and identify employees who could be encouraged to use a Telework program to reduce the amount of daily trips to the work place.
- G. Work with Local and Regional Agencies/Groups. Work with the local Jurisdictions, Chambers of Commerce, Kiwanis, Rotary, Neighborhood

Initiative and Municipal Advisory Councils, West County Business Council, Economic Development and Planning Directors as well as other public and private entities to assist employers with any transportation-related needs and services. Consultation, support, and information will be provided.

- H. Annual Employer Information Letter. Mail an annual informational letter to employers in West Contra Costa detailing the services and benefits of the 511 Contra Costa programs.
- I. Bike to Work Day Employer Participation. Encourage employer participation and interest in Bike to Work Day activities. Support the efforts of the Bay Area agency in charge of the activity to promote events in May 2010.
- J. Bicycle Commute Incentive Program Work with employers to set up a Bicycle Commuter Program which provides incentives to employees who use a bicycle for the main method of commuting to the workplace.
- K. Contra Costa County Park and Ride Lot Brochure. Staff will work with the Regional 511 and 511 Contra Costa offices to produce a map and/or brochure which detail the options available at Park and Ride Lots throughout the region. This document may include transit connections, bus transfer points and other amenities (such as bike lockers, racks and on-site services).

Project Title: Countywide Guaranteed Ride Home Program

TFCA Funds Allocated: TBD

Total Project Cost: TBD

Project Description:

The GRH Program offers commuters who work in Contra Costa County and use a commute alternative (carpool, vanpool, bus, train, bicycling, or walking) a taxi or rental car voucher in the event of a personal emergency or illness, family emergency, carpool or vanpool vehicle breakdown, transit service disruption, or unscheduled overtime. The taxi voucher pays the taxi fare, bridge toll, and tip. The rental car voucher pays for the vehicle rental from pick up time until 9:30 a.m. the following day.

The program, in existence for over ten years, requires employee registration (at which time a taxi or rental car voucher is provided), and completion of an evaluation questionnaire in order to receive the next voucher. Participating taxi and rental car agencies are required to sign a service agreement with WCCTAC as the oversight agency. The service agreement requires safe vehicles and timely service.

GRH program record-keeping is via an MS Access database program. Vouchers and evaluation forms are tracked and tallied against the monthly invoices from the service providers. The computer system will be monitored and any upgrades to the software/hardware will be provided to ensure effective and efficient data collection and storage.

Components of the GRH for FY 09-10 include:

- A. Automatic Enrollment. Continue to provide an “automatic” enrollment in the GRH for 511 Contra Costa carpool, vanpool, or transit incentive participants. The goal is to decrease the amount of registration forms that a participant in the 511 CC incentive programs must complete and ensuring that commute alternative users are registered in the GRH program. The program will continue to provide a taxi or rental car voucher for up to six qualified uses per year.
- B. Participant Survey. Conduct a survey of enrollees who have not used the program in the past year to determine: (a) the use of a commute alternative; and (b) desire to continue as an active participant in the program. Conduct the annual survey of participants who have not utilized the service during the year (participants who have used the GRH service during the year complete the Evaluation Questionnaire for monitoring purposes).
- C. GRH Promotions. Information brochures will be re-printed as needed. Materials such as posters, paycheck stuffers, newsletter articles will be distributed to employers in Contra Costa County. Staff will work with a professional graphic artist to prepare materials.



TO: WCCTAC-TAC

DATE: January 8, 2009

FR: Christina Atienza

RE: West County Federal Earmark Requests

On December 9, 2008, CCTA released a request to Contra Costa County cities, towns, the County, and transit operators to submit by January 5, 2009 a list of specific, high-priority projects for which the local agency intends to request an earmark from the upcoming Federal transportation reauthorization bill. At its December 17, 2008 meeting, the Authority extended the deadline to January 30, 2009 in part to allow the Regional Transportation Planning Committees (RTPCs) to weigh in on the candidate projects from their regions. Staff seeks the TAC's input on whether they wish to develop a prioritized list of West County proposed earmark requests for submittal to CCTA, and if so, which projects should be recommended for inclusion in that list.

Background

Historically, the Authority has not prioritized local agencies' earmark requests. The Authority's decision to do so now was prompted by a request from Congresswoman Ellen Tauscher's office to CCTA staff to prepare a brief, focused, and financially constrained list to facilitate consideration and evaluation of those requests by the County's congressional representatives. To that end, CCTA's Administration and Projects Committee instructed CCTA staff to prepare for the Authority's consideration a list of three to five major projects that are consistent with already established project priority lists, viz. projects from Measure C, Measure J, or the adopted 25-year list of improvements for future STIP funds, unless an exceptional case can be made for a project(s) proposal that might fall outside of those lists.

Prioritization by CCTA does not preclude local agencies from submitting their earmark requests directly to their congressional representative; however, submittal of only one list from CCTA would indicate the consensus of many agencies, which may be viewed more favorably than multiple overlapping and potentially conflicting requests from different agencies within the County. Similarly, prioritization by WCCTAC does not preclude West County agencies from submitting their earmark requests directly to CCTA; however, the same rationale for a list developed by consensus would apply.

It should be noted that the list of earmark requests is different from the list of candidate projects for the anticipated federal stimulus package. The former applies to projects that may receive specific allocations from the upcoming reauthorization of the federal transportation bill (as opposed to receiving funding from a particular funding program under that bill). The latter applies to projects that may qualify for funding under President Elect Obama's proposed initiative for recharging the economy through public works projects that would generate new jobs in short order.

Candidate West County Earmark Projects

The following table shows a list of West County Measure J or 25-Year STIP list projects. Also included are projects that have previously been submitted for inclusion in the “Vision Element” of the draft Transportation 2035 (T2035) plan. “Vision Element” projects are those that have been determined would require additional funding beyond the T2035 financial constraints. These were included as a surrogate for projects that may fall outside of the Measure J and/or 25-Year STIP lists, but may still be considered under extenuating circumstances. The TAC may also feel free to suggest other projects during the meeting.

The TAC could recommend that the list, which consists of 19 projects, be submitted to CCTA, or the TAC could further narrow down the list. In order to facilitate CCTA staff’s evaluation, WCCTAC staff suggests submitting no more than two priority projects to CCTA. Another criterion that may be used to further narrow the list is whether the project is included in the Subregional Transportation Mitigation Fee Program (STMP), which is also an already established prioritization of West County projects. If, on top of inclusion in the STMP, the criterion of whether the project has an identified funding shortfall is applied, then the list is reduced to the following five projects:

1. Hercules Rail Station Improvements
2. I-80/San Pablo Dam Road Interchange Improvements
3. I-80/Central Avenue Interchange Improvements
4. Hercules and Richmond Ferry Service
5. North Richmond Truck Route (shortfall assumed).

Staff suggests that the discussion during the meeting focus on prioritization of the above projects. Each of the five projects would have regional impacts by reducing congestion on the I-80 corridor, either by increasing capacity, improving traffic flow, or promoting alternatives to auto use. The ferry service project would additionally enhance our emergency response capacity. The North Richmond Truck Route would additionally enhance goods movement.

Project readiness is also likely to be an evaluation criterion. A project with a small enough funding gap as to be fully funded with an earmark may be viewed more favorably than those for which significant funding gaps may remain despite an earmark. In considering which of the above projects should be advanced further, the TAC should bear in mind that both Measure J and STMP receipts have been lower than expected, and significantly so for the STMP, such that the shortfalls may be much greater than previously estimated.

Finally, project sponsors must be willing to obtain NEPA clearance for the project.

Next Steps

The TAC’s recommendations will be forwarded to the WCCTAC Board for discussion and approval at their January 30, 2009 meeting. The approved prioritized list will then be forwarded to CCTA staff for the Authority’s consideration at their February 2009 meeting.

DRAFT LIST OF POTENTIAL WEST COUNTY FEDERAL EARMARK REQUESTS

Sponsor	Project	Cost Estimate (Esc. 1,000s)	CCTA Proposed Criteria		Other Potentially Additional Prioritization Criteria			
			Measure J	25-Year STIP	STMP	Shortfall	Estimated Shortfall	"Vision Element"
Hercules	Rail Station	\$ 44,900	✓		✓	✓	\$ 8,000	✓
San Pablo	I-80/San Pablo Dam Rd Interchange Improvements	\$ 98,000	✓	✓	✓	✓	\$ 70,300	
El Cerrito, Richmond	I-80/Central Av Interchange Improvements ¹	\$ 40,000	✓	✓	✓	✓	\$ 12,500	
Richmond	Richmond Pkwy Upgrade	\$ 94,000	✓			✓	\$ 73,100	✓
BART	Parking, Access, & Other Improvements ²	\$ 33,200	✓		✓		\$ -	
AC Transit	Line 74 Corridor Improvements	\$ 1,200	✓				\$ -	
WestCAT	Motorcoaches for C3, Hercules Waterfront, & Transbay	\$ 3,700	✓				\$ -	
Hercules, Richmond	Ferry Service	\$ 91,000	✓		✓	✓		
AC Transit	Maintenance Facilities Rehab & Expansion	\$ 20,000		✓				
WestCAT	Facility Expansion	\$ 5,000		✓				
Richmond	Waterfront Transit Access	\$ 36,280		✓			\$ -	
Hercules	John Muir Pkwy Extension	\$ 5,976		✓				
Hercules	Intermodal Station Phase 2	\$ 10,000		✓				
Pinole	Pinole Valley Rd Ramp Widening	\$ 700		✓				
County	N. Richmond Truck Route	\$ 22,100		✓	✓			
El Cerrito	Del Norte Area TOD	\$ 25,000			✓			✓
Richmond	Grade Separation at Morton/Giant	\$ 20,000						✓
Hercules	Re-engineer Freeway Ramps at I-80/SR 4	\$ 11,768						✓
County	Cummings Skyway Truck Lane Extension	\$ 1,752						✓

Notes:

1. Project is in the process of being revised; cost estimate may be significantly lower.
2. Includes five projects: TOD and Access Improvements at El Cerrito Plaza and del Norte; Improved Vertical Circulation at El Cerrito Plaza; Electronic Bike Lockers at all three West County Stations; Improved Vertical Circulation at El Cerrito del Norte; and Comprehensive Wayfinding System for all three West County Stations.
3. West County Measure C projects were not included as nearly all have been completed.
4. 25-Year STIP list is the financially constrained list of candidate T2035 projects to be funded with STIP funds, per CCTA Resolution 08-01-G.
5. STMP is West County's Subregional Transportation Mitigation Fee Program, adopted by WCCTAC in 2006. Only the projects that fall within Measure J, 25-Year STIP, and/or "Vision Element" lists are shown.
6. "Vision Element" projects are from the list of additional projects identified to require additional funding beyond the T2035 financial constraints per CCTA Resolution 08-01-G.
7. Shaded areas indicated that information was not readily available to WCCTAC.



TO: WCCTAC-TAC

DATE: January 8, 2009

FR: Christina Atienza

RE: Draft TAC Work Plan 2009

This memo presents for the TAC's review a draft Work Plan for 2009. Over the course of several TAC meetings in early 2009, the draft Work Plan will be refined and forwarded to the WCCTAC Board.

Draft Work Plan

1. Develop recommended programming guidelines and allocation plans for the following Measure J programs and projects:
 - a. TLC – Review guidelines; form project selection committee; develop list of recommended projects; and review draft Strategic Plan prepared by CCTA.
 - b. Pedestrian, Bike, and Trail Facilities
 - c. Paratransit – May require formation of a Task Force. Review 2004 Paratransit Study; assist in scoping of Comprehensive Paratransit Plan for West County; participate in study and review deliverables.
 - d. TDM – Review annual program plan. Identify outreach opportunities. Monitor AB 32 and SB 375.
 - e. Student Bus Pass – May require formation of a Task Force. Evaluate Pilot Lifeline Project, including identifying what the TAC wants to see in the evaluation. Develop recommended programming and allocations.
 - f. Subregional Transportation Needs
2. Assist in the development of a strategic plan for the Subregional Transportation Mitigation Fee Program (STMP) – Update project information; review updated revenue projections; develop strategic plan, including recommendations for prioritization, financing, and program administration.
3. Perform other RTPC-related functions including:
 - a. Review draft Countywide Comprehensive Transportation Plan;
 - b. Review changes to the Growth Management Plan (GMP) and its implementation;
 - c. Review Countywide Bicycle and Pedestrian Plan Update;
 - d. Review General Plan Amendments and EIR conformance with Action Plan and GMP:
 - i. Casinos
 - ii. City of Hercules New Town Center
 - iii. North Richmond Specific Plan
 - iv. San Pablo Avenue Specific Plan – Cities of El Cerrito and Richmond

- v. City of Pinole General Plan Update and Specific Plans for Appian, Pinole Valley, San Pablo Ave
 - vi. City of San Pablo General Plan Update
 - vii. City of Richmond General Plan Update
 - viii. Naval Weapons Station Re-use
 - ix. Other
 - e. I-80 ICM: participate and review deliverables and studies
4. Monitor the following initiatives and respond as needed:
 - a. Federal Stimulus Package
 - b. Federal Earmarks and Reauthorization
 - c. SB 375 and AB 32
 - d. HOT Lanes
 - e. Upcoming grant opportunities
5. Participate in Safe Routes to School project as requested by the County Health Services Dept. and WCCTAC staff.
6. Receive reports on various items of interest to the TAC, including project status updates, upcoming conferences, etc.

Deferred Tasks

Owing to the volume of work anticipated this year, WCCTAC staff recommends deferring until next year any work on the following initiatives:

- Summer Internship Program
- Taxi Safety and Accessibility
- Rodeo & Hercules CBTP
- Green Corridor

Subject	Preliminary Discussion of Measure J CC-TLC Program
Summary of Issues	The Measure J Expenditure Plan sets aside 5.4 percent of sales tax revenues (estimated at \$108 million in 2004 dollars) for the Transportation for Livable Communities program. These funds are to be allocated to the sub-regions, and then distributed to individual, qualifying projects subject to Authority guidelines and approval. Staff has prepared an initial discussion of the issues that must be addressed in developing the CC-TLC program guidelines and is establishing a committee to help in this program. Staff has also developed a schedule for starting the program.
Recommendations	Authorize staff to begin developing guidelines for the CC-TLC program and approve the proposed schedule.
Financial Implications	The Measure J Strategic Plan includes the first six years of funding for the TLC program. The recent downturn in sales tax revenues is likely to reduce the amount of funding available for this and other Measure J programs. The downturn could lead to cash flow problems for projects now in development and for which bonds are to be used to advance funding. Options for addressing these issues will be addressed over approximately the next 6 months.
Options	
Attachments	A. Background and Initial Discussion: Contra Costa Transportation for Livable Communities Program
Changes from Committee	

Background

Measure J, approved by the voters in 2004, added the new Transportation for Livable Communities program. This program is intended to fund transportation projects that:

- a) Facilitate, support and/or catalyze developments, especially affordable housing, transit-oriented or mixed-use development, or
- b) Encourage the use of alternatives to the single occupant vehicle and promote walking, bicycling and/or transit usage.

The program can fund both planning and capital grants. *Planning grants* must “support development of community-oriented plans that link transportation investments with land-use decisions.” *Capital grants* specifically will fund the planning and construction of five categories of projects:

1. Local transit facilities
2. Intersection improvements and pedestrian facilities
3. Pedestrian plazas, walkways and other streetscape improvements that encourage walking
4. Traffic calming measures
5. Bicycle facilities

Whether capital or planning, each project must “catalyze, facilitate or support projects that meet the CC-TLC program’s goals.”

Expected Funding

Over the 25-year life of the measure, the CC-TLC program will receive 5.4 percent of the revenues generated. The Expenditure Plan estimated that the program would receive \$108 million (in \$2004): \$100 million (five percent of revenues) to be divided among the regions by population and \$8 million (0.4 percent of revenues) to go specifically to West County.

The actual amounts allocated, however, will depend on the actual revenues received. Our original estimate was that Measure J would generate approximately \$2 billion over the 25-year life of the measure. The recent downturn in economic activity, however, is likely to lower forecast revenues we expect to receive under Measure J. The slowdown is likely to continue into the early years of Measure J. The first Measure J Strategic Plan, which the Authority adopted in May, had already lowered forecast revenues from the original estimates and more recent information indicates a probable further decline.

Besides reducing the estimate of funding available to this and other programs overall, the downturn is already causing cash flow problems for projects slated for early development, which may have implications beyond those projects.

Proposed Schedule

- February 2009* Release draft CC-TLC Program Guidelines
- May 2009* Adopt CC-TLC Program Guidelines
- July 2009* Release initial CC-TLC “Call for Projects”
- October 2009* RTPCs recommend 3- or 5-year allocations of their share of CC-TLC funding
- December 2009* Authority releases draft CC-TLC Strategic Plan
- March 2010* Authority adopts final CC-TLC Strategic Plan

I-80 ICM Technical Advisory Committee (TAC)

Agenda- Meeting #3

To: Cyrus Minoofar, ACCMA
 Hisham Noeimi, CCTA
 Albert Yee, MTC
 Jon Twichell, AC Transit
 Robert Thompson, WESTCAT
 Hamid Mostowfi, City of Berkeley
 Maurice Kaufman, City of Emeryville
 Steven Tam, City of Richmond
 Wladimir Wlassowsky, City of Oakland

John Rudolph, WCCTAC
 Mark de la O, CCC
 Alan S. Chow, Caltrans
 Alan Lee, BART
 Aleida Andrino-Chavez, City of Albany
 Yvetteh Ortiz, City of El Cerrito
 Lisa Hammon, City of Hercules
 Adele Ho, City of San Pablo
 Dean Allison, City of Pinole

Date: January 08, 2008

Project: I-80 Integrated Corridor
 Mobility (ICM) Project

From: John Hemiup, Project Manager

Subject: Technical Advisory Committee Meeting No. 03

Meeting Date: January 15, 2008

Time: 10:00 AM– 12:00 PM

Location: City of San Pablo City Council Chambers, 13831 San Pablo Ave, San Pablo

<u>AGENDA ITEM</u>	<u>DECISION/APPROVALS or ACTION ITEM</u>
GENERAL BUSINESS	
A. Project Update <ul style="list-style-type: none"> • 	○
B. TLSP Concept Review - Final Project List <ul style="list-style-type: none"> • 	○
C. Preliminary Freeway Concept of Operations <ul style="list-style-type: none"> • 	○
Adjournment to next meeting:	February 12, 2009 same location 10 am

TRANSPAC Transportation Partnership and Cooperation

Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County

2300 Contra Costa Boulevard, Ste. 360, Pleasant Hill, California 94523 (925) 969-0841

Ms. Christina Atienza
Executive Director
West Contra Costa Transportation Advisory Committee
138831 San Pablo Avenue
San Pablo, California 94806

December 29, 2008

Dear Ms. Atienza:

Thank you for your letter regarding the Central County Action Plan State Route 4 Multimodal Transportation Service Objective (MTSO). It is our understanding that WCCTAC is requesting acknowledgement of its MTSO in WCCTAC's section of SR4.

Pursuant to your request, TRANSPAC has added language to the State Route 4 page in Chapter 4 of the Central County Action Plan. The new language is a note located in the MTSOs, Actions and Responsibilities section and reads as follows:

"Note: The West Contra Costa Transportation Advisory Committee (WCCTAC) has established an MTSO of LOS E for its section of SR4. TRANSPAC acknowledges WCCTAC's MTSO and will work with WCCTAC on any issues that may arise in implementing actions in this segment of the SR4 corridor."

TRANSPAC hopes that you will advise us that this addition addresses WCCTAC's concerns. If not, please let us know at your earliest convenience, so other options to address your concerns may be developed.

Sincerely,



Barbara Neustadter
Manager



cc: TRANSPAC Representatives
TRANSPAC TAC
Martin Engelmann, CCTA

WCCTAC response letter
12 28 09

January 6, 2009

El Cerrito

Ms. Barbara Neustadter
TRANSPAC Manager
2300 Contra Costa Boulevard, Suite 360
Pleasant Hill CA 94523

Hercules

Dear Ms. Neustadter:

Pinole

Thank you for your letter of December 29, 2008 regarding TRANSPAC's proposed response to WCCTAC's concern about our ability to meet our proposed MTSO of LOS E or better for State Route 4, in light of TRANSPAC's proposed MTSO of Delay Index 5.0 for the same roadway in Central County's Action Plan.

Richmond

TRANSPAC's proposed revision to the Central County Action Plan – inclusion of a statement acknowledging WCCTAC's MTSO and the need for TRANSPAC and WCCTAC to work together on any issues that may arise in implementing actions along the subject segment of the corridor – sufficiently addresses WCCTAC's concern.

San Pablo

We appreciate your efforts to cooperatively work with us on this matter.

Sincerely,



Christina Atienza
Executive Director

Contra Costa
County

cc: WCCTAC Board
WCCTAC TAC
Martin Engelmann, CCTA

AC Transit

BART

WestCAT

John Rudolph

From: Allyn Amsk [allyn_amsk@dot.ca.gov]
Sent: Thursday, January 08, 2009 5:18 PM
To: Hilltop Stakeholders; Hilltop L.A.C.
Subject: Update for Hilltop Drive Bridge Replacement Project

Date: January 8, 2009
District: 4 - Oakland
Contact: Allyn Amsk
Phone: 510/286-5445
FOR IMMEDIATE RELEASE

UPDATE

Revised Schedule for I-80 Hilltop Drive Bridge Replacement Project

Richmond – Construction activities for eastbound and westbound traffic at Interstate 80 and Hilltop Drive have been rescheduled to the week of January 12.

Temporary lane closures for westbound I-80, from the Richmond Parkway over-crossing to the I-80 Hilltop Drive onramp, are tentatively scheduled for Monday evening, January 12, 6 p.m. to 5 a.m. Crews will be re-stripping lane lines and shifting traffic to the right.

California Highway Patrol officers will be present during construction and temporary lane closures.

There will be a one-lane closure of westbound Hilltop Drive on Tuesday, January 13, at 7 a.m. One lane will be closed while the westbound bridge is re-stripped for two-way traffic.

Following the re-stripping of westbound Hilltop Drive, two-way traffic will begin on the bridge. The eastbound bridge and the associated eastbound loop on-ramp to I-80 will be closed and remain closed until construction is complete in 2010.

Interstate 80 at Hilltop Drive will be closed in both directions from 9 p.m., Saturday, January 24, to 11 a.m., Sunday, January 25, for bridge demolition. Eastbound and westbound traffic will be detoured to the onramps and offramps. During the demolition, Hilltop Drive overcrossing will be closed at I-80 and traffic detoured to El Portal Road, Richmond Parkway, and Appian Way via city streets. Motorists should expect delays and take alternate routes.

For more information about the project and planned detours, please log on to <http://www.dot.ca.gov/dist4/80hilltop>.

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**CALIFORNIA DEPARTMENT OF TRANSPORTATION
TRANSPORTATION PLANNING GRANTS
FISCAL YEAR 2009-2010
NEW APPLICATION AND WORKSHOPS**

- Environmental Justice: Context-Sensitive Planning
- Community-Based Transportation Planning
- Partnership Planning (FHWA)
- Transit Planning (FTA Section 5304)
 - Statewide Transit Planning Studies
 - Transit Technical Planning Assistance
 - Transit Professional Development

**Application
Deadline
April 1, 2009**

The Fiscal Year 2009-2010 Transportation Planning Grant application package and a list of workshops in your area is now available on the California Department of Transportation, Division of Transportation Planning's website at <http://www.dot.ca.gov/hq/tpp/grants.html>

To request a grant application by mail, please call *Suzanne De Foor* at (916) 653-8697 or email her at Suzanne_De_Foor@dot.ca.gov.



METROPOLITAN
TRANSPORTATION
COMMISSION

Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
TEL 510.817.5700
TDD/TTY 510.817.5769
FAX 510.817.7848
E-MAIL info@mtc.ca.gov
WEB www.mtc.ca.gov

Memorandum

TO: Interested Parties

DATE: January 8, 2009

FR: Carolyn Clevenger

W. I.

RE: Caltrans Planning Grants FY 09-10 Cycle

Caltrans recently announced the fiscal year 09-10 round of federal and state planning grants. **Applications are due to Caltrans on April 1, 2009.** Attachment 1 includes a brief summary of the grant programs and application eligibility. More information on eligibility, grant size and Caltrans requirements is available at: <http://www.dot.ca.gov/hq/tpp/grants.html>. I highly recommend the Background Information document on the website, which details the grant programs and eligibility.

As in the past, MTC is willing to sponsor applications by agencies and organizations ("sub-applicants") that are not otherwise eligible to submit applications on their own. Attachment 2 sets forth the process and schedule for those requesting MTC to sponsor a proposal on their behalf. This schedule was developed to help MTC respond to the numerous requests and inquiries we typically receive. MTC cannot guarantee support for your project if you fail to adhere to the schedule and process outlined in this memo. In brief, we ask that you:

- Notify MTC by **February 2, 2009** of your intent to seek MTC sponsorship for a grant application and provide a brief project description at that time.
- Secure local matching funds as required by each grant program.
- Provide MTC by **March 2, 2009** several application elements including: the cover sheet and signature sheet (see last page of the application) which requires signature by MTC; project description; purpose and need statement; and scope of work and schedule. Your agency/organization signature must already be on the signature sheet. We will then return the fully signed signature sheet to you.
- Provide MTC by **March 2, 2009** an electronic one-page description, budget and schedule for inclusion in the FY 09-10 Overall Work Program.
- Complete the application and submit it to Caltrans by the **April 1, 2009** deadline. It is your responsibility to submit the application to Caltrans.
- Following submittal to Caltrans in April, provide MTC with a printed and electronic copy of the final grant application.

If your agency is eligible to apply for a grant on its own and seeks a letter of support from MTC, please plan to submit a request no later than **March 2, 2009**, as outlined in Attachment 2.

Please contact Carolyn Clevenger (cclevenger@mtc.ca.gov, 510-817-5736) about working with MTC to submit a grant application.

Attachment 1
Summary of FY 09-10 Caltrans Planning Grants

Environmental Justice: Context Sensitive Planning (EJ) Grants

Funds projects that promote community involvement in planning to improve mobility, access, and safety while promoting economic opportunity, equity, environmental protection and affordable housing for low-income, minority and Native America communities. \$3 million is available statewide. The maximum award is \$250,000. A local match of 10% of the grant request is required. Cities, counties, transit operators, Native American tribal governments, and MPOs may apply directly to Caltrans.

Community Based Transportation Planning (CBTP) Grants

Funds transportation and land use planning that promotes public engagement, livable communities, and a sustainable transportation system that includes mobility, access and safety. \$3 million is available statewide. The maximum award is \$300,000. A local match of 20% of the grant request is required. Cities, counties, transit operators, and MPOs may apply directly to Caltrans.

FHWA Partnership Planning Grants, also known as State Planning & Research (SP&R)

Funds transportation planning studies of multi-regional and statewide significance that strengthen the economy, protect the environment and promote public involvement and safety in the State. \$1 million is available statewide. The maximum award is \$300,000. MPOs are the only eligible applicants; other agencies and organizations may apply as sub-applicants. A local match of 20% is required.

Transit Planning Grants (FTA 5304, 3 programs)

MPOs are the only eligible applicants for all FTA 5304 grants; other agencies and organizations may apply as sub-applicants. A local match of 11.47% of the total project cost is required for all 5304 grant programs:

- **Statewide Transit Planning**
Funds studies on transit issues having statewide or multi-regional significance to assist in reducing congestion. \$1.4 million is available statewide. The maximum award is \$300,000.
- **Transit Technical Assistance Planning**
Funds public transportation planning studies in rural or small urban areas (population of 100,000 or less). \$700,000 million is available statewide. The maximum award is \$100,000.
- **Transit Professional Development**
Funds student internship opportunities in transit planning at public transit agencies. \$150,000 is available statewide. The maximum award is \$50,000.

Community-based organizations, non-profit organizations, and universities are not eligible to apply on their own for any of the grants. These organizations must apply as a sub-applicant to an eligible agency – as listed above – for each grant.

See <http://www.dot.ca.gov/hq/tpp/grants.html> for more information on all grant programs.

Attachment 2
Schedule and Procedures for Working with MTC to
Submit Applications for FY 09-10 Caltrans Planning Grants

Those Requesting MTC to Sponsor an Application on Their Behalf

The sub-applicant is responsible for:

- (1) Selecting the grant program to which you will apply. Caltrans is providing detailed grant information on their website: <http://www.dot.ca.gov/hq/tpp/grants.html>. Caltrans District 4 will also host a workshop on January 29, 2009. See attached flyer for more information.
- (2) Proving to Carolyn Clevenger by **February 2, 2009**: (a) the program to which you will apply; (b) a single contact person; and (c) a few sentences or paragraph describing the project. E-mail communication is fine.
- (3) Securing local matching funds as required by each grant program.
- (4) Filling out and providing to Carolyn by **March 2, 2009** the following application elements:
 - a. Completed cover sheet and signature sheet. Please have the authorized official for your agency sign the signature sheet before submitting it for signature by MTC's Executive Director, Steve Heminger.
 - b. Project summary and justification, as outlined in the instructions in each grant application.
 - c. Scope of work, including the project schedule and funding chart
 - d. A one-page project description for the FY 09-10 Overall Work Program (OWP). A form will be provided for the one-page OWP description.
- (5) Completing all portions of the application and submitting the necessary printed and electronic copies to Caltrans by **April 1, 2009**. You are also responsible for submitting letters of support and any other supporting materials to Caltrans.
- (6) Meeting all general Caltrans requirements.
- (7) Following submittal of the final application to Caltrans, providing MTC with a printed and electronic copy of the final submitted grant.

MTC staff will assume responsibility for:

- (1) After receiving the application materials requested in Step 4, submitting it for signature by MTC's Executive Director and returning it to you by **March 13, 2009** for your submittal to Caltrans.
- (2) Identifying the project in the FY 09-10 OWP.

Those Requesting for Letters of Support For Applications Submitted Directly to Caltrans

If your agency is eligible to apply on its own and seeks a letter of support from MTC, please contact Carolyn Clevenger no later than **March 2, 2009** with the following:

- a. Contact name and mailing address (Note that letters of support must be addressed to the applicant and must be submitted with the application.)
- b. Sample letter of support
- c. Grant program for which you are applying
- d. Project description (preferably the scope of work)
- e. Grant request amount