

El Cerrito

## MEETING NOTICE AND AGENDA

**DATE & TIME:** Friday, March 22, 2019, 8:00 a.m. – 10:00 a.m.

Hercules

**LOCATION:** City of El Cerrito, Council Chambers  
10890 San Pablo Avenue (at Manila Ave)  
El Cerrito, California (Accessible by AC Transit #72, #72M & #72R)

Pinole

1. **Call to Order and Self-Introductions.** (Chris Kelley –Chair)
2. **Public Comment.** The public is welcome to address the Board on any item that is not listed on the agenda. *Please fill out a speaker card and hand it to staff.*

Richmond

### CONSENT CALENDAR

San Pablo

3. **Minutes of January 25, 2019 Board Meeting.** (Attachment; Recommended Action: Approve).
4. **Monthly Update on WCCTAC Activities.** (Attachment; Information Only).
5. **Financial Reports.** The reports show the Agency's revenues and expenses for January and February 2019. (Attachment; Information Only).
6. **Payment of Invoices over \$10,000.** \$311,220 to BART - STMP payment for Del Norte Modernization Project; \$185,877 to BART – STMP payment for Del Norte Modernization Project; \$300,000 to El Cerrito - STMP payment for Del Norte TOD Project; \$15,752 to Fehr and Peers for consulting services for the STMP Nexus Update. (No Attachment; Information Only).
7. **Amendment to Cooperative Funding Agreement with CCTA providing STMP funding for the I-80/San Pablo Dam Road Interchange Project.** At its December 14, 2018 meeting, the WCCTAC Board authorized an additional allocation of \$436,000 in Sub-regional Transportation Mitigation Program (STMP) funds to CCTA for Phase 1 of the San Pablo Dam Road Interchange Project. Since a previously approved cooperative agreement provided \$700,000 to the same project, this new allocation only requires an amendment to the original agreement. (Attachment; Recommended Action: Adopt Resolution 19-03 authorizing the Executive Director to execute an Amendment to the Cooperative Agreement).

Contra Costa  
County

AC Transit

BART

WestCAT

8. **Short-Term Bicycle and Pedestrian Connections with Richmond-San Rafael Bridge Project.** The City of Richmond is currently implementing an early piece of the “Ferry to Greenway to Bridge” bicycle and pedestrian project. There is, however, a \$250,000 gap between available funds and the lowest construction bid. MTC is willing to cover half of the gap, if local funds cover the other half. In order to leverage the additional MTC funds, WCCTAC staff is recommending the use of \$125,000 in Measure J 28b funds as a match. This will close the funding gap when coupled with the identical MTC contribution. *(Attachment, Recommend Action: Approve Use of Measure J 28b funds).*
9. **CCTA’s Technical Coordinating Committee (TCC) Appointments.** The TCC is composed of local staff and provides input on various CCTA matters. Each Regional Transportation Planning Committee has three representative positions and two alternate positions. Currently, WCCTAC has one representative vacancy and one alternate vacancy. *(Attachment, Recommended Action: Appoint WCCTAC TAC Members Jill Mercurio, City of San Pablo, to fill a representative slot and Mike Roberts, City of Hercules, to fill an alternate slot on the TCC).*

#### **REGULAR AGENDA ITEMS**

10. **West County Express Bus Implementation Plan Update.** The West County Express Bus Implementation Plan was initiated in the spring of 2018 and is funded by Caltrans through a Senate Bill 1 planning grant, secured by WCCTAC. WCCTAC staff is working closely with its partners, AC Transit and WestCAT, as well as its prime consultant Kimley-Horn, who will provide an overview of the results from Round 1 of public outreach. They will also provide an overview of draft express bus routes under consideration, as well as the plans for Round 2 of public outreach. *(Jake Hermle – Kimley-Horn staff; No Attachment; Recommended Action: Information only).*
11. **San Pablo Avenue Multimodal Corridor Study Update.** In the fall of 2017, WCCTAC, the CCTA, and the Alameda County Transportation Commission (ACTC) entered a funding and management partnership for this study. The study area extends from Downtown Oakland to Hilltop Mall. The project also includes a large TAC comprised of local jurisdictions and transit operators in the corridor. An Existing Conditions Report has been completed, and so has a first round of public outreach. ACTC staff, who oversee the study day-to-day, will provide a progress update. *(Carolyn Clevenger – ACTC Director of Planning; Leah Greenblat – WCCTAC Staff; No Attachment; Recommended Action: Information only).*

- 12. Measure J Strategic Plan: Project Funding Reductions and Use of Measure J 25b Funds.** CCTA is initiating its 2019 Measure J Strategic Plan Update and is also predicting lower sales tax revenue over the next 18-24 months. To match the reduced revenue forecast, the Authority is requiring funding reductions to projects in the Strategic Plan. In the WCCTAC sub-region, the reduction needs to total \$5.2 million. The TAC discussed this issue at its March 14 meeting and developed a proposal to the WCCTAC Board that is described in the staff report. *(Stephanie Hu and Hisham Noeimi – CCTA Staff; Attachments; Recommended Action: Authorize Executive Director to Forward TAC Recommendation to CCTA).*
- 13. Quarterly Update on I-80 Corridor Issues.** When the I-80 Ad Hoc Subcommittee was dissolved in October, 2018, the Board asked staff to continue to provide quarterly reports on I-80 issues. Staff will provide an update on the following: I-80 Smart Corridor (ICM) project performance; any outstanding issues with the ICM project; stepped-up CHP enforcement on I-80; HOV lane degradation and a potential multi-agency I-80 study; and WCCTAC's PASS grant activities on San Pablo Avenue. *(David Man – Caltrans staff; John Nemeth and Leah Greenblat – WCCTAC staff; No Attachment; Recommended Action: Information Only).*

#### **STANDING ITEMS**

- 14. Board and Staff Comments.**
- Board Member Comments, Conference/Meeting Reports (AB 1234 Requirement), and Announcements
  - Report from CCTA Representatives *(Directors Abelson & Butt)*
  - Executive Director's Report
- 15. General Information Items.**
- Letter to CCTA Executive Director with January 25, 2019 Summary of Board Actions
  - Acronym List
- 16. Adjourn.** Next meeting is: April 26, 2019 @ 8:00 a.m.  
in the El Cerrito City Hall Council Chambers, located  
at 10890 San Pablo Avenue, El Cerrito

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- In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in the WCCTAC Board meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Valerie Jenkins at 510.210.5930 prior to the meeting.
  - If you have special transportation requirements and would like to attend the meeting, please call the phone number above at least 48 hours in advance to make arrangements.

- Handouts provided at the meeting are available upon request and may also be viewed at WCCTAC's offices.
- Please refrain from wearing scented products to the meeting, as there may be attendees susceptible to environmental illnesses. Please also put cellular phones on silent mode during the meeting.
- A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.

**West Contra Costa Transportation Advisory Committee  
Board of Directors Meeting  
Meeting Minutes: January 25, 2019**

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**MEMBERS PRESENT:** Chris Kelley - Vice-Chair (Hercules); Janet Abelson (El Cerrito); Tom Butt (Richmond); Eduardo Martinez (Richmond); Ben Choi (Richmond); Roy Swearingen (Pinole); Joe Wallace (AC Transit); Maureen Powers (WestCat); Demnlus Johnson (Richmond); Rita Xavier (San Pablo)

**STAFF PRESENT:** John Nemeth, Joanna Pallock, Valerie Jenkins, Coire Reilly, Leah Greenblat, Kris Kokotaylo (Legal Counsel)

**ACTIONS LISTED BY:** Valerie Jenkins

**Meeting Called to Order:** 8:02am

**Public Comment:** Ryan Lau (AC Transit) provided information regarding the upcoming AC Transit fare increase and of the community meetings that will be held advising the public of the upcoming changes in fares.

**Item #3. Election of Officers:**

- a. CCTA Representative (odd-year term), Tom Butt;**  
Motion by **R. Swearingen**; seconded by **J. Abelson**; motion passed unanimously
- b. CCTA Alternate Representative, Roy Swearingen;**  
Motion by **E. Martinez**, seconded by **R. Xavier**; motion passed unanimously
- c. WCCTAC Chair, Chris Kelley;**  
Motion by **C. Kelley**; seconded by **R. Swearingen**; motion passed unanimously.
- d. WCCTAC Vice-Chair, Roy Swearingen:**  
Rita Xavier nominated by **J. Abelson**; Roy Swearingen nominated by **C. Kelley**;  
By-hand vote: **Rita Xavier=3, Roy Swearingen=4.**

**Consent Calendar:** Motion by **Director Abelson** to accept Consent Calendar; seconded by **Director Martinez**; motion passed.

**Item #4. Minutes of December 14, 2018 Board Meeting.**

**Item #5. Monthly Update on WCCTAC Activities.**

**Item #6. Financial Reports-December 2018**

**Item #7. Payment of Invoices over \$10,000. None**

**Item #8. Proposed Job Description for Travel Training Coordinator.**

**Item #9. Additional Safe Routes to School Funding for Lincoln Elementary School  
Pedestrian Enhancement Project in Richmond.**

ITEM/DISCUSSION	ACTION
<p><b>Item #10</b>  <b>2019 STMP Nexus Update: Authorization to Sign Final Draft Master Cooperative Agreement and Circulate Final Draft Model Ordinance</b></p>	<p><i>Motion by <b>Director Martinez</b>, to adopt Resolution 19-02 authorizing the WCCTAC Chair to sign the Master Cooperative Agreement and Counsel and forward the Model Ordinance to local agencies for consideration and adoption; seconded by <b>Director Abelson</b></i>  <i>Yes- <b>C. Kelley, R. Swearingen, E. Martinez, D. Johnson, B. Choi, M. Powers, R. Xavier. J. Abelson</b></i>  <i>No- None</i>  <i>Abstention-None</i>  <i>Motion passed unanimously</i></p>
<p><b>Item #11</b>  <b>Richmond Ferry Overview and Update</b></p>	<p><b>Information Only</b>  <i>Presentation given by Kevin Connolly from the Water Emergency Transportation Authority (WETA), regarding Opening Day for the Richmond Ferry. He also provided information on the current and future vessels in the fleet as well as an update about performance thus far.</i></p>

**Meeting Adjourned: 9:35am**

**TO:** WCCTAC Board

**DATE:** March 22, 2019

**FR:** John Nemeth, Executive Director

**RE:** Monthly Update on WCCTAC Activities

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**Commuting in Style: WestCAT Unveils the LYNX Transbay Double Decker Bus**



Commuters in West County now have the luxury of traveling to and from downtown San Francisco on 88-passenger, double decker buses.

According to WestCAT General Manager Charles Anderson, the new vehicles will help usher in an era of enhanced comfort and convenience for passengers. There will be six trips into San Francisco in the morning and seven trips back to the Hercules Transit Center in the evening that utilize these vehicles.

Based on social media reaction, riders seems to love the feel and comfort of the double decker buses. For more information on schedules and fares, contact: <https://www.westcat.org/>



### **Announcement by CCTA on the Possibility of a New Transportation Measure**

At the CCTA Board meeting in February, Commissioners directed staff to begin conducting public opinion research about transportation needs and priorities. This is a prelude to the possible development of a transportation expenditure plan for a new sales tax measure that could go before voters in 2020. WCCTAC staff will keep the Board apprised of this effort as it moves forward.

### **Considering a Crockett Safe Routes to School Project on Crockett Boulevard**



WCCTAC Director Powers and WCCTAC staff met with the Superintendent of John Swett Unified School District (JSUSD) as well as staff from the East Bay Regional Parks District (EBRPD), the County, and the Bay Ridge Trail in February. The purpose of the gathering was to view pedestrian safety issues along Crockett Blvd, next to the soon-to-be-remodeled middle school and current alternative school site.

During the construction of the remodeled middle school, there is an opportunity to enhance pedestrian safety adjacent to the site. The hope is that a partnership between these various agencies will lead to the development of a safer pathway between the EBRPD's Crockett Hills staging area, the alternative school and the middle school. The next round of countywide Safe Routes to School funding is planned for 2021, and this would be an ideal funding source. There is also the possibility of finding another potential source sooner. WCCTAC staff will continue to work with the JSUSD and other partners on design refinement and funding.



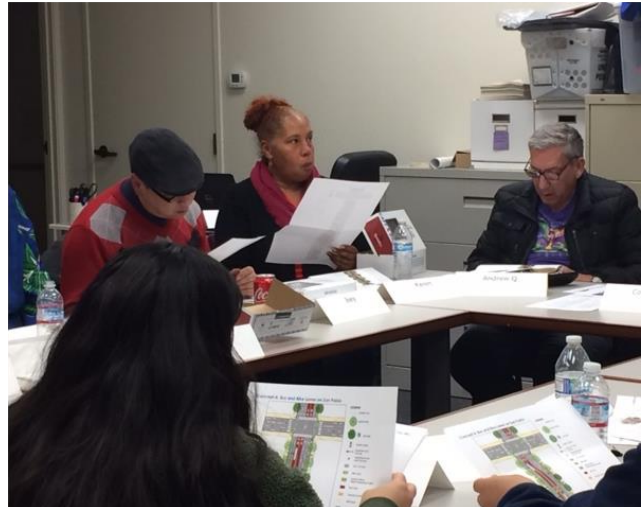
## **San Pablo Avenue Multimodal Corridor Study – Transit Riders and Senior + Disabled Focus Groups**

February was a big month for outreach for the San Pablo Avenue Multimodal Corridor Study. On the evening of February 6, WCCTAC and the Alameda County Transportation Commission (ACTC) hosted a group of West County transit riders. About fifteen residents who frequently use transit along San Pablo Ave. spent close to two hours sharing their opinions and giving feedback on preliminary options for improving transit along the corridor.

Next up, on Tuesday, February 26, 2019, WCCTAC and ACTC staff hosted another focus group, also at the WCCTAC office. This time, the target audience was West County residents who are either seniors, disabled or both.

For the last year and a half, ACTC, WCCTAC and the CTA have partnered on the corridor study that extends from Downtown Oakland to Hilltop in Richmond. ACTC is managing the day-to-day work on behalf of all of the study's partners. Several events have been held throughout the study area to solicit public input on what residents and businesses like, don't like, need, or envision for future transit service and pedestrian and bicycle access along San Pablo Avenue.

The study's consultants have completed an Existing Conditions Report and have also developed concepts for possible new street configurations, which will be presented to the WCCTAC Board at its March meeting.



## **The City of Richmond Partners with Lyft**



WCCTAC staff had the opportunity, in late February, to meet with Richmond City Manager, Carlos Martinez, and City staff to discuss the City's recently revamped R-Transit program. It now includes a Lyft subsidy for eligible residents in the City as well as parts of unincorporated West County.

The City of Richmond receives Measure J funds to serve its senior and disabled residents, as well as those residing in unincorporated West County, such as El Sobrante, North Richmond, Kensington, and Tara Hills. The City recently contracted with Lyft to provide rides to ambulatory seniors, which can include same day appointments to places outside of the sub-region like Martinez. The City will also retain van drivers to provide paratransit service for non-ambulatory, eligible riders.

WCCTAC and CCTA staff provided City staff with a list of issues to consider and questions to answer as they roll-out their new program. Once these issues have been addressed, the City will submit a claim for FY18-19 and FY19-20 Measure J funds. At that time, City staff will present an overview of their new program to the WCCTAC Board.

## **Contra Costa College Outreach**



In February, WCCTAC's TDM Program, 511 Contra Costa, teamed up with WestCAT to staff a table at Contra Costa College's Comet Cash program. Together, they were able to spread the word about transit options for college students and signed up 25 students for the Try Transit College program, providing the students with \$15 Clippers cards.

511 Contra Costa will also be tabling at Contra Costa College's Earth Day fair in April. If you have community events in your city that you would like to see 511 Contra Costa at, please contact Coire Reilly, TDM Program Manager, (510) 210-5932 or [creilly@511contracosta.org](mailto:creilly@511contracosta.org)

### **Micromobility Conference**

WCCTAC staff attended the nation's first Micromobility Conference which was hosted at the Craneway Pavillion in Richmond. The conference focused on the many emerging ways that shorter car trips can be shifted to modes like bicycles, scooters, e-bikes, and even electric unicycles. The conference featured entrepreneurs, economists, policymakers, city staff (who have worked on regulating the new technology), and venture capitalists looking to fund new services. A write up of the conference can be found here:

<https://www.citylab.com/transportation/2019/02/micromobility-conference-electric-scooters-bike-share/581791/>



(Photo via Citylab, Courtesy of Micromobility Conference/Vin Chandra)

### **Nominate a Bike Commuter of the Year or Bike Friendly Business**

Bike to Work Day 2019 is quickly approaching. This annual, regional event promotes bicycling as a viable and fun alternative to commuting alone in a car. Participants can visit volunteer-run energizer stations in the morning that provide free receive tote bags, giveaways, snacks, and more.

Do you know someone who exemplifies what it means to be a bicycle commuter? Nominate your favorite intrepid, committed cyclist to be Bicycle Commuter of the Year:

<https://511contracosta.org/bike-commuter-of-the-year-2019/>


Is there a business you know of that goes out of their way to promote and support cyclists, whether they be employees, customers, or even the general public? Nominate your favorite Bike Friendly Business: <https://bikeeastbay.org/bicycle-friendly-business-award-nominations>

### **Best Year Ever for 511 Try Transit Program**




With increased promotions on Facebook, Twitter, and Instagram, and with the acceptance of in-person applications (as opposed to just online applications), the Try Transit program is on track to have its best year ever in West County. This program offers commuters and college students a \$15 preloaded Clipper cards if they pledge to try transit rather than driving alone. Last fiscal year we had 352 participants. So far this fiscal year, the program has 590 participants, nearly a 70% increase, and with a few months still left to go. More information on Try Transit can be found at <https://511contracosta.org/public-transit/transit-offer/>

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# General Ledger Monthly Budget Report

User: kellys  
Printed: 3/11/2019 12:56:50 PM  
Period 01 - 07  
Fiscal Year 2019



Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance	Encumbered	Available	% Avail
<b>7700</b>	<b>WCCTAC Operations</b>								
770-7700-41000	Salary	0.00	443,068.00	443,068.00	181,396.68	261,671.32	0.00	261,671.32	59.06
770-7700-41200	PERS Retirement	0.00	0.00	0.00	45,438.25	-45,438.25	0.00	-45,438.25	0.00
770-7700-41310	Medical Insurance	0.00	0.00	0.00	31,067.01	-31,067.01	0.00	-31,067.01	0.00
770-7700-41311	Retiree Healthcare	0.00	0.00	0.00	1,252.24	-1,252.24	0.00	-1,252.24	0.00
770-7700-41400	Dental	0.00	0.00	0.00	2,303.62	-2,303.62	0.00	-2,303.62	0.00
770-7700-41500	Vision	0.00	0.00	0.00	2,800.00	-2,800.00	0.00	-2,800.00	0.00
770-7700-41800	LTD Insurance	0.00	0.00	0.00	1,629.84	-1,629.84	0.00	-1,629.84	0.00
770-7700-41900	Medicare	0.00	0.00	0.00	2,613.54	-2,613.54	0.00	-2,613.54	0.00
770-7700-41901	Other Insurances	0.00	0.00	0.00	3,357.78	-3,357.78	0.00	-3,357.78	0.00
770-7700-41904	Life Insurance	0.00	0.00	0.00	472.09	-472.09	0.00	-472.09	0.00
770-7700-41911	Liability Insurance	0.00	4,000.00	4,000.00	3,804.54	195.46	0.00	195.46	4.89
	<b>Salary and Benefits</b>	<b>0.00</b>	<b>447,068.00</b>	<b>447,068.00</b>	<b>276,135.59</b>	<b>170,932.41</b>	<b>0.00</b>	<b>170,932.41</b>	<b>38.23</b>
770-7700-43500	Office Supplies	0.00	4,000.00	4,000.00	2,118.87	1,881.13	0.00	1,881.13	47.03
770-7700-43501	Postage	0.00	2,000.00	2,000.00	765.94	1,234.06	0.00	1,234.06	61.70
770-7700-43520	Copies/Printing/Shipping/Xerox	0.00	3,800.00	3,800.00	2,354.38	1,445.62	0.00	1,445.62	38.04
770-7700-43600	Professional Services	0.00	51,450.00	51,450.00	40,582.33	10,867.67	0.00	10,867.67	21.12
770-7700-43900	Rent/Building	0.00	22,250.00	22,250.00	11,220.10	11,029.90	0.00	11,029.90	49.57
770-7700-44000	Special Department Expenses	0.00	10,000.00	10,000.00	184.61	9,815.39	0.00	9,815.39	98.15
770-7700-44320	Travel/Training Staff	0.00	5,800.00	5,800.00	2,536.34	3,263.66	0.00	3,263.66	56.27
	<b>Service and Supplies</b>	<b>0.00</b>	<b>99,300.00</b>	<b>99,300.00</b>	<b>59,762.57</b>	<b>39,537.43</b>	<b>0.00</b>	<b>39,537.43</b>	<b>39.82</b>
<b>7700</b>	<b>Expense</b>	<b>0.00</b>	<b>546,368.00</b>	<b>546,368.00</b>	<b>335,898.16</b>	<b>210,469.84</b>	<b>0.00</b>	<b>210,469.84</b>	<b>38.52</b>
	<b>WCCTAC Operations</b>	<b>0.00</b>	<b>546,368.00</b>	<b>546,368.00</b>	<b>335,898.16</b>	<b>210,469.84</b>	<b>0.00</b>	<b>210,469.84</b>	<b>38.52</b>
<b>7720</b>	<b>WCCTAC TDM</b>								
772-7720-41000	Salary	0.00	322,000.00	322,000.00	111,134.56	210,865.44	0.00	210,865.44	65.49
772-7720-41200	PERS Retirement	0.00	0.00	0.00	36,297.70	-36,297.70	0.00	-36,297.70	0.00
772-7720-41310	Medical Insurance	0.00	0.00	0.00	22,771.23	-22,771.23	0.00	-22,771.23	0.00
772-7720-41400	Dental Insurance	0.00	0.00	0.00	1,642.46	-1,642.46	0.00	-1,642.46	0.00
772-7720-41800	LTD Insurance	0.00	0.00	0.00	775.92	-775.92	0.00	-775.92	0.00
772-7720-41900	Medicare	0.00	0.00	0.00	1,593.42	-1,593.42	0.00	-1,593.42	0.00
772-7720-41901	Other Insurances	0.00	0.00	0.00	3,357.78	-3,357.78	0.00	-3,357.78	0.00
772-7720-41904	Life Insurance	0.00	0.00	0.00	212.39	-212.39	0.00	-212.39	0.00

Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance	Encumbered	Available	% Avail
772-7720-41911	Liability Insurance <i>Salary and Benefits</i>	0.00	4,000.00	4,000.00	3,804.54	195.46	0.00	195.46	4.89
		<b>0.00</b>	<b>326,000.00</b>	<b>326,000.00</b>	<b>181,590.00</b>	<b>144,410.00</b>	<b>0.00</b>	<b>144,410.00</b>	<b>44.30</b>
772-7720-43500	Office Supplies	0.00	1,000.00	1,000.00	44.61	955.39	0.00	955.39	95.54
772-7720-43501	TDM Postage	0.00	0.00	0.00	283.26	-283.26	0.00	-283.26	0.00
772-7720-43502	TDM Postage	0.00	1,100.00	1,100.00	0.00	1,100.00	0.00	1,100.00	100.00
772-7720-43520	CopiesPrintingShippingXerox	0.00	22,500.00	22,500.00	16,004.06	6,495.94	0.00	6,495.94	28.87
772-7720-43600	Professional Services	0.00	49,500.00	49,500.00	34,901.57	14,598.43	0.00	14,598.43	29.49
772-7720-43900	RentBuilding	0.00	22,000.00	22,000.00	11,134.03	10,865.97	0.00	10,865.97	49.39
772-7720-44000	Special Department Expenses	0.00	130,903.00	130,903.00	57,029.90	73,873.10	0.00	73,873.10	56.43
772-7720-44320	TravelTraining Staff	0.00	2,200.00	2,200.00	815.20	1,384.80	0.00	1,384.80	62.95
	<i>Service and Supplies</i>	<b>0.00</b>	<b>229,203.00</b>	<b>229,203.00</b>	<b>120,212.63</b>	<b>108,990.37</b>	<b>0.00</b>	<b>108,990.37</b>	<b>47.55</b>
<b>7720</b>	<b>Expense</b>	<b>0.00</b>	<b>555,203.00</b>	<b>555,203.00</b>	<b>301,802.63</b>	<b>253,400.37</b>	<b>0.00</b>	<b>253,400.37</b>	<b>45.64</b>
	<i>WCCTAC TDM</i>	<b>0.00</b>	<b>555,203.00</b>	<b>555,203.00</b>	<b>301,802.63</b>	<b>253,400.37</b>	<b>0.00</b>	<b>253,400.37</b>	<b>45.64</b>
<b>7730</b>	<b>STMP</b>	0.00	50,000.00	50,000.00	0.00	50,000.00	0.00	50,000.00	100.00
773-7730-41000	Salary	<b>0.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>100.00</b>
	<i>Salary and Benefits</i>								
773-7730-43600	Professional Services	0.00	115,458.00	115,458.00	0.00	115,458.00	0.00	115,458.00	100.00
773-7730-44000	Special Department Expense	0.00	4,311,226.00	4,311,226.00	49,046.10	4,262,179.90	0.00	4,262,179.90	98.86
	<i>Service and Supplies</i>	<b>0.00</b>	<b>4,426,684.00</b>	<b>4,426,684.00</b>	<b>49,046.10</b>	<b>4,377,637.90</b>	<b>0.00</b>	<b>4,377,637.90</b>	<b>98.89</b>
<b>7730</b>	<b>Expense</b>	<b>0.00</b>	<b>4,476,684.00</b>	<b>4,476,684.00</b>	<b>49,046.10</b>	<b>4,427,637.90</b>	<b>0.00</b>	<b>4,427,637.90</b>	<b>98.90</b>
	<i>STMP</i>	<b>0.00</b>	<b>4,476,684.00</b>	<b>4,476,684.00</b>	<b>49,046.10</b>	<b>4,427,637.90</b>	<b>0.00</b>	<b>4,427,637.90</b>	<b>98.90</b>
<b>7740</b>	<b>WCCTAC Special Projects</b>	0.00	542,509.00	542,509.00	60,000.00	482,509.00	0.00	482,509.00	88.94
774-7740-44000	Special Department Expense	<b>0.00</b>	<b>542,509.00</b>	<b>542,509.00</b>	<b>60,000.00</b>	<b>482,509.00</b>	<b>0.00</b>	<b>482,509.00</b>	<b>88.94</b>
	<i>Service and Supplies</i>								
<b>7740</b>	<b>Expense</b>	<b>0.00</b>	<b>542,509.00</b>	<b>542,509.00</b>	<b>60,000.00</b>	<b>482,509.00</b>	<b>0.00</b>	<b>482,509.00</b>	<b>88.94</b>
	<i>WCCTAC Special Projects</i>	<b>0.00</b>	<b>542,509.00</b>	<b>542,509.00</b>	<b>60,000.00</b>	<b>482,509.00</b>	<b>0.00</b>	<b>482,509.00</b>	<b>88.94</b>
Expense Total		0.00	0.00	6,120,764.00	746,746.89	5,374,017.11	0.00	5,374,017.11	0.878

# General Ledger Monthly Budget Report

User: kellys  
Printed: 3/11/2019 12:58:45 PM  
Period 01 - 08  
Fiscal Year 2019



Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance	Encumbered	Available	% Avail
<b>7700</b>	<b>WCCTAC Operations</b>								
770-7700-41000	Salary	0.00	443,068.00	443,068.00	209,303.87	233,764.13	0.00	233,764.13	52.76
770-7700-41200	PERS Retirement	0.00	0.00	0.00	48,889.37	-48,889.37	0.00	-48,889.37	0.00
770-7700-41310	Medical Insurance	0.00	0.00	0.00	36,117.83	-36,117.83	0.00	-36,117.83	0.00
770-7700-41311	Retiree Healthcare	0.00	0.00	0.00	1,252.24	-1,252.24	0.00	-1,252.24	0.00
770-7700-41400	Dental	0.00	0.00	0.00	2,687.56	-2,687.56	0.00	-2,687.56	0.00
770-7700-41500	Vision	0.00	0.00	0.00	3,220.00	-3,220.00	0.00	-3,220.00	0.00
770-7700-41800	LTD Insurance	0.00	0.00	0.00	1,901.48	-1,901.48	0.00	-1,901.48	0.00
770-7700-41900	Medicare	0.00	0.00	0.00	3,017.47	-3,017.47	0.00	-3,017.47	0.00
770-7700-41901	Other Insurances	0.00	0.00	0.00	3,357.78	-3,357.78	0.00	-3,357.78	0.00
770-7700-41904	Life Insurance	0.00	0.00	0.00	550.78	-550.78	0.00	-550.78	0.00
770-7700-41911	Liability Insurance	0.00	4,000.00	4,000.00	3,804.54	195.46	0.00	195.46	4.89
	<b>Salary and Benefits</b>	<b>0.00</b>	<b>447,068.00</b>	<b>447,068.00</b>	<b>314,102.92</b>	<b>132,965.08</b>	<b>0.00</b>	<b>132,965.08</b>	<b>29.74</b>
770-7700-43500	Office Supplies	0.00	4,000.00	4,000.00	2,118.87	1,881.13	0.00	1,881.13	47.03
770-7700-43501	Postage	0.00	2,000.00	2,000.00	765.94	1,234.06	0.00	1,234.06	61.70
770-7700-43520	Copies/Printing/Shipping/Xerox	0.00	3,800.00	3,800.00	2,418.58	1,381.42	0.00	1,381.42	36.35
770-7700-43600	Professional Services	0.00	51,450.00	51,450.00	47,489.08	3,960.92	0.00	3,960.92	7.70
770-7700-43900	Rent/Building	0.00	22,250.00	22,250.00	12,917.82	9,332.18	0.00	9,332.18	41.94
770-7700-44000	Special Department Expenses	0.00	10,000.00	10,000.00	184.61	9,815.39	0.00	9,815.39	98.15
770-7700-44320	Travel/Training Staff	0.00	5,800.00	5,800.00	2,581.00	3,219.00	0.00	3,219.00	55.50
	<b>Service and Supplies</b>	<b>0.00</b>	<b>99,300.00</b>	<b>99,300.00</b>	<b>68,475.90</b>	<b>30,824.10</b>	<b>0.00</b>	<b>30,824.10</b>	<b>31.04</b>
<b>7700</b>	<b>Expense</b>	<b>0.00</b>	<b>546,368.00</b>	<b>546,368.00</b>	<b>382,578.82</b>	<b>163,789.18</b>	<b>0.00</b>	<b>163,789.18</b>	<b>29.98</b>
	<b>WCCTAC Operations</b>	<b>0.00</b>	<b>546,368.00</b>	<b>546,368.00</b>	<b>382,578.82</b>	<b>163,789.18</b>	<b>0.00</b>	<b>163,789.18</b>	<b>29.98</b>
<b>7720</b>	<b>WCCTAC TDM</b>								
772-7720-41000	Salary	0.00	322,000.00	322,000.00	128,232.18	193,767.82	0.00	193,767.82	60.18
772-7720-41200	PERS Retirement	0.00	0.00	0.00	38,917.30	-38,917.30	0.00	-38,917.30	0.00
772-7720-41310	Medical Insurance	0.00	0.00	0.00	26,478.72	-26,478.72	0.00	-26,478.72	0.00
772-7720-41400	Dental Insurance	0.00	0.00	0.00	1,916.20	-1,916.20	0.00	-1,916.20	0.00
772-7720-41800	LTD Insurance	0.00	0.00	0.00	905.24	-905.24	0.00	-905.24	0.00
772-7720-41900	Medicare	0.00	0.00	0.00	1,840.48	-1,840.48	0.00	-1,840.48	0.00
772-7720-41901	Other Insurances	0.00	0.00	0.00	3,357.78	-3,357.78	0.00	-3,357.78	0.00
772-7720-41904	Life Insurance	0.00	0.00	0.00	247.78	-247.78	0.00	-247.78	0.00



Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance	Encumbered	Available	% Avail
772-7720-41911	Liability Insurance <i>Salary and Benefits</i>	0.00 <b>0.00</b>	4,000.00 <b>326,000.00</b>	4,000.00 <b>326,000.00</b>	3,804.54 <b>205,700.22</b>	195.46 <b>120,299.78</b>	0.00 <b>0.00</b>	195.46 <b>120,299.78</b>	4.89 <b>36.90</b>
772-7720-43300	MembershipsSubscriptions	0.00	0.00	0.00	550.00	-550.00	0.00	-550.00	0.00
772-7720-43500	Office Supplies	0.00	1,000.00	1,000.00	44.61	955.39	0.00	955.39	95.54
772-7720-43501	TDM Postage	0.00	0.00	0.00	283.26	-283.26	0.00	-283.26	0.00
772-7720-43502	TDM Postage	0.00	1,100.00	1,100.00	0.00	1,100.00	0.00	1,100.00	100.00
772-7720-43520	CopiesPrintingShippingXerox	0.00	22,500.00	22,500.00	16,068.26	6,431.74	0.00	6,431.74	28.59
772-7720-43600	Professional Services	0.00	49,500.00	49,500.00	39,194.03	10,305.97	0.00	10,305.97	20.82
772-7720-43900	RentBuilding	0.00	22,000.00	22,000.00	12,791.74	9,208.26	0.00	9,208.26	41.86
772-7720-44000	Special Department Expenses	0.00	130,903.00	130,903.00	57,363.39	73,539.61	0.00	73,539.61	56.18
772-7720-44320	TravelTraining Staff <i>Service and Supplies</i>	0.00 <b>0.00</b>	2,200.00 <b>229,203.00</b>	2,200.00 <b>229,203.00</b>	815.20 <b>127,110.49</b>	1,384.80 <b>102,092.51</b>	0.00 <b>0.00</b>	1,384.80 <b>102,092.51</b>	62.95 <b>44.54</b>
<b>7720</b>	<b>Expense</b> <b>WCCTAC TDM</b>	<b>0.00</b> <b>0.00</b>	<b>555,203.00</b> <b>555,203.00</b>	<b>555,203.00</b> <b>555,203.00</b>	<b>332,810.71</b> <b>332,810.71</b>	<b>222,392.29</b> <b>222,392.29</b>	<b>0.00</b> <b>0.00</b>	<b>222,392.29</b> <b>222,392.29</b>	<b>40.06</b> <b>40.06</b>
<b>7730</b>	<b>STMP</b>	<b>0.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>100.00</b>
773-7730-41000	Salary <i>Salary and Benefits</i>	0.00 <b>0.00</b>	50,000.00 <b>50,000.00</b>	50,000.00 <b>50,000.00</b>	0.00 <b>0.00</b>	50,000.00 <b>50,000.00</b>	0.00 <b>0.00</b>	50,000.00 <b>50,000.00</b>	100.00 <b>100.00</b>
773-7730-43600	Professional Services	0.00	115,458.00	115,458.00	0.00	115,458.00	0.00	115,458.00	100.00
773-7730-44000	Special Department Expense <i>Service and Supplies</i>	0.00 <b>0.00</b>	4,311,226.00 <b>4,426,684.00</b>	4,311,226.00 <b>4,426,684.00</b>	64,054.73 <b>64,054.73</b>	4,247,171.27 <b>4,362,629.27</b>	0.00 <b>0.00</b>	4,247,171.27 <b>4,362,629.27</b>	98.51 <b>98.55</b>
<b>7730</b>	<b>Expense</b> <b>STMP</b>	<b>0.00</b> <b>0.00</b>	<b>4,476,684.00</b> <b>4,476,684.00</b>	<b>4,476,684.00</b> <b>4,476,684.00</b>	<b>64,054.73</b> <b>64,054.73</b>	<b>4,412,629.27</b> <b>4,412,629.27</b>	<b>0.00</b> <b>0.00</b>	<b>4,412,629.27</b> <b>4,412,629.27</b>	<b>98.57</b> <b>98.57</b>
<b>7740</b>	<b>WCCTAC Special Projects</b>	<b>0.00</b>	<b>542,509.00</b>	<b>542,509.00</b>	<b>60,000.00</b>	<b>482,509.00</b>	<b>0.00</b>	<b>482,509.00</b>	<b>88.94</b>
774-7740-44000	Special Department Expense <i>Service and Supplies</i>	0.00 <b>0.00</b>	542,509.00 <b>542,509.00</b>	542,509.00 <b>542,509.00</b>	60,000.00 <b>60,000.00</b>	482,509.00 <b>482,509.00</b>	0.00 <b>0.00</b>	482,509.00 <b>482,509.00</b>	88.94 <b>88.94</b>
<b>7740</b>	<b>Expense</b> <b>WCCTAC Special Projects</b>	<b>0.00</b> <b>0.00</b>	<b>542,509.00</b> <b>542,509.00</b>	<b>542,509.00</b> <b>542,509.00</b>	<b>60,000.00</b> <b>60,000.00</b>	<b>482,509.00</b> <b>482,509.00</b>	<b>0.00</b> <b>0.00</b>	<b>482,509.00</b> <b>482,509.00</b>	<b>88.94</b> <b>88.94</b>
Expense Total		0.00	0.00	6,120,764.00	839,444.26	5,281,319.74	0.00	5,281,319.74	0.8629

**WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE  
RESOLUTION NO. 19-03**

**AUTHORIZING AN ADDITIONAL ALLOCATION OF SUBREGIONAL  
TRANSPORTATION MITIGATION PROGRAM (STMP) FUNDS FROM WCCTAC  
TO THE CONTRA COSTA TRANSPORTATION AUTHORITY (CCTA) AND  
AUTHORIZING THE WCCTAC EXECUTIVE DIRECTOR TO EXECUTE AN  
AMENDMENT TO A COOPERATIVE FUNDING AGREEMENT FOR THE I-  
80/SAN PABLO DAM ROAD INTERCHANGE PROJECT IN A FORM APPROVED  
BY GENERAL COUNSEL**

**WHEREAS**, the Board of Directors of WCCTAC is authorized to allocate STMP funds; and

**WHEREAS**, the CCTA has provided information to the WCCTAC staff, WCCTAC Technical Advisory Committee (TAC), and WCCTAC Board about the need for these funds as outlined below; and

**WHEREAS**, the 2005 Update of the Subregional Transportation Mitigation Program's Nexus Study included Project 2: Interchanges on I-80 at San Pablo Dam Road and Central Avenue; and on Highway 4 at Willow Avenue; and

**WHEREAS**, on January 27, 2017, the Board of Directors of WCCTAC approved an allocation of \$700,000 in STMP funds to CCTA for the Project and approved a Cooperative Agreement with CCTA that established the terms for this funding on February 24, 2017. CCTA approved the Cooperative Agreement on March 15, 2017; and

**WHEREAS**, on December 14, 2018, the Board of Directors of WCCTAC approved an additional allocation of \$436,000 in STMP funds to CCTA for the Project; and

**WHEREAS**, WCCTAC staff and CCTA staff have prepared an amendment to the Cooperative Agreement to account for this additional allocation of STMP funds to CCTA; and

**WHEREAS**, the Board of Directors of WCCTAC desires to approve the amendment to the Cooperative Agreement.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the West Contra Costa Transportation Advisory Committee:

1. Does hereby authorize the additional allocation of STMP funds to CCTA in the amount of \$436,000 to partially fund the Project pursuant to the terms of the amendment to the Cooperative Agreement attached hereto and incorporated herein by reference as Exhibit A.

2. The Executive Director is hereby authorized and directed, on behalf of the Board of Directors of the West Contra Costa Transportation Advisory Committee, to execute the

amendment to the Cooperative Agreement on behalf of the West Contra Costa Transportation Advisory Committee, in a form approved by the General Counsel.

3. The Executive Director is authorized to make all approvals and take all actions necessary or appropriate to carry out and implement the terms of the amendment to the Cooperative Agreement and to administer the West Contra Costa Transportation Advisory Committee's obligations, responsibilities and duties to be performed under the amendment to the Cooperative Agreement.

The foregoing Resolution was adopted by the WCCTAC Board at a regular meeting on March 22, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

By: \_\_\_\_\_  
Chris Kelley, Chair

Attest:

\_\_\_\_\_  
John Nemeth, Executive Director

Approved as to Form:

\_\_\_\_\_  
Kristopher J. Kokotaylo, General Counsel

3203330.1

**FIRST AMENDMENT TO COOPERATIVE FUNDING AGREEMENT NO. 07W.05  
BETWEEN WEST CONTRA COSTA TRANSPORTATION ADVISORY  
COMMITTEE AND CONTRA COSTA TRANSPORTATION AUTHORITY**

**I-80/SAN PABLO DAM ROAD INTERCHANGE PROJECT (PHASE I)**

This First Amendment to Cooperative Funding Agreement No. 07W.05, dated February 24, 2017, between the West Contra Costa Transportation Advisory Committee, a Joint Powers Agency existing under the laws of the State of California, ("WCCTAC") and the Contra Costa Transportation Authority ("CCTA"), a special district (together sometimes referred to as "Parties") is entered into as of \_\_\_\_\_.

**RECITALS**

**WHEREAS**, the Parties executed Cooperative Funding Agreement No. 07W.05, dated February 24, 2017 (the "Agreement"), to appropriate Seven Hundred Thousand Dollars (\$700,000) in 2006 Subregional Transportation Mitigation Fee Program ("STMP") funds to CCTA for use towards the I-80/San Pablo Dam Road Interchange Project (the "Project"); and

**WHEREAS**, at its December, 14, 2018 meeting, the WCCTAC Board of Directors approved an additional Four Hundred Thirty Six Thousand Dollars (\$436,000) in STMP funds for a total of One Million One Hundred Thirty Six Thousand Dollars (\$1,136,000) in STMP funds to CCTA for use towards the Project; and

**WHEREAS**, the Parties desire to amend the Agreement to provide CCTA with the additional STMP funds authorized by the WCCTAC Board of Directors; and

**WHEREAS**, the Executive Director of WCCTAC and Chair of CCTA, are authorized to execute this First Amendment in a form approved by their respective General Counsels.

**NOW, THEREFORE**, the Parties hereby agree as follows:

1. Section 2.1, Funding, of the Agreement, shall be modified to increase the amount of total STMP funds provided for the Project by Four Hundred Thirty Six Thousand Dollars (\$436,000) for a total funding amount not to exceed One Million One Hundred Thirty Six Thousand Dollars (\$1,136,000).

2. Exhibit A, Scope of Services, of the Agreement, shall be modified to revise Section 6 of Exhibit A to modify the estimated completion date of the STMP funded portion of the Project from December 2017 to December 2019.

2. With the exception of the foregoing, all other terms and conditions in the Agreement, as amended, remain in full force and effect.

**Contra Costa Transportation  
Authority**

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Randy Iwasaki, Executive Director

Approved as to Form:

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General Counsel

3176515.1

**West Contra Costa Transportation  
Advisory Committee**

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John Nemeth, Executive Director

Approved as to Form:

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Kristopher Kokotaylo, General Counsel

**TO:** WCCTAC Board

**MEETING DATE:** March 22, 2019

**FR:** John Nemeth, Executive Director

**RE:** **Short-Term Bicycle and Pedestrian Connections with Richmond-San Rafael Bridge Project**

---

### **REQUESTED ACTION**

Approve the use of \$125,000 in Measure J, 28b (Sub-regional Needs) funds to match additional funds from MTC in order to cover a funding gap for a portion of the Short-Term Bicycle and Pedestrian Connections with Richmond-San Rafael Bridge Project

### **BACKGROUND AND DISCUSSION**

The City of Richmond is currently implementing an early piece of the larger “Ferry to Greenway to Bridge” bicycle and pedestrian project. The current phase consists mainly of striping, safety and signage improvements between the Richmond Greenway, Point Richmond, and the new trail on the Richmond-San Rafael (RSR) Bridge.

When completed, bicyclists and pedestrians crossing the bridge will be able to navigate to and from important destinations within the city of Richmond, such as the Richmond BART Station and San Pablo Avenue. The project is part of an MTC strategy to encourage alternatives to solo driving across the RSR Bridge during commute hours, as congestion in the westbound direction in the AM peak period continue to increase. MTC is provided funding for this project.

The City has accelerated project development activities in the past six months so that improvements can be completed prior to the opening of the bike/pedestrian trail on the RSR Bridge in the summer of 2019. The City opened construction bids for the project in February, 2019. The total estimated project total cost (including design and construction) based on the lowest bid was approximately \$750,000.

There is, however, an approximate gap of \$250,000 between available funds and the low bid. Without additional funds, the City will need to substantially cut back on the scope of the project. MTC is willing to cover half of the gap, if local funds cover the other half. In order to leverage the additional MTC funds, WCCTAC staff is recommending the use of \$125,000 in Measure J 28b funds to use as a match. This will close the funding gap when coupled with the MTC contribution.

As of March 31, 2019, there will be a balance of approximately \$440,000 in the Measure J 28b Sub-regional Needs category. WCCTAC has used this small funding source for a variety of

purposes over the years, but it has often been used to leverage outside funds. Recently, in 2018, it was used to provide match money for an MTC PASS (traffic signals) grant and for the Express Bus Implementation Plan funded by a Senate Bill 1 grant. It also provided WCCTAC's contribution to the San Pablo High Capacity Transit Study and the San Pablo Avenue Multimodal Corridor Study.



**TO:** WCCTAC Board

**MEETING DATE:** March 22, 2019

**FR:** Leah Greenblat, Project Manager

**RE:** CCTA's Technical Coordinating Committee Appointments

---

**REQUESTED ACTION**

Appoint WCCTAC TAC member Jill Mercurio, City of San Pablo, to fill a vacancy for one of three TCC representatives from WCCTAC and appoint WCCTAC TAC member Mike Roberts, City of Hercules, to fill a vacancy for one of two TCC alternates from WCCTAC.

**BACKGROUND AND DISCUSSION**

The Contra Costa Transportation Authority maintains an organizational structure of committees that vary in composition depending upon the task. The Technical Coordinating Committee (TCC) is composed of local staff and provide input on various CCTA matters. Each of the CCTA's Regional Transportation Planning Committees has three representative positions and two alternate positions on the TCC.

The current primary representatives are Yvette Ortiz, City of El Cerrito, and Leah Greenblat, WCCTAC staff. Lori Reese-Brown, City of Richmond, serves as an alternate representative. Currently, WCCTAC has one representative and one alternate representative vacancy. At its March 14, 2019 meeting, the TAC unanimously agreed to recommend that the WCCTAC Board approve the TCC appointments of Jill Mercurio, City of San Pablo, as the primary representative and Mike Roberts, City of Hercules, as the alternate representative.

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**TO:** WCCTAC Board

**MEETING DATE:** March 22, 2019

**FR:** John Nemeth, Executive Director

**RE: Measure J Strategic Plan: Project Funding Reductions and Use of Measure J 25b Funds**

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### **REQUESTED ACTION**

Approve the capital project funding reductions proposed by CCTA. Authorize the use of Measure 25b funds for the Hercules Regional Intermodal Transit Center (RITC) to mitigate the impact of these capital project funding reductions.

### **BACKGROUND AND DISCUSSION**

The Measure J Strategic Plan is the blueprint for delivering voter-approved projects included in the Measure J Expenditure Plan. It provides details on when and how much funding will be available for various projects, taking into consideration factors like revenue growth, inflation, and debt service costs. The prior Measure J Strategic Plan was adopted in March 2016, covering the period between Fiscal Year (FY) 2014-15 and FY 2020-21.

At its December meeting, the Contra Costa Transportation Authority (CCTA) initiated an update to the current Measure J Strategic Plan. Every two to three years, the Authority adjusts its assumptions allowing it to address economic cycles and changes in project priorities and schedules. For this update, the Authority is projecting lower sales tax revenue over the next 18-24 months.

To match the reduced sales tax revenue forecast, CCTA is proposing Measure J funding reductions to various capital projects in the Strategic Plan. CCTA is seeking RTPC input on these reductions by no later than April 26, 2019.

The Authority's goal is to minimize the impact to ongoing Measure J projects, while taking into consideration factors such as sub-regional priorities, existing commitments, project readiness, and opportunities to use other funds to complete projects. Since many capital projects in Measure J are completed or are under construction, there are relatively few choices of where to reduce funding.

In the WCCTAC sub-region, the Authority is requiring a reduction of \$5.2 million in funding for capital projects in the Measure J Strategic Plan, given the projected loss of previously forecasted sales tax revenue. The amount of reduction is proportionate to West County's share of capital projects in Measure J. The total funding reductions needed by sub-regional are shown in the following table.

Subregion	Funding Reduction to Capital Projects
East	\$56.0 M
Central	\$22.2 M
Southwest	\$14.0 M
West	\$5.2 M

The Authority has suggested reductions to the following projects in West Contra Costa County. This information is also shown in greater detail in the attached spreadsheet:

	Amount	Project
#1	\$2,932,000	BART TOD in West County (Placeholder Funds)
#2	\$1,315,000	Hercules Regional Intermodal Transit Center (RITC)
#3	\$818,000	Central Avenue Interchange Improvements, Phase 2
#4	\$86,000	I-80 Integrated Corridor Mobility (ICM) Project
#5	\$33,000	Richmond Parkway Maintenance Upgrades
#6	\$16,000	Construction Reserve
Total	<b>\$5,200,000</b>	

The BART funds (#1) do not relate to a currently active project. The funds for Central Avenue are not required (#3) since the project is fully funded without them. The funds for the ICM (#4) and the Richmond Parkway (#5) are not needed since these efforts are complete and surplus funds represent a project savings. The project that is most affected by these reductions is the Hercules RITC (#2). The City of Hercules is ready to move it into the engineering design phase but requires that a minimum of \$500,000 of the \$1,315,000 proposed reduction remain. The absence of this funding could slow project delivery.

At its meeting on March 14, 2019, the WCCTAC TAC met to discuss the proposed funding reductions. It also considered ideas to provide the City of Hercules with \$500,000 in order to continue advancement of the RITC project. The TAC unanimously recommended approval of the capital project funding reductions as proposed by the Authority. It also recommended using Measure J 25b funds for Hercules, which are *Additional Transportation for Livable Communities Project Grants*. West County is the only subregion with this particular Measure J category. The project satisfies the Measure J 25b eligibility requirements and CCTA can advance funds to Hercules. The down side of this decision is that there will be \$500K less available in this Measure J category to program in the future.

It should be noted that TAC made its recommendation for the use of Measure J 25b funds with the understanding that there was an available balance of \$2.9M in this funding category. In reality, all Measure J 25b funds are programmed through FY2022. This category accrues about \$300,000 annually. Staff believes that it's likely, though not a given, that the TAC would still have made its recommendation, even in the light of this additional information.

#### **Attachments:**

CCTA Spreadsheet – West County Capital Projects

(x \$1,000)

**WEST COUNTY CAPITAL PROJECTS**

	MEASURE J FUNDS PROGRAMMED IN 2016 STRATEGIC PLAN	COMMITTED/ APPROPRIATED	SUGGESTED REDUCTION IN PROGRAMMED FUNDS	PROGRAMMED MEASURE J FUNDS IN 2019 STRATEGIC PLAN (SUGGESTED)	COMPLETED OR UNDER CONSTRUCTION (1 = yes)	TOTAL NUMBER OF PROJECTS
<b>CAPITOL CORRIDOR IMPROVEMENTS</b>						
4001 Hercules Rail Station	7,961	6,637	1,315	6,646	1	1
<b>I-80 CARPOOL LANE EXTENSION AND INTERCHANGE IMPROV.</b>						
7002 I-80/San Pablo Dam Road Interchange Improvements - Phase 1	13,110	13,110	-	13,110	1	1
I-80/San Pablo Dam Road Interchange Improvements - Phase 2	-	-	-	-	-	1
7003 I-80/Central Avenue Interchange Improvements - Phase 1	7,557	7,557	-	7,557	1	1
I-80/Central Avenue Interchange Improvements - Phase 2	4,214	2,970	818	3,396	-	1
7005 I-80 Integrated Corridor Mobility	7,095	7,095	86	7,009	1	1
<b>RICHMOND PARKWAY</b>						
9001 Richmond Parkway Upgrade Study	136	136	-	136	1	1
9002 Richmond Parkway Maintenance/Upgrade - Phase 1	1,500	1,500	-	1,500	1	1
Richmond Parkway Maintenance/Upgrade - Phase 2	500	467	33	467	1	1
9003 Marina Bay Parkway Grade Separation	11,800	11,800	-	11,800	1	1
<b>BART PARKING, ACCESS, and OTHER IMPROVEMENTS</b>						
10002 BART Parking, Access and Other Improvements - West County	17,262	14,055	2,932	14,330	-	-
10002-01 TOD West County (Placeholder)	2,932	-	2,932	-	-	-
Multimodal Capital Improvement Study	250	250	-	250	1	1
Ohlone Greenway BART Station Access, Safety and Placemaking	300	300	-	300	1	1
10002-03 Bike Facility - West County	402	402	-	402	1	1
10002-05 Wayfinding West County	1,600	1,600	-	1,600	1	1
10002-06 Hercules Transit Center	275	-	-	275	-	1
10002-07 El Cerrito del Norte Station Modernization	11,503	11,503	-	11,503	1	1
<b>ADDITIONAL BUS TRANSIT ENHANCEMENT</b>						
19002 WestCAT Transit Capital Improvements	1,121	453	-	1,121	-	1
<b>CONSTRUCTION RESERVE</b>						
Construction Reserve - West County	16	-	16	-	-	-
<b>TOTAL</b>	<b>72,271</b>	<b>65,780</b>	<b>5,200</b>	<b>67,071</b>	<b>13</b>	<b>17</b>

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El Cerrito

Hercules

January 25, 2019

Pinole

Mr. Randell Iwasaki, Executive Director  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597

RE: January 2019 WCCTAC Board Meeting Summary

Richmond

Dear Randy:

The WCCTAC Board, at its meeting on January 25, 2019, took the following actions that may be of interest to CCTA:

1. Election of Officers:
  - a. CCTA Representative (odd-year term), Tom Butt
  - b. CCTA Alternate Representative, Roy Swearingen
  - c. WCCTAC Chair, Chris Kelley
  - d. WCCTAC Vice-Chair, Roy Swearingen
2. Approved Resolution 19-01, authorizing the WCCTAC Executive Director to post the job description and hire for a part-time, temporary, Travel Training Coordinator Position.
3. Approved additional funding of \$177,000, in OBAG 2 Safe Routes to School Funds, for the Lincoln Elementary School Pedestrian Enhancement Project in Richmond.

San Pablo

Contra Costa  
County

Please let me know if you have any follow-up questions.

AC Transit

Sincerely,



John Nemeth  
Executive Director

BART

cc: Tarien Grover, CCTA; John Cunningham, TRANSPAC; Jamar Stamps, TRANSPLAN; Lisa Bobadilla, SWAT; Matt Todd, CCTA

WestCAT



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**ACRONYM LIST.** Below are acronyms frequently utilized in WCCTAC communications.

**ABAG:** Association of Bay Area Governments  
**ACTC:** Alameda County Transportation Commission  
**ADA:** Americans with Disabilities Act  
**APC:** Administration and Projects Committee (CCTA)  
**ATP:** Active Transportation Program  
**AV:** Autonomous Vehicle  
**BAAQMD:** Bay Area Air Quality Management District  
**BATA:** Bay Area Toll Authority  
**BCDC:** Bay Conservation and Development Commission  
**Caltrans:** California Department of Transportation  
**CCTA:** Contra Costa Transportation Authority  
**CEQA:** California Environmental Quality Act  
**CIL:** Center for Independent Living  
**CMAs:** Congestion Management Agencies  
**CMAQ:** Congestion Management and Air Quality  
**CMIA:** Corridor Mobility Improvement Account (Prop 1B bond fund)  
**CMP:** Congestion Management Program  
**CSMP:** Corridor System Management Plan  
**CTC:** California Transportation Commission  
**CTP:** Contra Costa Countywide Comprehensive Transportation Plan  
**CTPL:** Comprehensive Transportation Project List  
**DEIR:** Draft Environmental Impact Report  
**EBRPD:** East Bay Regional Park District  
**EIR:** Environmental Impact Report  
**EIS:** Environmental Impact Statement  
**EVP:** Emergency Vehicle Preemption (traffic signals)  
**FHWA:** Federal Highway Administration  
**FTA:** Federal Transit Administration  
**FY:** Fiscal Year  
**HOV:** High Occupancy Vehicle Lane  
**ICM:** Integrated Corridor Mobility  
**ITC or RITC:** Hercules Intermodal Transit Center  
**ITS:** Intelligent Transportations System  
**LOS:** Level of Service (traffic)  
**MOU:** Memorandum of Understanding  
**MPO:** Metropolitan Planning Organization  
**MTC:** Metropolitan Transportation Commission  
**MTSO:** Multi-Modal Transportation Service Objective

**NEPA:** National Environmental Policy Act  
**O&M:** Operations and Maintenance  
**OBAG:** One Bay Area Grant  
**PAC:** Policy Advisory Committee  
**PASS:** Program for Arterial System Synchronization  
**PBTF:** Pedestrian, Bicycle and Trail Facilities  
**PC:** Planning Committee (CCTA)  
**PCC:** Paratransit Coordinating Committee (CCTA)  
**PDA:** Priority Development Areas  
**PSR:** Project Study Report (Caltrans)  
**RHNA:** Regional Housing Needs Allocation (ABAG)  
**RPTC:** Richmond Parkway Transit Center  
**RTIP:** Regional Transportation Improvement Program  
**RTP:** Regional Transportation Plan  
**RTPC:** Regional Transportation Planning Committee  
**SCS:** Sustainable Communities Strategy  
**SHPO:** State Historic and Preservation Officer  
**SOV:** Single Occupant Vehicle  
**STA:** State Transit Assistance  
**STIP:** State Transportation Improvement Program  
**STMP:** Subregional Transportation Mitigation Plan  
**SWAT:** Regional Transportation Planning Committee for Southwest County  
**TAC:** Technical Advisory Committee  
**TCC:** Technical Coordinating Committee (CCTA)  
**TDA:** Transit Development Act funds  
**TDM:** Transportation Demand Management  
**TFCA:** Transportation Fund for Clean Air  
**TEP:** Transportation Expenditure Plan  
**TLC:** Transportation for Livable Communities  
**TOD:** Transit Oriented Development  
**TRANSPAC:** Regional Transportation Planning Committee for Central County  
**TRANSPLAN:** Regional Transportation Planning Committee for East County  
**TSP:** Transit Signal Priority (traffic signals and buses)  
**VMT:** Vehicle Miles Traveled  
**WCCTAC:** West County Costa Transportation Advisory Committee  
**WETA:** Water Emergency Transportation Agency