

MEETING NOTICE AND AGENDA

**WEST CONTRA COSTA
TRANSPORTATION ADVISORY COMMITTEE
BOARD OF DIRECTORS MEETING**

FRIDAY, DECEMBER 5, 2008

7:30 A.M. TO 9:30 A.M. (approximately)

***LOCATION: City of San Pablo, Council Chambers
13831 San Pablo Avenue (at Church Lane) - San Pablo, California
(Accessible by AC Transit lines #72 and #72R)
Additional Parking is available in the City lot two blocks
south of City Hall at 13685 San Pablo Avenue***

- In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in the WCCTAC Board meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Nancy Cuneo at 510.215.3035 prior to the meeting.
- If you have special transportation requirements and would like to attend the meeting, please call WCCTAC (see phone number above) at least 48 hours in advance to make arrangements.
- Please refrain from wearing scented products to the meeting, as there may be attendees susceptible to environmental illnesses.
- Please turn off all cellular phones and pagers during the meeting.
- A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.

1. **Call to Order and Self-Introductions – Chair Sharon Brown**
2. **Public Comment.** The public is welcome to address the WCCTAC Board on any item that does not otherwise appear on the agenda. With a full agenda, comments may be limited to three minutes per speaker. Speakers shall follow the rules of common courtesy and decorum. *Please fill out a speaker card and hand it to the Chair/Staff.*
3. **Commendation.** To outgoing WCCTAC Board Chair Sharon Brown, and Board members Tony Thurmond and John Marquez (tentative, pending election certification).

CONSENT CALENDAR

4. **Meeting Minutes and Summary from the October 31, 2008 Meeting.** (*Attachment – Action*)
5. **Staff Reports.** Staff reports from the Executive Director, Project Managers, and Transportation Project Specialist for October. (*Attachment – Action*)
6. **WCCTAC TAC Meeting Minutes and Handouts from the November 13, 2008 Meeting.** (*Attachment – Action*)
7. **Monthly Financial Report.** (*Attachment – Information*)
8. **Authorization Request to Remit Payment to Alameda County Congestion Management Agency for East Bay SMART Corridors Program Invoice.** Payments for invoices above \$10,000 require Board approval. (*Attachment – Action*)

DISCUSSION ITEMS

9. **Proposition 1C TOD and Infill Guidelines.** WCCTAC's consultant for major funding opportunities will highlight key grant requirements and project evaluation criteria, and discuss potential applications from West County. (*Michael Bernick, Sedgwick – Attachment – Action to be Determined*)
10. **School Bus Pass Program Update.** Staff will provide an update on the progress of the 2008 Program, which is the final year for the Lifeline Transportation Program grant. Staff will also outline issues and next steps for the 2009 Program, which will be the first year of Measure J funding. (*Joanna Pallock - Attachment – Information*)
11. **West County Safe Routes to School Grant.** Staff from the County Health and Human Services Department will present the scope of the project. (*Nancy Baer - Attachment – Information*)
12. **2008 Update of WCCTAC Personnel Policies.** Staff will present the updated policies for adoption, and request the Board to authorize the Executive Director to: 1) institute the practice of job appointments in lieu of individual employee contracts, with the exception of

the Executive Director position; 2) appoint all current employees, with the exception of the Executive Director, to their positions effective December 11, 2008 through June 30, 2010; and 3) undertake a salary survey to inform the salary schedule for FY 2009-10. (*Christina Atienza – No Attachment, Handouts to be Provided – Action*)

13. **West County Action Plan, Proposal for Adoption.** Staff will provide an update on the disposition of comments received on the 2nd Draft West County Action Plan, and request approval to forward the Action Plan to CCTA for inclusion in the Countywide Transportation Plan. (*John Rudolph - Attachment – Action*)
14. **Subregional Transportation Mitigation Fee Program (STMP), Recommended Next Steps.** Staff will provide an update on the status of collections, the revised revenue projections, and the bond financing study. Staff will also request the Board to authorize the Executive Director to: 1) update STMP project information and reassess needs; 2) audit the member agencies' procedures for collection of developer fees; 3) audit WCCTAC's procedures for collection of fees from member agencies; 4) update the Master Cooperative Agreement for the 2006 STMP as needed; and 5) develop recommended financing strategies based on the reassessed project needs. (*Christina Atienza – Attachment – Action*)
15. **I-80 Integrated Corridor Management (ICM) Project Overview.** Alameda County Congestion Management staff and their consultant will present an overview of the elements of the I-80 ICM project and specific information on the first package of improvements to be implemented, the Traffic Light Synchronization Program. (*John Hemiup, ACCMA and Anush Nejad, Kimley-Horn – Attachment – Information*)

STANDING AGENDA ITEMS

16. Correspondence/Other Information:

Incoming:

- TRANSPAC report to CCTA re: Oct. 9, 2008 meeting, 10-27-08
- TRANSPLAN report to CCTA re: Nov. 13, 2008 meeting, 11-17-08
- CCTA report to RTPCs re: Nov. 19, 2008 meeting, 11-20-08

Outgoing:

- Letter to Mayor Peter Murray re: Response to Pinole's Comments on West County Action Plan, 11-13-08
- Letter to Barbara Neustadter, TRANSPAC re: WCCTAC's Comments on Draft Central County Action Plan, 11-19-08
- Letter to Calvin Wong, Lamorinda Program Management Committee re: WCCTAC's Comments on Draft Lamorinda Action Plan, 11-25-08

News Articles:

- *West County Times*, 10-02-08, "Richmond City Council candidates split on whether a casino should rise at the former naval depot Point Molate."

- *West County Times*, 10-24-08, "Hercules New Town Center proposal available for public scrutiny."
- *Contra Costa Times*, 10-28-08, "San Pablo's funding gamble pays off."
- Vorderbrueggen, Lisa. "East Bay transportation projects could see cash infusion." *Contra Costa Times*, 11-14-08.
- Bay Area News Group. "Public hearing to be held on proposed Berkeley/Albany Ferry Terminal." *Oakland Tribune*, 11-17-08.
- *West County Times*, 11-14-08, "Hilltop overpass replacement delayed to avoid holiday shopping season."
- Young, Samantha. "Schwarzenegger convenes global climate summit." *Bay Area News Group*, 11-17-08.
- Cuff, Dennis. "AC Transit back on road with Van Hool bus orders." *Contra Costa Times*, 11-17-08.
- Bishop, Shaun. "Questions remain about high-speed rail project." *Bay Area News Group*, 11-18-08.
- Gafni, Matthias. "Contra Costa proposes eliminating foster, adoption programs." *Contra Costa Times*, 11-17-08.
- Wetzell, Kimberly. "District receives safe routes to school grant." *Contra Costa Times*, 11-18-08.

Workshops/Conferences/Events:

- Christening Voyage of WETA's first vessel, Gemini, Open House, and Holiday Party on board the Gemini, tentatively set for December 12, San Francisco Ferry Terminal and Pier 41
- 1st Annual State of the Region, hosted by Urban Habitat and Bay Area Social Equity Caucus, December 15, Oakland
- 18th Annual Building Livable Communities Conference for Local Elected Officials, March 13-15, 2009, Yosemite National Park

17. WCCTAC Board and Staff Comments:

- a. Board Member Comments, Conference/Meeting Reports (AB 1234 Requirement), and Announcements
- b. Legal Counsel Comments and Announcements
- c. Executive Director Comments and Announcements

18. Other Business

19. Adjourn. Next meeting is Friday, January 9, 2009 at 7:30 a.m.

SPECIAL RECEPTION FOR MAYOR SHARON BROWN

After the WCCTAC meeting, a special reception will be held in the San Pablo City Council Conference Room to honor outgoing WCCTAC Chair, Mayor Sharon Brown, for her outstanding services to West Contra Costa County, and to wish her well in her future endeavors.