



El Cerrito

WCCTAC BOARD OF DIRECTORS MEETING NOTICE AND AGENDA

Hercules

DATE & TIME: Friday, March 27, 2009, 8:00 – 9:30 a.m.

Pinole

LOCATION: City of San Pablo, Council Chambers
13831 San Pablo Avenue (at Church Lane)
San Pablo, California

Richmond

*Accessible by AC Transit lines #72 and #72R
Additional Parking is available in the City lot two blocks
south of City Hall at 13685 San Pablo Avenue*

San Pablo

1. **Call to Order and Self-Introductions – Chair Maria Viramontes**
2. **Public Comment.** The public is welcome to address the WCCTAC Board on any item that does not otherwise appear on the agenda. With a full agenda, comments may be limited to three minutes per speaker. Speakers shall follow the rules of common courtesy and decorum. *Please fill out a speaker card and hand it to the Chair/Staff.*

Contra Costa
County

CONSENT CALENDAR

AC Transit

3. **Meeting Minutes of January 30, 2009 Board meeting, and Meeting Minutes and Summary of February 27, 2008 Board Meeting.** (*Attachment – Action*)

BART

4. **Meeting Summary of the March 12, 2009 Technical Advisory Committee (TAC) Meeting.** (*Attachment – Action*)

WestCAT

5. **Staff Reports.** Staff reports from the Executive Director, Project Managers, and TDM Program Manager. (*Attachment – Action*)
6. **Use of Measure J Bus and Paratransit Enhancement Funds to Reduce Transit Funding Shortfalls.** Staff requests the Board to approve a request to CCTA to amend the Measure J Expenditure Plan to allow funds that are currently designated for enhanced bus and paratransit services to be used by eligible operators to reduce their transit funding shortfalls during economic downturns; and to instruct staff to forward to CCTA for their consideration two options for amended language as contained in the attachment for this item. (*Attachment – Action*)

7. **Caltrans Planning Grant Application for West County Transit Investment Strategic Plan.** Staff requests the Board's approval to submit the application to Caltrans. The proposed project is to develop prioritized West County-specific recommendations to enhance: a) the integration of existing transit provisions and planned transit improvements with existing and planned land uses; b) the connectivity of major transit centers; and c) the attractiveness of existing and planned transit centers. Applications are due April 1. *(Attachment – Action)*
8. **Nominees for West County Representatives to CCTA's Technical Coordinating Committee.** The terms of the incumbents expire on March 31. The TAC nominated Jerry Bradshaw (El Cerrito), Richard Davidson (Richmond), and Winston Rhodes (Pinole) for membership, and Adele Ho (San Pablo) as the alternate. Staff requests the Board's appointment of the nominees. *(Attachment – Action)*
9. **Status of FY 2007/08 Audit and Proposed Financial Management Review.** Staff requests authorization to retain a consultant to conduct a financial management review to identify opportunities for streamlining current processes. San Pablo's financial system is not designed to handle grant accounting, which results in significant post-processing efforts for WCCTAC staff. *(Attachment – Action)*
10. **Update on Taxi Safety and Accessibility Initiative.** At the February meeting, the Board requested an update on the status of Richmond's development of a model ordinance for West County, which was needed in order to implement the recommendations from this initiative. Little progress has been made since 2007. Based on the current status of this initiative, staff requests Board approval to: defer additional discussion on this item for the upcoming Board retreat; and to unprogram \$10,000 in WCCTAC funds that was programmed back in February 2006 for a Taxi Report and initial funding for a public-private partnership to install safety shields or other safety device(s) in West County taxis, until such time as a more definitive action plan has been developed. *(Attachment – Action)*
11. **2009 Bike-to-Work Day (BTWD).** Transportation Demand Management Program staff have been working on preparations for BTWD on May 14. *(Attachment – Information)*

DISCUSSION ITEMS

12. **GreenPrint Project Update.** In April 2008, the Board committed \$25,000 to EAH Housing for the research and development of an alternative transportation model linked to housing developments with the goal of reducing the carbon and energy impacts of residents by 50 percent. The EAH Housing project manager will provide an update. *(Lamar Turner, EAH Housing – Attachment – Information)*
13. **I-80 Integrated Corridor Mobility Management Project Update.** The Alameda County Congestion Management Agency staff and their consultant will provide status updates on: the Traffic Light Synchronization Program element of the project, which is in the design stage; ongoing discussions regarding the freeway management elements of the project; and

next steps, including development of guiding principles for the design and operations of the entire, multi-faceted project. (*John Hemiup, Alamada County Congestion Management Agency and Anush Nejad, Kimley-Horn – No Attachment – Information*)

- 14. Comments on Draft Countywide Comprehensive Transportation Plan (CTP) and Draft EIR.** Staff will present comments on the Draft CTP for the Board's consideration. Also, in response to the Board's direction at the February meeting, staff retained a consultant, Fehr & Peers, to review the Draft EIR for the CTP. Fehr & Peers will present their findings. (*Christina Atienza, WCCTAC; Martin Engelmann, CCTA; and Julie Morgan, Fehr & Peers – No Attachment – Action to be Determined*)
- 15. 2009 Board Retreat – Date Options.** Following are date and time options for the upcoming Board retreat: Saturday, April 18, from 9:30 am to 1:30 pm; Thursday, May 7, from 4:30 pm to 8:30 pm; or Saturday, May 9 from 9:30 am to 1:30 pm. The Board is requested to decide on the date and time. The location will be determined at a later time. (*No Attachment – Action*)

STANDING AGENDA ITEMS

16. Correspondence/Other Information:

- a. **Incoming:**
- § From Scott Haggerty, MTC Chair; Response to WCCTAC's RTP Comment Letter, dated March 3
 - § From CCTA to Ted Droettboom of Joint Policy Committee, Comments on JPC Policies for Implementation of SB 375, dated March 18
 - § From CCTA to Hon. Ellen Tauscher, Earmark Requests for the Next Federal Transportation Act, dated March 18
 - § From Leonard McNeil, Mayor of San Pablo to Scott Haggerty, MTC Chair; Comments on HOT Lanes Proposal in Transportation 2035, dated March 17
 - § From CCTA, Items approved by the Authority on March 18, 2009, dated March 19
 - § From CCTA, CCTA's Position Regarding HOT/Express Lanes in the Bay Area, no date, received March 19
- b. **Outgoing:**
- § To Ms. Liz Warmerdam, Comments on Hercules Update 2009 Redevelopment Plan Draft EIR, dated March 12
- c. **Workshops/Conferences/Events:**
- § I-80 Corridor Summit, Wed., April 22, University of California at Davis

17. WCCTAC Board and Staff Comments:

- a. Board Member Comments, Conference/Meeting Reports (AB 1234 Requirement), and Announcements

- b. Legal Counsel Comments and Announcements
- c. Executive Director Comments and Announcements

18. Other Business

19. Adjourn. Next meeting is Friday, April 24, 2009 at 8:00 a.m.

- In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in the WCCTAC Board meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Nancy Cuneo at 510.215.3035 prior to the meeting.
- If you have special transportation requirements and would like to attend the meeting, please call WCCTAC (see phone number above) at least 48 hours in advance to make arrangements.
- Please refrain from wearing scented products to the meeting, as there may be attendees susceptible to environmental illnesses.
- Please turn off all cellular phones and pagers during the meeting.
- A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.