

## MEETING NOTICE AND AGENDA

**DATE & TIME:** September 25, 2020 • 8:00 AM – 10:00 AM

**REMOTE ACCESS:**

<https://us02web.zoom.us/j/7321058840?pwd=c1dMVjJyd1BoYk0yYWVlZWVlWHZ4Zz09>

**MEETING ID#:** 732 105 8840

**PASSWORD (if requested):** WCCTAC2020

**Shelter-In-Place Order and Teleconference**

The Contra Costa County Health Officer issued an order directing residents to **shelter in place**, due to COVID-19. The order limits activity, travel, and business functions to only those that are essential.

**Remote Participation Only**

As a result of the COVID-19 public health emergency, including the County Health Officer and Governor's directives for everyone to shelter in place, **there will be no physical location for the Board Meeting**. Board members will attend via teleconference and members of the public are invited to attend the meeting and **participate remotely**.

Pursuant to the Governor's Executive Order N-29-20, Board members: Chris Kelley, Roy Swearingen, Rita Xavier, Tom Butt, Ben Choi, Demnlus Johnson, Paul Fadelli, John Gioia, Chris Peeples, Maureen Powers, and Mark Foley may be attending this meeting via teleconference, as may WCCTAC Alternate Board Members. Any votes conducted during the teleconferencing session will be conducted by roll call.

The public may observe and address the WCCTAC Board in the following ways:

**Remote Viewing/Listening**

**Webinar:**

To observe the meeting by video conference, utilizing the Zoom platform, please click on this link (same link as shown above) to join the webinar at the noticed meeting time: <https://us02web.zoom.us/j/7321058840?pwd=c1dMVjJyd1BoYk0yYWVlZWVlWHZ4Zz09>

**Phone:**

Dial the following number, enter the participant PIN followed by # to confirm:

+1 669 900 6833

Meeting ID: 732 105 8840

Password: 066620

### **Public Comment via Teleconference**

Members of the public may address the Board during the initial public comment portion of the meeting or during the comment period for agenda items.

Participants may use the chat function on Zoom or physically raise their hands to indicate if they wish to speak on a particular item.

**Written Comment** (accepted until the start of the meeting, unless otherwise noted on the meeting agenda). Public comments received by 5:00 p.m. on the evening before the Board meeting date will be provided to the WCCTAC Board and heard before Board action. Comments may be submitted by email to [vjenkins@wcctac.org](mailto:vjenkins@wcctac.org).

Comments may also be submitted via e-mail to [vjenkins@wcctac.org](mailto:vjenkins@wcctac.org) at any time prior to closure of the public comment portion of the item(s) under consideration. All written comments will be included in the record.

Reading of Public Comments: WCCTAC staff will read aloud email comments received during the meeting that include the subject line "FOR THE RECORD" as well as the item number for comment, provided that the reading shall not exceed three (3) minutes, or such other time as the Board may provide.

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1. **Call to Order and Board Member Roll Call.** *(Chris Kelley – Chair)*
  2. **Public Comment.** The public is welcome to address the Board on any item that is not listed on the agenda.

### **CONSENT CALENDAR**

3. **Minutes of July 24, 2020 Board Meeting.** *(Attachment; Recommended Action: Approve).*
4. **Monthly Update on WCCTAC Activities.** *(Attachment; Information Only).*
5. **Financial Reports.** The reports show the Agency's revenues and expenses for July and August 2020. *(Attachment; Information Only).*
6. **Payment of Invoices over \$10,000.** *None (No attachment; information only).*
7. **San Pablo Avenue Multimodal Corridor Project, Phase 2 Funding Agreement.** Phase 2 is a continuation of the completed Phase 1 project. Due to proposed changes in the management of the study and funding details, a new funding agreement is required. For Phase 2, WCCTAC staff will directly oversee the consultant's work in Contra Costa County. The WCCTAC Board previously agreed to allocate \$150,000 of Measure J 28b funds for Phase 2. *(Leah Greenblat-- WCCTAC staff; Attachment; Recommended Action: Approve Resolution 20-05).*

## **REGULAR AGENDA ITEMS**

8. **Project Rankings for a Measure J Allocation Plan.** The CCTA is preparing an Allocation Plan to help guide the use of Measure J funding for capital projects, given the revenue impacts of the COVID-19 pandemic. The Authority approved a set of criteria in June for prioritizing projects which led to draft project rankings (attached) for both locally-led and Authority-led project. This ranking was reviewed by CCTA's staff-level Technical Coordinating Committee (TCC) and then by the CCTA's Administration and Projects Committee (APC). The issue was discussed by the WCCTAC TAC under the standing TCC Update. Staff distributed the Authority's draft rankings to TAC members and has not received any comments to date. WCCTAC staff does not have any concerns about the methodology or ranking. A staff report produced by the Authority for the APC is included as additional background information (*Hisham Noeimi – CCTA Staff, Attachments; Recommended Action: Provide any comments or feedback*).
9. **San Pablo Avenue Bridge Replacement over BNSF – Update.** Pinole City staff and its consultants will provide an update on the bridge replacement project in downtown Pinole that crosses the BNSF railway. (*Tamara Miller - City of Pinole, Matt Todd - Grey Bowen Scott, Jason Jurrens - Quincy Engineering; No Attachment; Recommended Action: Information Only*).
10. **Bike to Wherever Days / E-Bike Rebate Program.** The COVID-19 pandemic has forced a change to the Bay Area's annual Bike to Work Day. Given the large number of people now working from home, and public health concerns about gathering at energizing stations, the event has been reimaged this year. Coire Reilly, from WCCTAC staff, will provide an overview and update on Bike to Wherever activities in West Contra Costa County. He will also discuss the 511 Contra Costa pilot program involving rebates for electric bicycles (e-bikes). (*Coire Reilly – WCCTAC Staff; No Attachment; Recommended Action: Information only*).

## **STANDING ITEMS**

11. **Board and Staff Comments.**
  - a. Board Member Comments, Conference/Meeting Reports (AB 1234 Requirement), and Announcements
  - b. Report from CCTA Representatives (*Directors Kelley & Butt*)
  - c. Executive Director's Report
12. **General Information Items.**
  - a. Letter to CCTA Executive Director with July 24, 2020 Summary of Board Actions
  - b. Acronym List

- 13. Adjourn.** The next regular meeting is: October 23, 2020 @ 8:00 a.m.  
Meeting will be held remotely (see next agenda for details)
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- In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in the WCCTAC Board meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Valerie Jenkins at 510.210.5930 prior to the meeting.
- If you have special transportation requirements and would like to attend the meeting, please call the phone number above at least 48 hours in advance to make arrangements.
- Handouts provided at the meeting are available upon request and may also be viewed at WCCTAC's offices.
- Please refrain from wearing scented products to the meeting, as there may be attendees susceptible to environmental illnesses. Please also put cellular phones on silent mode during the meeting.
- A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.

**West Contra Costa Transportation Advisory Committee  
Board of Directors Meeting  
Meeting Minutes July 24, 2020**

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**MEMBERS PRESENT:** Chris Kelley, Chair (Hercules); Roy Swearingen, Vice-Chair (Pinole); Chris Peeples (AC Transit); Rita Xavier (San Pablo); Ben Choi (Richmond); Paul Fadelli (El Cerrito); Maureen Powers (WestCAT); Tom Butt (Richmond); John Gioia (Contra Costa County), Debora Allen (BART)

**STAFF PRESENT:** John Nemeth, Joanna Pallock, Coire Reilly, Leah Greenblat, Valerie Jenkins, Kris Kokotaylo (counsel with Meyers Nave)

**ACTIONS LISTED BY:** Valerie Jenkins

**Meeting Called to Order: 8:01am**

**Public Comment:** n/a

**CONSENT CALENDAR**

Motion by ***Director Peeples***; seconded by ***Director Xavier***

Yes- C. Kelley, T. Butt, J. Gioia, C. Peeples, B. Choi, R. Xavier, R. Swearingen, M. Powers, P. Fadelli

No- none

Abstentions- none

Not voting- D. Allen arrived after this item

*Motion passed unanimously*

**Item #3.** *Approved* Minutes of June 26, 2020 Board Meeting

**Item #4.** *Received* Monthly Update on WCCTAC Activities

**Item #5.** *Received* Financial Reports for June 2020.

**Item #6.** *Received* information regarding Payment of Invoices over \$10,000: *none*

**Item #7.** *Approved* Fiscal Year FY 2020-2021 Measure J 20b Funding Allocation.

## REGULAR AGENDA ITEMS

ITEM/DISCUSSION	ACTION
<b>Item #8:</b> <b>West County Bus Operator Updates</b>	<b><i>Information Only</i></b> Robert del Rosario, Director of Service Development and Planning for AC Transit, provided information regarding the COVID-19 pandemic's impact on service, ridership, agency fare policy and agency finances. Charlie Anderson, the General Manager of WestCAT, gave a similar presentation for his agency.
<b>Item #9:</b> <b>Measure J Program 21b - Low-income Student Bus Pass Program</b>	Joanna Pallock (WCCTAC) provided information about the current state of the Student Bus Pass program given that school will not likely meet physically in the fall in West County. Given the projected weaker demand for low-income bus passes in the upcoming year, Ms. Pollock noted that the Board could make passes available to income-qualifying middle school students.  Motion: To modify the Student Bus Pass guidelines to allow eligible middle school students to obtain bus passes during the current fiscal year only.  Yes- C. Kelley, T. Butt, M. Powers, J. Gioia, C. Peebles, B. Choi, R. Xavier, D. Allen, P. Fadelli No- none Absentions- none Not voting- R. Swearingen not present  <i>Motion passed unanimously</i>
<b>Item #10:</b> <b>I-80 Design Alternative Assessment: Scope of Work</b>	<b><i>Information Only</i></b> Leah Greenblat provided a scope of work for the Caltrans Design Alternative Assessment on I-80. This review will include ACTC and CCTA as co-project managers, while WCCTAC will serve on the project's TAC. The work is intended to look for ways to optimize performance on the highway, including for carpools and transit.

**TO:** WCCTAC Board

**DATE:** September 25, 2020

**FR:** John Nemeth, Executive Director

**RE:** Monthly Update on WCCTAC Activities

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**Active Transportation Program (ATP) Grant Application for Central Avenue Submitted**

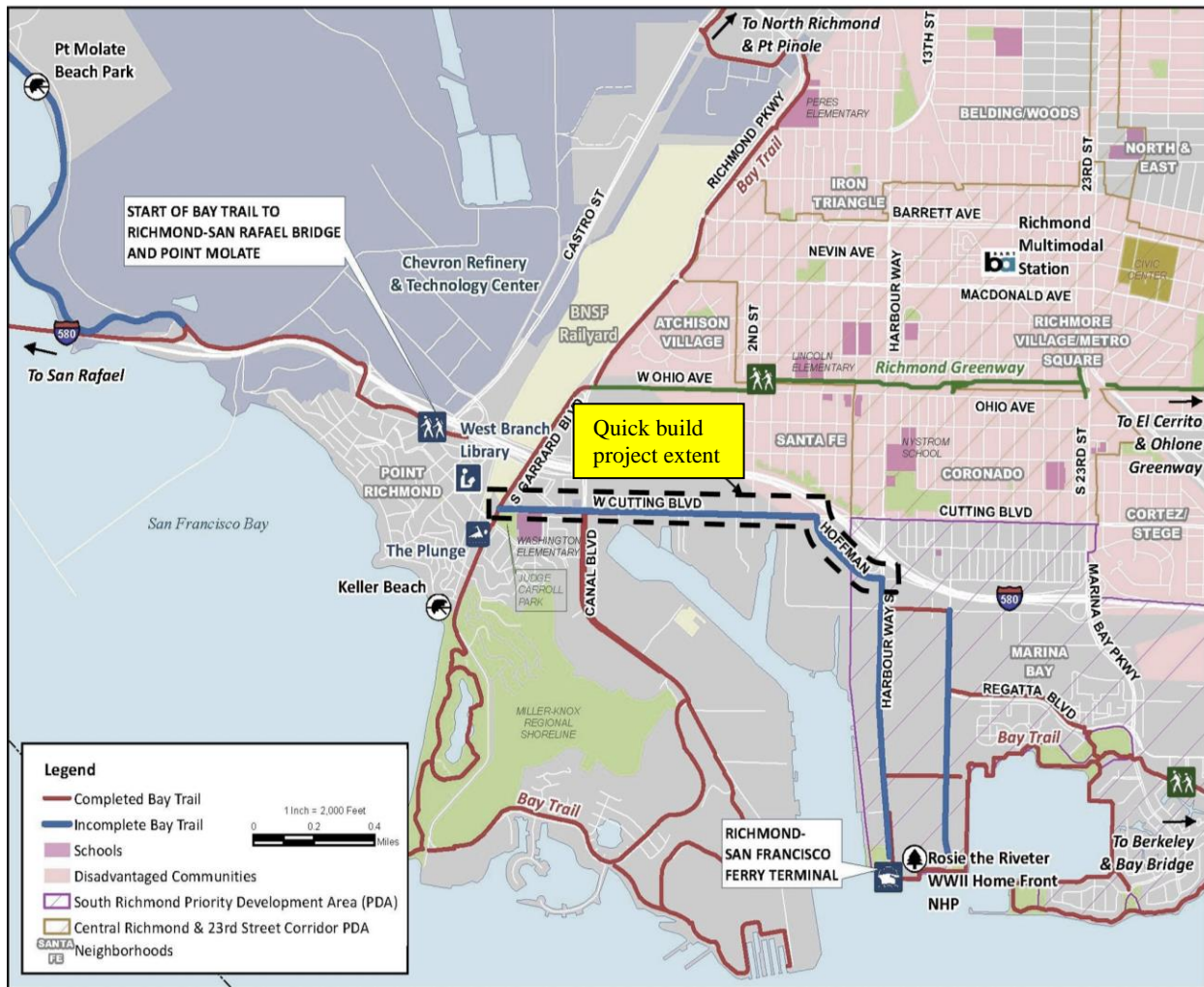
Staff from WCCTAC, Caltrans, CCTA, and the cities of Richmond and El Cerrito collaborated on a recently submitted ATP application to construct pedestrian and bicycle facilities on Central Avenue near I-80 within the Caltrans right of way. ATP applications are complex, and the grant program can be very competitive. The staffs of these agencies believe that this is a solid application that should compete well. It will be several months before the California Transportation Commission (CTC) and MTC make final decisions on the application. The WCCTAC Board authorized a \$400,000 local match using Measure J, 28b funds.





### **Quick-Build Bicycle Improvements in Richmond**

The CTC recently announced its staff level rankings and funding recommendations for the ATP grant category called “Quick-Builds”. The City of Richmond’s project is recommended to receive \$725,000 for a protected bikeway along Hoffman Blvd. and Cutting Blvd. (shown below). When coupled with upcoming improvements along Harbour Way South, this project will greatly improve connectivity within the City and along the Bay Trail. The Richmond project ranked #3 among 22 applicants, with only 8 projects being recommended for funding. WCCTAC provided a letter of support.



### **Other Active Transportation Program (ATP) Applications from West County**

In addition to the two projects described above, the County applied for funding for a number of projects, including: the Rodeo to Crockett Complete Streets Project, the Carquinez Middle School Trail Connection, the Market Avenue Complete Streets Project in North Richmond, and the Appian Way Complete Streets Project. WCCTAC wrote letters of support for all these projects.



## **Bike to Wherever Days 2020**



Since Bike to Work Day, normally held in May, was postponed to September, 511 Contra Costa and its regional partners have been working on creative ways to celebrate cycling, despite the transportation world being drastically different than at the beginning of the year. Bike to Work Day has been rebranded to Bike to Wherever Days, de-emphasizing “work” and lasting for the entire month of September, as opposed to a single day. While there will be no energizer stations this year,

residents can still pick up a BTWD tote bag at numerous locations including: Rich City Rides in downtown Richmond, The Pedaler in El Sobrante, the Richmond Main Library, and any County library. A map of locations and hours can be found here: <https://bikeeastbay.org/find-your-energizer-station-bike-whenever-day-2020>

## **West County Greenway Challenge**

In conjunction with Bike to Wherever Days, 511 Contra Costa has created a contact-less bicycling challenge to encourage use of West County greenways. During the month of September, if residents check in to two or more stations along the Richmond or Ohlone Greenways (El Cerrito portion), they will receive a \$10 Amazon gift card as an incentive. Limit one per person. A map of all the locations is located here: [bit.ly/BTWDStations](http://bit.ly/BTWDStations)

## **New eBike Rebate Program for Contra Costa Electric Bike Purchase**

511 Contra Costa is proud to announce a new rebate program for the purchase of an electric bicycle or a conversion kit (to make a traditional bike electric-powered). This pilot program will make 117 rebates available in West County starting in October. All other regions of Contra Costa will also have rebates available. Rebates will be for \$150, and \$300 for low-income residents. Participants must live in Contra Costa County and be at least 18 years of age.



## **Richmond Drive Electric Week**



The city of Richmond will host a virtual event to kick off National Drive Electric Week on October 1. A panel of speakers will discuss topics regarding Electric Vehicle (EV) ownership and infrastructure, such as: the benefits of own an EV, funding EV

curbside charging, and other public and private EV initiatives. Coire Reilly, of WCCTAC staff, will be presenting on 511 Contra Costa’s new electric bicycle rebate program at the September WCCTAC Board meeting. For more information and to register for the event, visit this website: <https://driveelectricweek.org/event?eventid=2195>

### **New East Bay Bus Rapid Transit**

As WCCTAC prepared to work with ACTC, CCTA and local jurisdictions on Phase 2 of the San Pablo Avenue Multimodal Corridor Study, it is also following the launch of AC Transit's new Bus Rapid Transit service. The "Tempo line" will run 9.5-mile route along a corridor of dedicated bus lanes on International Boulevard from the San Leandro BART Station to Oakland's Uptown district.



The Tempo line buses are wrapped in a distinct purple and blue livery. Buses run every 10 minutes between 6 a.m. and 7 p.m., and every 15 minutes from 7 to midnight. Early morning service on the 24-hour line runs every 30 minutes on weekends, and hourly on weekdays.

Passengers pay fares at stops and each station has Clipper card readers and ticket machines. Passengers enter through middle or rear doors, rather than past a farebox at the front door. The fare system will be "proof of payment" and involve checks by roving fare inspectors. AC Transit is not planning to charge fares until Nov. 8. After that, Tempo riders will be charged the standard \$2.25 for an adult with a Clipper card.

### **Blue Ribbon Transit Recovery Task Force**

In May of 2020, MTC established a regional, 30-member Blue Ribbon Task Force to both oversee the distribution of the 2<sup>nd</sup> phase of federal CARES ACT relief funds and to produce an action plan to make the region's transit network more connected, more efficient, and more user-focused. At its recent September 14<sup>th</sup> meeting, MTC executive director Therese McMillian, along with the region's operators, emphasized the financial cliff that transit agencies are facing if additional relief funds are not found. A representative of the advocacy group, Seamless Bay Area, delivered a presentation arguing that organizational consolidation would improve the Bay Area's transit network and boost ridership. That view is not universally shared. Future meetings are likely to explore the costs and benefits of transit agency consolidation in the Bay Area. WCCTAC staff is closely following this process.

# General Ledger Monthly Budget Report

User: kellys  
Printed: 9/2/2020 4:58:42 PM  
Period 01 - 01  
Fiscal Year 2021



Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance	Encumbered	Available	% Avail
<b>7700</b>	<b>WCCTAC Operations</b>								
7700-7700-41000	Salary	518,071.00	0.00	518,071.00	15,078.08	502,992.92	0.00	502,992.92	97.09
7700-7700-41200	PERS Retirement	0.00	0.00	0.00	36,074.93	-36,074.93	0.00	-36,074.93	0.00
7700-7700-41500	Flexible Spending Account	0.00	0.00	0.00	135.00	-135.00	0.00	-135.00	0.00
7700-7700-41900	Medicare	0.00	0.00	0.00	5,393.73	-5,393.73	0.00	-5,393.73	0.00
7700-7700-41901	Other Insurances	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7700-7700-41911	Liability Insurance	5,156.00	0.00	5,156.00	0.00	5,156.00	0.00	5,156.00	100.00
	<b>Salary and Benefits</b>	<b>523,227.00</b>	<b>0.00</b>	<b>523,227.00</b>	<b>56,681.74</b>	<b>466,545.26</b>	<b>0.00</b>	<b>466,545.26</b>	<b>89.17</b>
7700-7700-43500	Office Supplies	5,500.00	0.00	5,500.00	178.32	5,321.68	0.00	5,321.68	96.76
7700-7700-43501	Postage	1,800.00	0.00	1,800.00	115.24	1,684.76	0.00	1,684.76	93.60
7700-7700-43520	CopiesPrintingShippingXerox	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00	4,000.00	100.00
7700-7700-43600	Professional Services	59,825.00	0.00	59,825.00	2,027.42	57,797.58	0.00	57,797.58	96.61
7700-7700-43900	RentBuilding	22,500.00	0.00	22,500.00	1,512.86	20,987.14	0.00	20,987.14	93.28
7700-7700-44000	Special Department Expenses	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00	100.00
7700-7700-44320	TravelTraining Staff	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00	3,000.00	100.00
	<b>Service and Supplies</b>	<b>106,625.00</b>	<b>0.00</b>	<b>106,625.00</b>	<b>3,833.84</b>	<b>102,791.16</b>	<b>0.00</b>	<b>102,791.16</b>	<b>96.40</b>
<b>Expense</b>		<b>629,852.00</b>	<b>0.00</b>	<b>629,852.00</b>	<b>60,515.58</b>	<b>569,336.42</b>	<b>0.00</b>	<b>569,336.42</b>	<b>90.39</b>
<b>7700</b>	<b>WCCTAC Operations</b>	<b>629,852.00</b>	<b>0.00</b>	<b>629,852.00</b>	<b>60,515.58</b>	<b>569,336.42</b>	<b>0.00</b>	<b>569,336.42</b>	<b>90.39</b>
<b>7720</b>	<b>WCCTAC TDM</b>								
7720-7720-41000	Salary	301,869.00	0.00	301,869.00	7,960.71	293,908.29	0.00	293,908.29	97.36
7720-7720-41200	PERS Retirement	0.00	0.00	0.00	25,616.83	-25,616.83	0.00	-25,616.83	0.00
7720-7720-41900	Medicare	0.00	0.00	0.00	5,289.39	-5,289.39	0.00	-5,289.39	0.00
7720-7720-41901	Other Insurances	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7720-7720-41911	Liability Insurance	5,156.00	0.00	5,156.00	0.00	5,156.00	0.00	5,156.00	100.00
	<b>Salary and Benefits</b>	<b>307,025.00</b>	<b>0.00</b>	<b>307,025.00</b>	<b>38,866.93</b>	<b>268,158.07</b>	<b>0.00</b>	<b>268,158.07</b>	<b>87.34</b>
7720-7720-43300	MembershipsSubscriptions	1,610.00	0.00	1,610.00	0.00	1,610.00	0.00	1,610.00	100.00
7720-7720-43500	Office Supplies	19,000.00	0.00	19,000.00	0.00	19,000.00	0.00	19,000.00	100.00
7720-7720-43502	TDM Postage	950.00	0.00	950.00	0.00	950.00	0.00	950.00	100.00
7720-7720-43520	CopiesPrintingShippingXerox	11,000.00	0.00	11,000.00	0.00	11,000.00	0.00	11,000.00	100.00
7720-7720-43600	Professional Services	68,000.00	0.00	68,000.00	4,837.41	63,162.59	0.00	63,162.59	92.89
7720-7720-43900	RentBuilding	22,500.00	0.00	22,500.00	1,512.85	20,987.15	0.00	20,987.15	93.28

Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance	Encumbered	Available	% Avail
772-7720-44000	Special Department Expenses	120,077.00	0.00	120,077.00	427.94	119,649.06	0.00	119,649.06	99.64
772-7720-44320	Travel/Training Staff	1,155.00	0.00	1,155.00	195.00	960.00	0.00	960.00	83.12
	<i>Service and Supplies</i>	<b>244,292.00</b>	<b>0.00</b>	<b>244,292.00</b>	<b>6,973.20</b>	<b>237,318.80</b>	<b>0.00</b>	<b>237,318.80</b>	<b>97.15</b>
<b>7720</b>	<b>Expense</b>	<b>551,317.00</b>	<b>0.00</b>	<b>551,317.00</b>	<b>45,840.13</b>	<b>505,476.87</b>	<b>0.00</b>	<b>505,476.87</b>	<b>91.69</b>
	<b>WCCTAC TDM</b>	<b>551,317.00</b>	<b>0.00</b>	<b>551,317.00</b>	<b>45,840.13</b>	<b>505,476.87</b>	<b>0.00</b>	<b>505,476.87</b>	<b>91.69</b>
<b>7730</b>	<b>STMP</b>								
773-7730-41000	Salary	55,000.00	0.00	55,000.00	0.00	55,000.00	0.00	55,000.00	100.00
	<i>Salary and Benefits</i>	<b>55,000.00</b>	<b>0.00</b>	<b>55,000.00</b>	<b>0.00</b>	<b>55,000.00</b>	<b>0.00</b>	<b>55,000.00</b>	<b>100.00</b>
773-7730-44000	Special Department Expense	3,171,955.00	0.00	3,171,955.00	0.00	3,171,955.00	0.00	3,171,955.00	100.00
	<i>Service and Supplies</i>	<b>3,171,955.00</b>	<b>0.00</b>	<b>3,171,955.00</b>	<b>0.00</b>	<b>3,171,955.00</b>	<b>0.00</b>	<b>3,171,955.00</b>	<b>100.00</b>
<b>7730</b>	<b>Expense</b>	<b>3,226,955.00</b>	<b>0.00</b>	<b>3,226,955.00</b>	<b>0.00</b>	<b>3,226,955.00</b>	<b>0.00</b>	<b>3,226,955.00</b>	<b>100.00</b>
	<b>STMP</b>	<b>3,226,955.00</b>	<b>0.00</b>	<b>3,226,955.00</b>	<b>0.00</b>	<b>3,226,955.00</b>	<b>0.00</b>	<b>3,226,955.00</b>	<b>100.00</b>
<b>7740</b>	<b>WCCTAC Special Projects</b>								
774-7740-44000	Special Department Expense	260,000.00	0.00	260,000.00	0.00	260,000.00	0.00	260,000.00	100.00
	<i>Service and Supplies</i>	<b>260,000.00</b>	<b>0.00</b>	<b>260,000.00</b>	<b>0.00</b>	<b>260,000.00</b>	<b>0.00</b>	<b>260,000.00</b>	<b>100.00</b>
<b>7740</b>	<b>Expense</b>	<b>260,000.00</b>	<b>0.00</b>	<b>260,000.00</b>	<b>0.00</b>	<b>260,000.00</b>	<b>0.00</b>	<b>260,000.00</b>	<b>100.00</b>
	<b>WCCTAC Special Projects</b>	<b>260,000.00</b>	<b>0.00</b>	<b>260,000.00</b>	<b>0.00</b>	<b>260,000.00</b>	<b>0.00</b>	<b>260,000.00</b>	<b>100.00</b>
Expense Total		4,668,124.00	0.00	4,668,124.00	106,355.71	4,561,768.29	0.00	4,561,768.29	0.9772

# General Ledger Monthly Budget Report

User: kellys  
Printed: 9/2/2020 5:20:56 PM  
Period 01 - 02  
Fiscal Year 2021



Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance	Encumbered	Available	% Avail
<b>7700</b>	<b>WCCTAC Operations</b>								
770-7700-41000	Salary	518,071.00	0.00	518,071.00	45,234.24	472,836.76	0.00	472,836.76	91.27
770-7700-41200	PERS Retirement	0.00	0.00	0.00	40,283.31	-40,283.31	0.00	-40,283.31	0.00
770-7700-41310	Medical Insurance	0.00	0.00	0.00	6,247.86	-6,247.86	0.00	-6,247.86	0.00
770-7700-41400	Dental	0.00	0.00	0.00	422.39	-422.39	0.00	-422.39	0.00
770-7700-41500	Flexible Spending Account	0.00	0.00	0.00	270.00	-270.00	0.00	-270.00	0.00
770-7700-41800	LTD Insurance	0.00	0.00	0.00	292.64	-292.64	0.00	-292.64	0.00
770-7700-41900	Medicare	0.00	0.00	0.00	5,830.48	-5,830.48	0.00	-5,830.48	0.00
770-7700-41901	Other Insurances	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
770-7700-41904	Life Insurance	0.00	0.00	0.00	86.23	-86.23	0.00	-86.23	0.00
770-7700-41911	Liability Insurance	5,156.00	0.00	5,156.00	0.00	5,156.00	0.00	5,156.00	100.00
	<b>Salary and Benefits</b>	<b>523,227.00</b>	<b>0.00</b>	<b>523,227.00</b>	<b>98,667.15</b>	<b>424,559.85</b>	<b>0.00</b>	<b>424,559.85</b>	<b>81.14</b>
<b>7700</b>	<b>Office Supplies</b>	<b>5,500.00</b>	<b>0.00</b>	<b>5,500.00</b>	<b>178.32</b>	<b>5,321.68</b>	<b>0.00</b>	<b>5,321.68</b>	<b>96.76</b>
770-7700-43500	Postage	1,800.00	0.00	1,800.00	115.24	1,684.76	0.00	1,684.76	93.60
770-7700-43520	CopiesPrintingShippingXerox	4,000.00	0.00	4,000.00	271.07	3,728.93	0.00	3,728.93	93.22
770-7700-43600	Professional Services	59,825.00	0.00	59,825.00	4,737.98	55,087.02	0.00	55,087.02	92.08
770-7700-43900	RentBuilding	22,500.00	0.00	22,500.00	3,676.22	18,823.78	0.00	18,823.78	83.66
770-7700-44000	Special Department Expenses	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00	100.00
770-7700-44320	TravelTraining Staff	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00	3,000.00	100.00
	<b>Service and Supplies</b>	<b>106,625.00</b>	<b>0.00</b>	<b>106,625.00</b>	<b>8,978.83</b>	<b>97,646.17</b>	<b>0.00</b>	<b>97,646.17</b>	<b>91.58</b>
<b>7700</b>	<b>Expense</b>	<b>629,852.00</b>	<b>0.00</b>	<b>629,852.00</b>	<b>107,645.98</b>	<b>522,206.02</b>	<b>0.00</b>	<b>522,206.02</b>	<b>82.91</b>
	<b>WCCTAC Operations</b>	<b>629,852.00</b>	<b>0.00</b>	<b>629,852.00</b>	<b>107,645.98</b>	<b>522,206.02</b>	<b>0.00</b>	<b>522,206.02</b>	<b>82.91</b>
<b>7720</b>	<b>WCCTAC TDM</b>								
772-7720-41000	Salary	301,869.00	0.00	301,869.00	23,882.12	277,986.88	0.00	277,986.88	92.09
772-7720-41200	PERS Retirement	0.00	0.00	0.00	28,334.97	-28,334.97	0.00	-28,334.97	0.00
772-7720-41310	Medical Insurance	0.00	0.00	0.00	3,261.19	-3,261.19	0.00	-3,261.19	0.00
772-7720-41400	Dental Insurance	0.00	0.00	0.00	235.29	-235.29	0.00	-235.29	0.00
772-7720-41800	LTD Insurance	0.00	0.00	0.00	122.70	-122.70	0.00	-122.70	0.00
772-7720-41900	Medicare	0.00	0.00	0.00	5,517.34	-5,517.34	0.00	-5,517.34	0.00
772-7720-41901	Other Insurances	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
772-7720-41904	Life Insurance	0.00	0.00	0.00	28.63	-28.63	0.00	-28.63	0.00
772-7720-41911	Liability Insurance	5,156.00	0.00	5,156.00	0.00	5,156.00	0.00	5,156.00	100.00

Account Number	Description	Adopted	Budget Adjustments	Adjusted	YTD Actual	Variance	Encumbered	Available	% Avail
	<i>Salary and Benefits</i>	307,025.00	0.00	307,025.00	61,382.24	245,642.76	0.00	245,642.76	80.01
772-7720-43300	MembershipsSubscriptions	1,610.00	0.00	1,610.00	0.00	1,610.00	0.00	1,610.00	100.00
772-7720-43500	Office Supplies	19,000.00	0.00	19,000.00	0.00	19,000.00	0.00	19,000.00	100.00
772-7720-43502	TDM Postage	950.00	0.00	950.00	0.00	950.00	0.00	950.00	100.00
772-7720-43520	CopiesPrintingShippingXerox	11,000.00	0.00	11,000.00	1,765.18	9,234.82	0.00	9,234.82	83.95
772-7720-43600	Professional Services	68,000.00	0.00	68,000.00	8,306.02	59,693.98	0.00	59,693.98	87.79
772-7720-43900	RentBuilding	22,500.00	0.00	22,500.00	3,676.20	18,823.80	0.00	18,823.80	83.66
772-7720-44000	Special Department Expenses	120,077.00	0.00	120,077.00	427.94	119,649.06	0.00	119,649.06	99.64
772-7720-44320	TravelTraining Staff	1,155.00	0.00	1,155.00	195.00	960.00	0.00	960.00	83.12
	<i>Service and Supplies</i>	244,292.00	0.00	244,292.00	14,370.34	229,921.66	0.00	229,921.66	94.12
<b>7720</b>	<b>Expense</b>	<b>551,317.00</b>	<b>0.00</b>	<b>551,317.00</b>	<b>75,752.58</b>	<b>475,564.42</b>	<b>0.00</b>	<b>475,564.42</b>	<b>86.26</b>
	<b>WCCTAC TDM</b>	<b>551,317.00</b>	<b>0.00</b>	<b>551,317.00</b>	<b>75,752.58</b>	<b>475,564.42</b>	<b>0.00</b>	<b>475,564.42</b>	<b>86.26</b>
<b>7730</b>	<b>STMP</b>								
773-7730-41000	Salary	55,000.00	0.00	55,000.00	0.00	55,000.00	0.00	55,000.00	100.00
	<i>Salary and Benefits</i>	55,000.00	0.00	55,000.00	0.00	55,000.00	0.00	55,000.00	100.00
773-7730-44000	Special Department Expense	3,171,955.00	0.00	3,171,955.00	0.00	3,171,955.00	0.00	3,171,955.00	100.00
	<i>Service and Supplies</i>	3,171,955.00	0.00	3,171,955.00	0.00	3,171,955.00	0.00	3,171,955.00	100.00
<b>7730</b>	<b>Expense</b>	<b>3,226,955.00</b>	<b>0.00</b>	<b>3,226,955.00</b>	<b>0.00</b>	<b>3,226,955.00</b>	<b>0.00</b>	<b>3,226,955.00</b>	<b>100.00</b>
	<b>STMP</b>	<b>3,226,955.00</b>	<b>0.00</b>	<b>3,226,955.00</b>	<b>0.00</b>	<b>3,226,955.00</b>	<b>0.00</b>	<b>3,226,955.00</b>	<b>100.00</b>
<b>7740</b>	<b>WCCTAC Special Projects</b>								
774-7740-44000	Special Department Expense	260,000.00	0.00	260,000.00	0.00	260,000.00	0.00	260,000.00	100.00
	<i>Service and Supplies</i>	260,000.00	0.00	260,000.00	0.00	260,000.00	0.00	260,000.00	100.00
<b>7740</b>	<b>Expense</b>	<b>260,000.00</b>	<b>0.00</b>	<b>260,000.00</b>	<b>0.00</b>	<b>260,000.00</b>	<b>0.00</b>	<b>260,000.00</b>	<b>100.00</b>
	<b>WCCTAC Special Projects</b>	<b>260,000.00</b>	<b>0.00</b>	<b>260,000.00</b>	<b>0.00</b>	<b>260,000.00</b>	<b>0.00</b>	<b>260,000.00</b>	<b>100.00</b>
Expense Total		4,668,124.00	0.00	4,668,124.00	183,398.56	4,484,725.44	0.00	4,484,725.44	0.9607



**TO:** WCCTAC Board

**MEETING DATE:** September 25, 2020

**FR:** Leah Greenblat, Project Manager

**RE:** San Pablo Avenue Multimodal Corridor Project, Phase 2 Funding Agreement

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### **REQUESTED ACTION**

Adopt Resolution 20-05 authorizing WCCTAC's Executive Director to sign the San Pablo Avenue Multimodal Corridor Project, Phase 2 funding agreement.

### **BACKGROUND AND DISCUSSION**

WCCTAC, CCTA, and the Alameda County Transportation Commission (ACTC) worked together on Phase 1 of the San Pablo Avenue Multimodal Corridor Project which evaluated possible improvements from downtown Oakland to Hilltop in Richmond. Work on Phase 1 in Contra Costa was completed in the summer of 2019 while work in Alameda continued until this summer. At its meeting on September 27, 2019, the WCCTAC Board reviewed next steps and agreed to use \$150,000 of Measure J, 28b funds for Phase 2 which would be matched by \$300,000 from the CCTA.

For Phase 1, ACTC undertook a procurement process to engage a qualified consultant team and this consultant will continue for Phase 2 of the project, which falls within the parameters of the original procurement.

Phase 2 of the project involves distinct activities within Alameda County and Contra Costa County. In West County, Phase 2 consists of the advancement of design concepts, as well as transit and traffic analysis from Phase 1 to better suit West County's needs. This work will include additional analyses of project benefits and impacts and additional cross-section designs. In Alameda County, the Phase 2 work involves very near-term safety improvements and a transit and bicycle pilot project.

Due to the different nature of the work that the consultant will perform in each county, a new funding agreement is needed so that the agencies can better manage their respective scopes. WCCTAC staff will take the lead in managing Phase 2 work within West County in coordination with CCTA staff. ACTC will continue to manage the work in Alameda County,

All agencies' staff anticipate Phase 2 work beginning in October 2020 and the West County portion to be concluded in 12-18 months. ACTC's portion of the work may require several years to complete.



WCCTAC staff seeks the Board's adoption of Resolution 20—05, attached, authorizing the Executive Director to enter into a new funding agreement with CCTA and ACTC to conduct Phase 2 of the San Pablo Avenue Multimodal Corridor Study.

**ATTACHMENTS:**

A. Resolution 20-05

**WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE  
RESOLUTION NO. 20-05**

**AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN  
AGREEMENT WITH THE ALAMEDA COUNTY TRANSPORTATION  
COMMISSION AND THE CONTRA COSTA TRANSPORTATION AUTHORITY  
IN CONNECTION WITH FUNDING PHASE 2 OF THE SAN PABLO AVENUE  
MULTIMODAL CORRIDOR PROJECT IN A FORM APPROVED BY GENERAL  
COUNSEL AND AUTHORIZING THE EXECUTIVE DIRECTOR TO ALLOCATE  
AN AMOUNT NOT TO EXCEED ONE HUNDRED, FIFTY THOUSAND  
DOLLARS OF MEASURE J FUND 28B FUNDS TOWARDS PHASE 2 OF THE SAN  
PABLO AVENUE MULTIMODAL CORRIDOR PROJECT**

**WHEREAS**, the Alameda County Transportation Commission, a joint powers agency, (hereinafter referred to as “Alameda CTC”), the Contra Costa Transportation Authority, a local transportation authority (hereinafter referred to as “CCTA”), and the West Contra Costa Transportation Advisory Committee, a joint powers agency (hereinafter referred to as “WCCTAC”) (collectively, the “Parties” and each separately, a “Party”), desire to jointly fund the San Pablo Avenue Multimodal Corridor PROJECT (hereinafter referred to as “PROJECT”), which PROJECT will further study an implementable multimodal improvement plan for the San Pablo Avenue corridor; and

**WHEREAS**, WCCTAC’s Board of Directors adopted Resolution 17-06 authorizing its Executive Director to enter into an agreement with the Parties to conduct Phase 1 of the PROJECT; and

**WHEREAS**, The PARTIES entered into an agreement dated June 30, 2017 governing Phase 1 of the PROJECT (“PHASE 1 AGREEMENT”). Section 10 of the PHASE 1 AGREEMENT provided that the PARTIES would sign either an amendment to the PHASE 1 AGREEMENT or a separate agreement if the PARTIES collectively decide to go forward with a multi-county Phase 2. Given changes to the management structure for Phase 2 of the PROJECT, the PARTIES have opted to sign a new agreement; and

**WHEREAS**, the PROJECT is conducted in two phases, with Phase 1 completed in Summer 2020. The PARTIES each desire to advance Phase 2 for multimodal improvements on the San Pablo Avenue travel corridor; and

**WHEREAS**, for Phase 1, Alameda CTC undertook a procurement process to engage a qualified consultant team (“CONSULTANT”) to conduct the PROJECT and this consultant will continue for Phase 2 of the PROJECT, which falls within the parameters of the original procurement; and

**WHEREAS**, Phase 2 of the PROJECT involves distinct activities for Alameda County and Contra Costa County. Phase 2 consists of advancing very near-term safety improvements and a transit and bicycle pilot project in Alameda County, and conducting additional transit and

traffic analysis of project benefits and impacts and prepare additional cross-section designs in Contra Costa County; and

**WHEREAS**, the PROJECT will continue to study multimodal improvement options for the San Pablo Avenue travel corridor from the southern terminus of San Pablo Avenue in Downtown Oakland to the northern terminus of Alameda-Contra Costa Transit District service on San Pablo Avenue at Hilltop Mall in Richmond (hereinafter referred to as the “CORRIDOR”), in order to accommodate anticipated growth, address competing demands in a limited right-of-way, improve transit performance and increase ridership, implement complete streets, and improve safety; and

**WHEREAS**, WCCTAC agrees to oversee, manage and monitor CONSULTANT activities with respect to Phase 2 of the PROJECT in Contra Costa County. In Contra Costa County, the CONSULTANT task activities are intended to develop additional cross-sections and conduct additional analysis of PROJECT benefits and impacts in Contra Costa County. WCCTAC will be responsible for review and comment on all technical and planning documents for the Contra Costa County portion of the Phase 2 of the PROJECT; and

**WHEREAS**, Alameda CTC agrees to pay CONSULTANT an amount not to exceed \$7,758,493 to complete Phase 2 of the PROJECT, this includes \$7,308,493 for Alameda County work and \$450,000 for Contra Costa County work; and

**WHEREAS**, WCCTAC is responsible for funding \$150,000 of the cost of the Contra Costa County work, and CCTA is responsible for funding \$300,000 of the cost of the Contra Costa County work for Phase 2 of the PROJECT; and

**WHEREAS**, WCCTAC and CCTA agree to provide staff to manage the Contra Costa County element of Phase 2 of the PROJECT and provide input on invoice review as needed; and

**WHEREAS**, at its September 27, 2019 Board meeting, WCCTAC agreed to allocate one-hundred and fifty thousand dollars (\$150,000) in Measure J 28b funds towards Phase 2 of the PROJECT; and

**WHEREAS**, Phase 2 of the PROJECT is fully funded with the committed funds from Alameda CTC, CCTA, and WCCTAC; and

**WHEREAS**, WCCTAC desires to authorize the allocation of one-hundred and fifty thousand dollars (\$150,000) in Measure J Planning Funds towards Phase 2 of the PROJECT and desires to enter into an Agreement with Alameda CTC and CCTA to provide a procedure and set forth the conditions for funding Phase 2 of the PROJECT.

**NOW THEREFORE, BE IT RESOLVED THAT:**

1. The Executive Director (or his designee) is hereby authorized and directed to enter into an Agreement, attached hereto as Exhibit A, and undertake such actions and to execute

such amendments as may be necessary, in a form approved by the General Counsel, with Alameda CTC and CCTA to fund and coordinate Phase 2 of the PROJECT; and

2. The Board of Directors of the West Contra Costa Transportation Advisory Committee does hereby authorize and direct the Executive Director (or his designee) to allocate Measure J Fund 28b funds pursuant to the Agreement in an amount not to exceed one hundred and fifty thousand dollars (\$150,000); and

3. The Executive Director (or his designee) is authorized to make all approvals and take all actions necessary or appropriate to carry out and implement the terms of the Agreement and to administer the West Contra Costa Transportation Advisory Committee's obligations, responsibilities and duties to be performed under the Agreement.

The foregoing Resolution was adopted by the WCCTAC Board at a regular meeting on September 25, 2020 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

By: \_\_\_\_\_  
Chris Kelley, Chair

Attest:

\_\_\_\_\_  
John Nemeth, Executive Director

Approved as to Form:

\_\_\_\_\_  
Kristopher J. Kokotaylo, General Counsel

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**COOPERATIVE AGREEMENT between  
THE ALAMEDA COUNTY TRANSPORTATION COMMISSION,  
THE CONTRA COSTA TRANSPORTATION AUTHORITY, and  
THE WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE  
for  
THE SAN PABLO AVENUE MULTIMODAL CORRIDOR PROJECT PHASE 2**

This cooperative agreement (“AGREEMENT”) is entered into this 25 day of September, 2020 by and between the Alameda County Transportation Commission, a joint powers agency (“Alameda CTC”), the Contra Costa Transportation Authority, a local transportation authority (“CCTA”), and the West Contra Costa Transportation Advisory Committee, a joint powers agency (“WCCTAC”) (collectively, the “PARTIES” and each separately, a “PARTY”), in connection with funding Phase 2 of the San Pablo Avenue Multimodal Corridor Project (“PROJECT”).

**RECITALS**

The PARTIES enter into this AGREEMENT on the basis of the following:

- A. The PROJECT is conducted in two phases, with Phase 1 completed in Summer 2020. The PARTIES each desire to advance Phase 2 for multimodal improvements on the San Pablo Avenue travel corridor.
- B. The PARTIES entered into an agreement dated June 30, 2017 governing Phase 1 of the PROJECT (“PHASE 1 AGREEMENT”). Section 10 of the PHASE 1 AGREEMENT provided that the PARTIES would sign either an amendment to the PHASE 1 AGREEMENT or a separate agreement if the PARTIES collectively decide to go forward with a multi-county Phase 2. Given changes to the management structure for Phase 2 of the PROJECT, the PARTIES have opted to sign a new agreement.
- C. For Phase 1, Alameda CTC undertook a procurement process to engage a qualified consultant team (“CONSULTANT”) to conduct the PROJECT and this consultant will continue for Phase 2 of the project, which falls within the parameters of the original procurement.
- D. Phase 2 of the project involves distinct activities for Alameda County and Contra Costa County. Phase 2 consists of advancing very near-term safety improvements and a transit and bicycle pilot project in Alameda County. Additionally, CCTA’s Phase 2 work will advance design concepts, and transit and traffic analysis from Phase 1 to better suit West Contra Costa County’s needs. As noted in Exhibit A, Phase 2 will initiate project development process(es) and complete project initiation documents to advance to construction in Alameda County (Task 11-17) and conduct additional analysis of project benefits and impacts and prepare additional cross-section designs in Contra Costa County (Task 18). A summary of the scope of work tasks is included in Exhibit A.

- E. Phase 2 of the PROJECT in Alameda County is expected to cost \$7,308,493, and be completed within forty-eight (48) months. Phase 2 in Contra Costa County is expected to cost \$450,000 and be completed within 12-18 months.
- F. At its September 18, 2019 Board meeting, CCTA allocated \$300,000 in Measure J Planning funds towards Phase 2 of the PROJECT.
- G. At its September 27, 2019 Board meeting, WCCTAC agreed to allocate \$150,000 in Measure J Subregional Needs (Program 28b) funds towards Phase 2 of the PROJECT.
- H. Alameda CTC has agreed to conduct Phase 2 of the PROJECT and serve as its fiscal agent as described in Section I of this AGREEMENT. Formal initiation of the Contra Costa County elements of the PROJECT (Task 18) is contingent upon the full execution of this AGREEMENT.
- I. WCCTAC and CCTA agree to provide staff to manage the Contra Costa County element of Phase 2 of the PROJECT (Task 18) and provide input on invoice review as needed, as described in Section II and Section III of this AGREEMENT.
- J. The purpose of this AGREEMENT is to provide a procedure and set forth the conditions under which the PARTIES will manage Phase 2 of the PROJECT and contribute funds to Alameda CTC for Phase 2 of the PROJECT, in an amount not to exceed \$300,000 from CCTA and not to exceed \$150,000 from WCCTAC.

## **SECTION I**

### **Alameda CTC AGREEMENTS:**

1. Alameda CTC agrees to serve as the overall fiscal agent for the PROJECT and provide oversight of the CONSULTANT contract consistent with this AGREEMENT and Alameda CTC policies. Alameda CTC will conduct invoice reviews with WCCTAC input as described in SECTION II. Alameda CTC agrees to provide WCCTAC and CCTA with the consultant progress reports and invoiced amounts for the PROJECT monthly to support their oversight of Task 18. Alameda CTC agrees to send the final Scope of Work for the CONSULTANT contract to CCTA and WCCTAC at the time of final CONSULTANT contract execution.
2. Alameda CTC agrees to oversee, manage, and monitor CONSULTANT activities with respect to Phase 2 of the PROJECT in Alameda County (Tasks 11-17 of Scope of Work, which is included as Exhibit A). In Alameda County, CONSULTANT activities are intended to advance very near-term safety improvements and a pilot project. Alameda CTC will be responsible for review and comment on all technical and planning documents for Tasks 11-17 of the PROJECT. The other PARTIES agree to oversee Task 18 of the PROJECT as outlined in Sections II and III.



3. Alameda CTC agrees to pay CONSULTANT an amount not to exceed \$7,758,493 to complete Phase 2 of the PROJECT, this includes \$7,308,493 for Alameda County work (Tasks 11-17) and \$450,000 for Contra Costa County work (Task 18).
4. FUNDING: Alameda CTC agrees to apply \$7,308,493 of Alameda County Measure BB funds to the CONSULTANT contract for Phase 2 of the PROJECT Tasks 11-17, as approved in the Alameda CTC 2016, 2018, and 2020 Comprehensive Investment Plans. The other PARTIES agree to reimburse Alameda CTC for the cost of Phase 2 Task 18 of the PROJECT as outlined in Sections II and III.
5. INVOICING: In accordance with Exhibit B, Alameda CTC agrees to invoice CCTA on a quarterly basis for Task 18 costs paid by Alameda CTC to CONSULTANT during the invoice period. CCTA's and WCCTAC's share of CONSULTANT cost will all occur under Task 18. Quarterly invoices shall be sent to the PROJECT MANAGERS as listed in Section IV.5 (Notices) of this AGREEMENT.
6. All work that Alameda CTC performs, or causes to be performed, shall be done in accordance with the terms set forth in this AGREEMENT and all applicable laws, statutes, ordinances, rules, regulations or requirements of the federal, state, or local governments, including all applicable procurement rules and regulations, which relate to or in any manner affect the performance of this AGREEMENT. These terms shall be included in all Alameda CTC contracts issued for the work described in this AGREEMENT.
7. No actions by Alameda CTC's partner agencies, organizations, contractors, subcontractors, consultants, subconsultants or agents shall relieve Alameda CTC of its obligation to comply fully with this AGREEMENT. If any PARTY is not satisfied that Alameda CTC has complied fully with the provisions of this AGREEMENT, the PARTY shall provide at least 10 days' written notice to Alameda CTC of the exceptions the PARTY takes with Alameda CTC's performance and provide Alameda CTC with at least 30 days to correct or cure Alameda CTC's performance. In the event Alameda CTC fails to correct or cure said noted deficiencies, the PARTY may refuse to reimburse Alameda CTC for any outstanding reimbursement invoice until such time as Alameda CTC corrects or cures the same.
8. Alameda CTC shall allow the PARTIES' auditors access to all records, books, and documents, related to costs or performance under this AGREEMENT, beginning with execution of this AGREEMENT and extending to three (3) years from the date of completion of the PROJECT conducted pursuant to this AGREEMENT. In addition, Alameda CTC shall provide, upon request, copies of all source documents required to verify compliance with the requirements of this AGREEMENT. Furthermore, Alameda CTC shall require each of its contractors and subcontractors to allow the PARTIES access to all books, records, and documents relative to all costs and performance under this AGREEMENT for the purpose of auditing, inspecting, and copying such books, records, and documents beginning with the execution of the contract or subcontract and extending for three (3) years after completion of the PROJECT. The contractors and subcontractors shall be required to maintain all records related to contract or

subcontract costs and performance for three (3) years following final payment under the contract or subcontract. These terms shall be included in all Alameda CTC contracts issued for conducting Phase 2 of the PROJECT described in this AGREEMENT.

## **SECTION II**

### **WCCTAC AGREEMENTS:**

1. WCCTAC agrees to oversee, manage and monitor CONSULTANT activities with respect to Phase 2 of the PROJECT in Contra Costa County (Task 18). In Contra Costa County, the CONSULTANT task activities are intended to develop additional cross-sections and conduct additional analysis of project benefits and impacts in Contra Costa County. WCCTAC will be responsible for review and comment on all technical and planning documents for Task 18 of the PROJECT.
2. WCCTAC will review the monthly consultant invoices and progress reports provided by Alameda CTC and provide input as to the Task 18 progress and invoiced amounts to inform Alameda CTC as to whether the invoices should be approved.
3. WCCTAC agrees to reimburse Alameda CTC, through CCTA, for up to \$150,000 for the purpose of completing Task 18 of Phase 2 of the PROJECT as described herein.

## **SECTION III**

### **CCTA AGREEMENTS:**

1. CCTA agrees to reimburse Alameda CTC for up to \$300,000 for actual costs paid by Alameda CTC to CONSULTANT for the purpose of completing Task 18 of Phase 2 of the PROJECT as described herein.
2. CCTA agrees to make payments to Alameda CTC on WCCTAC's behalf using Measure J Subregional Needs (Program 28b) funds for up to \$150,000 pursuant to Section II.
3. CCTA agrees to pay Alameda CTC promptly, but in no event later than thirty (30) calendar days, upon receipt of a quarterly invoice documenting actual costs paid by Alameda CTC to CONSULTANT, and including supporting documentation and CONSULTANT invoices as indicated in Exhibit B.

## **SECTION IV**

**IT IS MUTUALLY AGREED BY THE PARTIES:**

1. Term: The term of this AGREEMENT will begin on the date on which it is fully executed, and remain in effect until December 31, 2022, unless terminated earlier pursuant to terms laid out throughout Section IV of this AGREEMENT.
2. Funding: If funding for Phase 2 from any PARTY is not forthcoming as anticipated, or falls short of the anticipated commitments, that PARTY agrees to immediately notify all other PARTIES of these events. If it is no longer possible to complete Phase 2 with the funds available and additional funds cannot be secured, Alameda CTC shall work with the PARTIES to re-scope the PROJECT to align with available funding. PARTIES acknowledge that if the costs of the Phase 2 portion of the PROJECT in Contra Costa County (Task 18) increase, Measure BB funding cannot be used to complete the work in Contra Costa County. PARTIES further acknowledge that if the costs of the Phase 2 portion of the PROJECT in Alameda County increase, Measure J funding cannot be used to complete the work in Alameda County. Any and all modifications to the cost sharing arrangements of this AGREEMENT shall be agreed to in writing through an amendment to this AGREEMENT in accordance with Section IV.9 of the AGREEMENT.
3. Termination: This AGREEMENT shall be subject to termination as follows:
  - a. This AGREEMENT may be terminated by any PARTY for breach of any obligation, covenant or condition hereof, upon written notice to the breaching PARTY. With respect to any breach that is reasonably capable of being cured, the breaching PARTY shall have thirty (30) days from the date of the notice to initiate steps to cure. If the breaching PARTY diligently pursues a cure, such PARTY shall be allowed a reasonable time to cure, not to exceed sixty (60) days from the initial notice unless a further extension is granted in writing by the non-breaching PARTY.
  - b. In the event this AGREEMENT is terminated, payment shall be made by the CCTA and WCCTAC to Alameda CTC for actual costs incurred by CONSULTANT up to the time of termination and paid by Alameda CTC, subject to the expenditure limits specified in Section I.3 of this AGREEMENT.
4. Indemnity: It is mutually understood and agreed, relative to mutual indemnification of the PARTIES:
  - a. Subject to the exception set forth in Section IV.4.b of this AGREEMENT, each PARTY to this AGREEMENT (hereinafter "INDEMNIFYING PARTY") shall indemnify, defend and hold harmless the other PARTIES and their directors, commissioners, officers, agents, or employees against any loss, cost, damage, expense, claim, suit, demand, or liability of any kind or character, including but not limited to reasonable attorneys' fees, arising from or relating to any

negligent or wrongful act or omission or violation of law of the INDEMNIFYING PARTY, its officers, agents, or employees, which occurs in connection with this AGREEMENT, but only in proportion to and to the extent of such loss, cost, damage, expense, claim, suit, demand, or liability of any kind or character, including reasonable attorneys' fees, arises from or relates to the negligent or wrongful act or omission or violation of law of the INDEMNIFYING PARTY, its officers, agents or employees.

- b. No PARTY shall be liable to any other PARTY for its activities in connection with this AGREEMENT, except for liability resulting from payments or non-payments, personal injury, property damage, or violation of laws, in which case the provisions of Section IV.4.a of this AGREEMENT shall apply.
5. Notices: Any notice which may be required under this AGREEMENT shall be in writing and electronically, shall be effective when received, to the addresses set forth below, or to such addresses which may be specified in writing to the PARTIES hereto. The persons listed below shall serve as the designated PROJECT MANAGER for each PARTY to this AGREEMENT.

*Alameda CTC:* Cathleen Sullivan, Director of Planning  
Alameda County Transportation Commission  
1111 Broadway, Suite 800  
Oakland, CA 94607  
e-mail: [csullivan@alamedactc.org](mailto:csullivan@alamedactc.org)

*CCTA:* John Hoang, Director of Planning  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597  
e-mail: [jhoang@cctc.net](mailto:jhoang@cctc.net)

*WCCTAC:* John Nemeth, Executive Director  
WCCTAC  
6333 Potrero Ave, Suite 100  
El Cerrito, CA 94530  
e-mail: [jnemeth@wcctac.org](mailto:jnemeth@wcctac.org)

6. Compensation.
  - a. Due to a pre-existing funding agreement between the CCTA and WCCTAC (Master Cooperative Agreement No. 28W.02), the CCTA's STP funds and WCCTAC's Measure J 28b funds must be paid on a reimbursement basis.

- b. Alameda CTC will transmit to CCTA quarterly invoices as detailed in Section I and Exhibit B.
  - c. The PROJECT MANAGER for each PARTY will review the invoices and approve them for payment or, if additional documentation or information is required or there are questions regarding an invoice, the PARTY's PROJECT MANAGER will contact the Alameda CTC PROJECT MANAGER regarding such additional documentation, information or questions.
7. PARTIES' SHARE of Phase 2 PROJECT costs.

Alameda CTC shall invoice CCTA and WCCTAC for costs incurred by CONSULTANT as follows:

Agency	Contribution	Costs
CCTA	\$300,000	Task 18
WCCTAC	\$150,000	Task 18
Alameda CTC	\$7,308,493	Tasks 11-17
<b>Total</b>	<b>\$7,758,493</b>	

8. Additional Acts and Documents: Each PARTY agrees to do all such things and take all such actions and to make, execute and deliver such other documents and instruments, as shall be reasonably necessary to carry out the provision, intent and purpose of this AGREEMENT.
9. Amendment: This AGREEMENT may not be changed, modified, or rescinded except in writing, signed by all PARTIES, and any attempt at oral modification of this AGREEMENT shall be void and of no effect.
10. Assignment: Except as expressly provided herein, this AGREEMENT and the obligation of each PARTY hereunder, may not be assigned, transferred, hypothecated, or pledged by each PARTY without the express written consent of all PARTIES.
11. Severability: Should any part of this AGREEMENT be declared unconstitutional, illegal, invalid, or beyond the authority of any PARTY to enter into or carry out, such decision shall not affect the validity of the remainder of this AGREEMENT, which shall continue in full force and effect. Provided that, the remainder of this AGREEMENT can, absent the excised portion, reasonably be interpreted to give effect to the intentions of the PARTIES.
12. Controlling Law and Venue: This AGREEMENT and all matters relating to it shall be governed by the laws of the State of California. Venue shall be in Alameda County.

13. Execution in Counterparts: The PARTIES recognize and agree that separate counterpart signature pages may be used to execute this AGREEMENT, but that all such pages shall constitute one and the same AGREEMENT.

Signatures appear on following page.

## SIGNATURES

<p><b><u>Alameda CTC:</u></b></p> <p><b>ALAMEDA COUNTY TRANSPORTATION COMMISSION</b></p> <p>By: _____ Name: <u>Tess Lengyel</u> Title: <u>Executive Director</u> Date: _____</p> <p>By: _____ Name: <u>Carolyn Clevenger</u> Title: <u>Deputy Executive Director of Planning and Policy</u> Date: _____</p> <p><i><u>Reviewed as to budget/financial controls:</u></i></p> <p>By: _____ Name: <u>Patricia Reavey</u> Title: <u>Deputy Executive Director of Finance and Administration</u> Date: _____</p> <p><i>Approved as to Form:</i></p> <p>By: _____ Name: _____ Title: <u>Alameda CTC Counsel,</u> <u>Wendel Rosen LLP</u> Date: _____</p>	<p><b><u>WCCTAC:</u></b></p> <p><b>WEST CONTRA COSTRA TRANSPORTATION ADVISORY COMMITTEE</b></p> <p>By: _____ Name: <u>John Nemeth</u> Title: <u>Executive Director</u> Date: _____</p> <p><i>Approved as to Form:</i></p> <p>By: _____ Name: <u>Kristopher J. Kokotaylo</u> Title: <u>WCCTAC Counsel</u> Date: _____</p> <p><b><u>CCTA:</u></b></p> <p><b>CONTRA COSTA TRANSPORTATION AUTHORITY</b></p> <p>By: _____ Name: <u>Randell H. Iwasaki</u> Title: <u>Executive Director</u> Date: _____</p> <p><i>Approved as to Form:</i></p> <p>By: _____ Name: <u>David H. McCray</u> Title: <u>General Counsel,</u> <u>Beveridge &amp; Diamond P.C.</u> Date: _____</p>
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## **EXHIBIT A: SCOPE OF WORK SUMMARY**

### Alameda County elements:

Purpose: Phase 2 will consist of advancing very near-term safety improvements and a transit and bike pilot project in Alameda County. Continued advancement of long-term corridor planning is included as an Optional service, anticipated to be informed by pilot project performance.

- Task 11: Project Management
- Task 12: Agency Engagement
- Task 13: Public Outreach
- Task 14: Decision Support
- Task 15: Very Near-Term Safety Improvements
- Task 16: Transit and Bike Pilot Project Development
- Task 17: Optional Work/Contingency

### Contra Costa County element:

Purpose: Advance design concepts, and transit and traffic analysis from Phase 1 to better suit West Contra Costa County's needs.

- Task 18: Advance Design Concepts and Transit and Traffic Analysis in West Contra Costa County

**EXHIBIT B: PROCEDURE FOR INVOICES PREPARED BY ALAMEDA CTC  
FOR SUBMITTAL TO CCTA**

1. ALAMEDA CTC shall prepare and submit quarterly invoices to CCTA with an electronic copy sent concurrently to WCCTAC PROJECT MANAGER.
2. Each invoice or statement shall include a cover letter signed by ALAMEDA CTC's PROJECT MANAGER or designee that includes the following:
  - a. reference to this AGREEMENT;
  - b. a sequential billing number (1, 2, 3, ...etc.)
  - c. the quarterly period for which the invoice applies;
  - d. the total amount paid by ALAMEDA CTC to CONSULTANT during the invoice period;
  - e. CCTA's and WCCTAC's share due for payment to ALAMEDA CTC
3. Each invoice shall include an Expenditure Summary Report stating the following in tabular form by task:
  - a. Total Budget
  - b. Previous Expenditures
  - c. Expenditures This Period
  - d. Reimbursement Requested
  - e. Expenditures to Date (including this Invoice)
  - f. Budget Remaining (including percent remaining)
4. Each invoice shall include CONSULTANT invoices for the applicable quarterly period, which shall identify CONSULTANT costs for Task 18. Separately, Kimley-Horn will submit a progress report directly to the WCCTAC PROJECT MANAGER that details effort on Task 18 subtasks a-g.
5. The PARTIES shall review invoices and authorize payment pursuant to this AGREEMENT.
6. CCTA shall pay Alameda CTC promptly, but in no event later than thirty (30) calendar days, upon receipt of a quarterly invoice.

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## *Administration and Projects Committee* **STAFF REPORT**

**Meeting Date:** September 03, 2020

<b>Subject</b>	<b>COVID-19 Impacts on Measure J Revenues – Project Evaluation and Ranked List</b>
<b>Summary of Issues</b>	<p>To address the significant adverse impact of the COVID-19 pandemic on Measure J revenues, in June 2020 the Authority Board approved the framework and principles for preparing the Allocation Plan. The Allocation Plan will prioritize future Measure J appropriations to remaining projects programmed in the <i>2019 Measure J Strategic Plan</i> and/or the Transportation for Livable Communities/Pedestrian, Bicycle and Trails Facilities (Programs 12 and 13, respectively). A total of 32 locally sponsored projects were evaluated based on the principles approved by the Authority Board. Similarly, staff reviewed the Authority managed projects to determine their priorities for advancement. Ranked lists of locally sponsored projects and Authority managed projects are shown in Attachments A and C, respectively.</p> <p>The long-range revenue forecast, expected to be completed later this year, will determine how many of the locally sponsored and Authority managed projects will receive Measure J appropriations.</p> <p>On August 20, 2020, the Technical Coordinating Committee reviewed the ranked list of locally-sponsored projects and recommended approval. Following the meeting, the City of Walnut Creek staff requested a funding correction to one of their projects, resulting in an extra point. Attachment A reflects this change.</p>

<b>Recommendations</b>	Staff seeks approval of the ranked lists of locally sponsored and Authority managed projects as shown in Attachments A and C, respectively.
<b>Financial Implications</b>	Completion of the locally sponsored projects included in Attachment A will require approximately \$43.5 million in Measure J fund appropriations. Another \$43.3 million remains to be expended on Authority managed projects shown in Attachment C, of which \$20 million is related to ongoing construction contracts.
<b>Options</b>	The Administration and Projects Committee and the Authority Board could change the scoring criteria and ranked lists shown in Attachments A and C.
<b>Attachments</b>	<p><b>A.</b> Summary of Scoring - Locally Sponsored Projects</p> <p><b>B.</b> Scoring Criteria - Locally Sponsored Projects</p> <p><b>C.</b> Summary of Scoring - Authority Managed Projects</p> <p><b>D.</b> Scoring Criteria - Authority Managed Projects</p>
<b>Changes from Committee</b>	

## Background

In May 2020, the Authority Board approved interim measures to prepare for a reduction of Measure J sales tax revenue due to the COVID-19 pandemic. The interim measures include the temporary suspension of Measure J appropriations for capital projects. In addition, the Authority Board directed staff to start the development of an "Allocation Plan" to guide future appropriations of Measure J funds.

### Locally Sponsored Measure J Projects

In June 2020, a framework, and draft principles for preparing the Allocation Plan were approved by the Authority Board. The following four principles were developed around three

primary objectives: timely use of funds, leveraging, and readiness/deliverability:

- a) Projects where Measure J funds is required to match State/Federal funds;
- b) Projects that will leverage State or Federal funds that may be lost due to timely use of fund requirements;
- c) Projects that are shovel ready and can start construction before July 2021; and
- d) Projects that are a component of larger projects where the larger project would be at risk if Measure J funds are not allocated.

Staff gathered current, up-to-date project status information so the principles for developing the Allocation Plan could be applied to each project with a Measure J unappropriated balance. A set of scoring criteria based on the approved principles was developed to score and rank the projects. The resulting project scores are shown in Attachment A based on the scoring criteria detailed in Attachment B. In order to break the tie between projects that score the same, projects with larger amounts of State/Federal funds on the project were ranked higher. If the project had no State/Federal funds, the ratio of the total project cost to Measure J funds programmed on the project was used. Both measures are meant to prioritize projects that leverage other fund sources.

A total of thirty-two projects were evaluated. Approximately \$43.5 million in Measure J appropriations will be required to fully fund the list. The top fourteen ranking projects require \$10.9 million (out of the \$43.5 million) in Measure J appropriations and will leverage approximately \$53.9 million in State and Federal funds.

Once approved, the attached ranked list of projects would be used to prioritize future appropriations of available Measure J funding. The long-range revenue forecast, expected to be completed later this year (likely in November 2020), will determine how many of the projects on the ranked list will receive their Measure J appropriations, if any. Projects that do not receive Measure J appropriation will be deferred until Measure J funds or other fund sources are available. As funds become available, allocations will be made based on the prioritized list.

### Authority Managed Projects

Similar to the process used for evaluating locally sponsored projects, staff has reviewed Authority managed projects and categorized them in three groups:

- Fully funded projects underway;
- Projects Requiring Additional Funding to Complete; and
- Studies.

Projects were evaluated using a set of criteria that emphasizes leveraging non-Measure J funds and considers the overall funding committed to the project, as shown in Attachment D. Fully funded projects underway were not scored. In addition, a score was not applied to the studies underway given the limited pre-delivery nature of the work to determine cost effective strategies. Staff assumed Regional Measure 3 (RM3) is available to Authority projects for the scoring. The amount of non-Measure J funds was used to break the tie between similarly scored projects.

An updated Measure J revenue forecast is anticipated to be presented to the Authority Board later this year. The updated forecast will be used to develop final Allocation Plan recommendations and project delivery strategies for the Authority Board to consider. It will also be used for the development of the next Measure J Strategic Plan update. It is anticipated that the ranked lists will be reviewed periodically to reflect changes in available funding, as several Authority managed projects on the list assumed availability of RM3 funds, and several locally sponsored projects are currently seeking other fund sources.

## Scoring Criteria - Locally Sponsored Projects

Index	Criterion	Scoring	Score
1	Are the Measure J-funded activities, or project phase(s), required to secure state or federal funds for future phases?	Yes = 1 point No = 0 Points	0 to 1
2	Size of funding from State and/or Federal sources on Project?	Amount more than \$10M: 6 Points Amount from \$5M to \$10M: 5 Points Amount from \$2M to \$5M: 4 Points Amount from \$1M to \$2M: 3 Points Amount from \$251K to \$1M: 2 Points Amount from \$1 to \$250K: 1 Point Amount = \$0: 0 Points	0 to 6
3	What is the estimated award date for the construction contract (Month/Year)?	Award Date (Mo/Yr) prior to 01/21: 4 Points Award Date (Mo/Yr) from 01/21 thru 06/21: 3 Points Award Date (Mo/Yr) from 07/21 thru 12/21: 2 Points Award Date (Mo/Yr) from 01/22 thru 06/22: 1 Point Award Date (Mo/Yr) 07/22 & Later: 0 Points	0 to 4
4	Are the current Measure J-funded improvements a prerequisite stage of a larger group of improvements dependent on the Measure J-funded improvements to proceed?	Yes = 1 point No = 0 Points	0 to 1
<b>Total Score</b>			<b>0 to 12</b>



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Scored List of Locally Sponsored Measure J Projects

Index	Project No.	Sponsor	Project Title	Subregion	Total Measure J Programmed Amount (\$ x 000)	Measure J UnAppropriated Balance (\$ x 000)	Cumulative Measure J Unappropriated Balance (\$ x 000)	Total Project Cost (\$ x 000)	State/Federal Funds			Readiness		MJ Funds Required Component of Larger Project (Y/N)
									Measure J Match for State/Fed \$ (Y/N)	Fed/State Funds Amount (\$ x 000)	Deadline for Obligation/ Allocation (Mo/Yr)	Estimated Award Date (Mo/Yr)		
1	24016	Moraga	Canyon Road Bridge Replacement	Southwest	\$ 438	\$ 362	\$ 362	\$ 11,870	Y	\$ 8,878	02/20	02/20	N	N
2	130027	San Pablo	Rumrill Boulevard Complete Streets (Phase II)	West	\$ 1,000	\$ 1,000	\$ 1,362	\$ 20,743	Y	\$ 7,510	10/20	02/21	N	N
3	100018	BART	Walnut Creek BART TOD Access Improvements	Central	\$ 3,850	\$ 2,000	\$ 3,362	\$ 16,000	N	\$ 5,300	06/21	06/21	N	N
4	130021	Pittsburg	BART Pedestrian Bicycle Connectivity Project	East	\$ 600	\$ 600	\$ 3,962	\$ 4,520	Y	\$ 3,387	02/21	01/21	N	N
5	120050	Concord	Willow Pass Road Repaving/Safe Routes to Transit Improvement	Central	\$ 883	\$ 715	\$ 4,677	\$ 7,670	Y	\$ 5,410	02/22	02/22	N	N
6	120055	CC County	Fred Jackson Way First Mile/Last Mile Connection Project	West	\$ 700	\$ 100	\$ 4,777	\$ 4,692	N	\$ 3,137	02/21	05/21	N	N
7	7003	Richmond	I-80/Central Avenue - Phase 2	West	\$ 3,442	\$ 472	\$ 5,249	\$ 14,715	N	\$ 10,593	06/21	10/22	N	N
8	120061	El Cerrito	El Cerrito del Norte TOD Complete Streets Improvement	West	\$ 2,312	\$ 2,312	\$ 7,561	\$ 9,163	Y	\$ 4,840	02/22	05/22	N	N
9	24024	CC County	Danville Blvd/Orchard Court Complete Streets	Southwest	\$ 1,433	\$ 910	\$ 8,471	\$ 4,445	Y	\$ 2,513	04/21	03/22	N	N
10	24034	Danville	Camino Ramon Improvements	Southwest	\$ 696	\$ 696	\$ 9,167	\$ 2,100	Y	\$ 1,357	02/22	03/22	N	N
11	120060	Orinda	Camino Pablo Bicycle Route Corridor Improvements	Southwest	\$ 400	\$ 400	\$ 9,567	\$ 550	N	\$ 50	08/21	10/20	N	N
12	120062	Richmond	Lincoln Elementary SRTS Pedestrian Enhancements	West	\$ 63	\$ 63	\$ 9,630	\$ 610	Y	\$ 497	02/21	02/22	N	N
13	24032	Clayton	Clayton Major Streets Improvements	Central	\$ 1,278	\$ 400	\$ 10,030	\$ 737	Y	\$ 308	02/22	03/22	N	N
14	120034	Walnut Creek & CCCTA	Walnut Creek Bus Stop Access and Safety Improvements	Central	\$ 852	\$ 852	\$ 10,882	\$ 1,022	N	\$ 100	NA	03/21	N	N
15	24037	Walnut Creek	Traffic Operations Center Communications Upgrade	Central	\$ 239	\$ 239	\$ 11,121	\$ 739	N	\$ -	NA	07/20	N	N
16	120052	Danville	Sycamore Valley Park & Ride Expansion	Southwest	\$ 1,500	\$ 1,500	\$ 12,621	\$ 3,050	N	\$ -	NA	09/20	N	N
17	100033/130022	BART/Lafayette	Lafayette Town Center Pathway and BART Bike Station	Southwest	\$ 2,830	\$ 1,825	\$ 14,446	\$ 3,980	N	\$ -	NA	11/20	N	N
18	120036	Hercules	Willow Avenue/Palm Avenue Pedestrian Improvements	West	\$ 1,058	\$ 1,058	\$ 15,504	\$ 1,196	N	\$ -	NA	07/20	N	N
19	100026	BART	Hercules Transit Center	West	\$ 275	\$ 200	\$ 15,704	\$ 275	N	\$ -	NA	09/20	N	N
20	120046	Walnut Creek	Walker Avenue Sidewalk Improvements	Central	\$ 98	\$ 98	\$ 15,802	\$ 413	N	\$ -	NA	04/21	N	N
21	120049	Concord	East Downtown Concord PDA Access & Safe Routes to Transit	Central	\$ 2,331	\$ 1,846	\$ 17,648	\$ 2,817	N	\$ -	NA	2/21	N	N
22	24019	Danville	San Ramon Valley Blvd Lane Additions and Overlay (South)	Southwest	\$ 987	\$ 987	\$ 18,635	\$ 1,032	N	\$ -	NA	02/21	N	N
23	120033	Pinole	High Intensity Activated Crosswalk Beacon (HAWK)	West	\$ 120	\$ 120	\$ 18,755	\$ 125	N	\$ -	NA	06/21	N	N
24	120040	Clayton	Clayton Town Center Pedestrian Safety Improvements	Central	\$ 252	\$ 252	\$ 19,007	\$ 252	N	\$ -	NA	06/21	N	N
25	24033	Danville	San Ramon Valley Blvd (North) and Danville Blvd Improvements	Southwest	\$ 1,336	\$ 1,336	\$ 20,343	\$ 1,336	N	\$ -	NA	02/21	N	N
26	24035/120030	Danville	Diablo Road Trail	Southwest	\$ 1,286	\$ 1,211	\$ 21,554	\$ 4,256	N	\$ -	NA	09/21	N	N
27	24003A	Martinez	Pacheco Blvd Widening - Widening at Arnold Drive	Central	\$ 1,400	\$ 1,400	\$ 22,954	\$ 3,500	N	\$ -	NA	09/21	N	N
28	24025	Pittsburg	James Donlon Extension	East	\$ 6,709	\$ 6,709	\$ 29,663	\$ 95,160	N	\$ -	NA	01/22	N	N
29	24023	CC County	Norris Canyon Rd Safety Improvements	Southwest	\$ 1,489	\$ 763	\$ 30,426	\$ 2,320	N	\$ -	NA	02/22	N	N
30	120054/130026	Pleasant Hill	Contra Costa Boulevard Improvement Project (Viking to Harriett)	Central	\$ 4,792	\$ 4,792	\$ 35,218	\$ 5,415	N	\$ -	NA	03/22	N	N
31	120059/250002	Richmond	13th Street Complete Streets	West	\$ 3,669	\$ 2,821	\$ 38,039	\$ 3,852	N	\$ -	NA	03/22	N	N
32	24003B	CC County	Pacheco Blvd Widening - Remaining Phases	Central	\$ 5,217	\$ 5,217	\$ 43,256	\$ 33,900	N	\$ -	NA	after 07/22	N	N
Totals					\$ 53,535	\$ 43,256	\$ 262,455	\$ 53,880						

No. 01	No. 02	No. 03	No. 04	Total Score	Total Cost to Measure J Ratio (The breaker for projects with no State/Federal funds)
Measure J Match for State/Fed \$	Size of Federal/ State Funds on Project	Estimated Const Award	Prerequisite Activities		
1	5	4	0	10	
1	5	3	0	9	
0	5	3	0	8	
1	4	3	0	8	
1	5	1	0	7	
0	4	3	0	7	
0	6	0	0	6	
1	4	1	0	6	
1	4	1	0	6	
1	3	1	0	5	
0	1	4	0	5	
1	2	1	0	4	
1	2	1	0	4	
0	1	3	0	4	
0	0	4	0	4	3.09
0	0	4	0	4	2.03
0	0	4	0	4	1.41
0	0	4	0	4	1.13
0	0	4	0	4	1.00
0	0	3	0	3	4.21
0	0	3	0	3	1.21
0	0	3	0	3	1.05
0	0	3	0	3	1.04
0	0	3	0	3	1.00
0	0	3	0	3	1.00
0	0	2	0	2	3.31
0	0	2	0	2	2.50
0	0	1	0	1	14.18
0	0	1	0	1	1.56
0	0	1	0	1	1.13
0	0	1	0	1	1.05
0	0	0	0	0	6.50

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## Scoring Criteria - CCTA Managed Projects

Index	Scoring Criteria	Scoring Details	Score
1	Is the current phase of the project fully funded?	Yes = 1 point No = 0 Points	0-1
2	Percentage of current phase funded by non-Measure J funds	Percentage of Non-Measure J Funding = 100%: 5 Points Percentage of Non-Measure J Funding between 75% and 99%: 4 Points Percentage of Non-Measure J Funding between 51% and 75%: 3 Points Percentage of Non-Measure J Funding between 26% and 50%: 2 Points Percentage of Non-Measure J Funding between 1% and 25%: 1 Point Percentage of Non-Measure J Funding (or If no funds identified for current phase) = 0%: 0 Points	0-5
3	Size of funding shortfall on project	Project fully funded = 5 Points Project funding shortfall between 1% and 25% of total costs: 4 Points Project funding shortfall between 26% and 50% of total costs: 3 Points Project funding shortfall between 51% and 75% of total costs: 2 Points Project funding shortfall between 76% and 99% of total costs: 1 Point No funding programmed for project: 0 Points	0-5
4	Percentage of total project cost funded by non-Measure J funds	Percentage of Non-Measure J Funding = 100%: 5 Points Percentage of Non-Measure J Funding between 75% and 99%: 4 Points Percentage of Non-Measure J Funding between 51% and 75%: 3 Points Percentage of Non-Measure J Funding between 26% and 50%: 2 Points Percentage of Non-Measure J Funding between 1% and 25%: 1 Point Percentage of Non-Measure J Funding (or If no funds identified for current phase) = 0%: 0 Points	0-5
5	Status of environmental clearance for the project	Environmental Clearance expected by September 2020: Yes = 1 Point, No = 0	0-1

0-17

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CCTA Managed Projects Scores

CCTA Managed Projects Scores		Funding Breakdown				Criterion No. 01	Criterion No. 02	Criterion No. 03	Criterion No. 04	Criterion No. 05	SCORE	
		Measure	State/Fed	Regional/Local	Unfunded							
Project Title					Total Cost	Current Phase	Non Measure J Fund Sources on Project	Current Phase Fully Funded	% of Current Phase Funded by Non-Measure J Funds	Total Project Funding Shortfall as % of Total Project Cost	% of Total Project Cost funded by Non-Measure J Funds	Status of Env Clearance

1	ADS Project (Project 8009.07)		\$	7,500,000	\$	15,000,000	\$	6,500,000	\$	29,000,000	Scoping	Federal, SB1-LPP (F)	1	5	4	4	0	14	
2	Iron Horse Trail Overcrossing at Bollinger Canyon Rd (Project 120025)	\$	3,131,000	\$	4,840,000	\$	8,785,983	\$	4,989,000	\$	21,745,983	Design	Local (City of San Ramon), Federal	1	2	4	4	1	12
3	I-680/SR 4 IC Ph 1, 2a, 4 (Project 6001b)		\$	-	\$	210,000,000	\$	215,000,000	\$	425,000,000	Design	RM3	1	5	2	2	1	11	
4	Innovate 680 - Express Lane Completion (Project 8009.02)	\$	4,657,000	\$	16,481,000	\$	75,000,000	\$	293,862,000	\$	390,000,000	Env Clearance	STP, SB1-LPP (F)	1	5	1	1	0	8
5	SR 239/Byron Vasco Connector (Project 5007)	\$	-	\$	12,306,008	\$	13,635,000	\$	92,458,992	\$	118,400,000	Env Clearance	Fed Earmark, Local (CC Co), RM3	1	5	1	1	0	8
6	Innovate 680 - Part Time Transit Lane (Project 8009.03)	\$	3,585,000		\$	6,800,000	\$	1,615,000	\$	12,000,000	Env Clearance	RM3	1	0	4	3	0	8	
7	State Route 4 Operational Improvements Phase 2 (Project 6006b)		\$	3,000,000		\$	106,900,000	\$	109,900,000	Env Clearance	STIP	1	5	1	1	1	0	8	
8	I-80/San Pablo Dam Rd Interchange - Phase 2 (Project 7002)	\$	9,200,000	\$	5,964,000	\$	65,586,000	\$	80,750,000	Design	STIP, STMP (WCCTAC)	0	0	1	1	1	1	3	
9	State Route 4 Operational Improvement - Phase 1 (Project 6006a)	\$	2,949,000	\$	8,600,000		\$	57,299,000	\$	68,848,000	Env Clearance	STIP, STP	1	0	1	1	0	3	
10	Innovate 680 - Shared Mobility Hubs (Project 8009.04)	\$	1,045,000		\$	3,200,000	\$	53,800,000	\$	58,045,000	Scoping	RM3	1	0	1	1	0	3	
11	Innovate 680 - Advanced Technology (Project 8009.06)	\$	1,200,000		\$	2,000,000	\$	49,500,000	\$	52,700,000	Scoping	STMP (TVTD)	1	0	1	1	0	3	
12	SR 4 Integrated Corridor Mobility (Project 28002)	\$	400,000	\$	200,000		\$	14,750,000	\$	15,350,000	Env Clearance	Federal	0	0	1	1	0	2	
13	SR 242/Clayton Road Ramps (Project 6002/6004)	\$	2,790,000		\$	69,910,000	\$	72,700,000	Design	-		0	0	1	0	1	1	2	

No. Fully Funded Projects Underway																		
1	I-680 Southbound HOV/Express Lane (Project 8001)	\$	33,510,000	\$	15,600,000	\$	65,890,000	\$	-	\$	115,000,000	Construction	STIP, RM2, BAIFA, STMP (TVTD)	N/A	N/A	N/A	N/A	N/A
2	Innovate 680 - Bay Area MOD/Mobility as a Service - (Project 8009.05)	\$	950,000	\$	8,000,000	\$	8,971,000	\$	17,921,000	Scoping		Federal, Other	N/A	N/A	N/A	N/A	N/A	N/A
3	I-680/SR 4 Interchange Improvement Phase 3 (Project 6001a)	\$	52,300,000	\$	83,895,000			\$	136,195,000	Construction		STIP, SB1-LPP(F), SB1-LPP (C), SHOPP	N/A	N/A	N/A	N/A	N/A	N/A
4	Mokelumne Bike Trail/Ped Overcrossing (Project 5002b)	\$	872,000	\$	11,495,000	\$	12,367,000	Right of Way	ECCRFFA, RM3, Local (BART)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
5	IDEA Grant - Coniditional Transit Signal Priority Pilot in Concord & Walnut Creek	\$	90,000	\$	1,160,000	\$	1,250,000	Design	MTC	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

No.	Studies																
1	Innovate 680 - Strategic Development (Project 8009.01)	\$	7,404,000	N/A				SB1 - LPP (F)				N/A	N/A	N/A	N/A	N/A	N/A
2	SR 4 Express Lanes Design Alternative Assessment (Project 18100)	\$	150,000	\$	150,000	N/A				300,000	MTC	N/A	N/A	N/A	N/A	N/A	N/A
3	East County Infrastructure Investment Study (Project 28007)	\$	500,000	\$	500,000	N/A				500,000	-	N/A	N/A	N/A	N/A	N/A	N/A

Totals \$ 115,783,000 \$ 171,622,008 \$ 428,560,983 \$ 1,032,169,992 \$ 1,737,971,983

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El Cerrito

Hercules

Pinole

September 9, 2020

Mr. Randell Iwasaki, Executive Director  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597

RE: July 2020 WCCTAC Board Meeting Summary

Dear Randy:

The WCCTAC Board, at its meeting on July 24, 2020 took the following actions that may be of interest to CCTA:

1. Approved an allocation of Measure J 20b, *Additional Transportation for Seniors and People with Disabilities*, funds to five West County paratransit operators.
2. Determined that, given the likely limited demand for passes this school year as part of the low-income student bus pass program (Measure J 21b), qualifying middle school students should be eligible to receive passes.

The Board also received the following updates:

- Staff provided an overview of a scope of work for an I-80 Design Alternatives Assessment. MTC, Caltrans, and CCTA will partner on that effort and WCCTAC will be part of the technical advisory committee.
- AC Transit and WestCAT provided status reports on ridership and financial issues.

Please let me know if you have any follow-up questions.

Sincerely,



John Nemeth  
Executive Director

cc: Tarien Grover, CCTA; John Cunningham, TRANSPAC; Colin Piethe, TRANSPLAN; Lisa Bobadilla, SWAT; Matt Todd, CCTA



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**ACRONYM LIST.** Below are acronyms frequently utilized in WCCTAC communications.

**ABAG:** Association of Bay Area Governments  
**ACTC:** Alameda County Transportation Commission  
**ADA:** Americans with Disabilities Act  
**APC:** Administration and Projects Committee (CCTA)  
**ATP:** Active Transportation Program  
**AV:** Autonomous Vehicle  
**BAAQMD:** Bay Area Air Quality Management District  
**BATA:** Bay Area Toll Authority  
**BCDC:** Bay Conservation and Development Commission  
**Caltrans:** California Department of Transportation  
**CCTA:** Contra Costa Transportation Authority  
**CEQA:** California Environmental Quality Act  
**CIL:** Center for Independent Living  
**CMA:** Congestion Management Agencies  
**CMAQ:** Congestion Management and Air Quality  
**CMIA:** Corridor Mobility Improvement Account (Prop 1B bond fund)  
**CMP:** Congestion Management Program  
**CSMP:** Corridor System Management Plan  
**CTC:** California Transportation Commission  
**CTP:** Contra Costa Countywide Comprehensive Transportation Plan  
**CTPL:** Comprehensive Transportation Project List  
**DEIR:** Draft Environmental Impact Report  
**EBRPD:** East Bay Regional Park District  
**EIR:** Environmental Impact Report  
**EIS:** Environmental Impact Statement  
**EVP:** Emergency Vehicle Preemption (traffic signals)  
**FHWA:** Federal Highway Administration  
**FTA:** Federal Transit Administration  
**FY:** Fiscal Year  
**HOV:** High Occupancy Vehicle Lane  
**ICM:** Integrated Corridor Mobility  
**ITC or RITC:** Hercules Intermodal Transit Center  
**ITS:** Intelligent Transportations System  
**LOS:** Level of Service (traffic)  
**MOU:** Memorandum of Understanding  
**MPO:** Metropolitan Planning Organization  
**MTC:** Metropolitan Transportation Commission  
**MTSO:** Multi-Modal Transportation Service Objective

**NEPA:** National Environmental Policy Act  
**O&M:** Operations and Maintenance  
**OBAG:** One Bay Area Grant  
**PAC:** Policy Advisory Committee  
**PASS:** Program for Arterial System Synchronization  
**PBTF:** Pedestrian, Bicycle and Trail Facilities  
**PC:** Planning Committee (CCTA)  
**PCC:** Paratransit Coordinating Committee (CCTA)  
**PDA:** Priority Development Areas  
**PSR:** Project Study Report (Caltrans)  
**RHNA:** Regional Housing Needs Allocation (ABAG)  
**RPTC:** Richmond Parkway Transit Center  
**RTIP:** Regional Transportation Improvement Program  
**RTP:** Regional Transportation Plan  
**RTPC:** Regional Transportation Planning Committee  
**SCS:** Sustainable Communities Strategy  
**SHPO:** State Historic and Preservation Officer  
**SOV:** Single Occupant Vehicle  
**STA:** State Transit Assistance  
**STIP:** State Transportation Improvement Program  
**STMP:** Subregional Transportation Mitigation Plan  
**SWAT:** Regional Transportation Planning Committee for Southwest County  
**TAC:** Technical Advisory Committee  
**TCC:** Technical Coordinating Committee (CCTA)  
**TDA:** Transit Development Act funds  
**TDM:** Transportation Demand Management  
**TFCA:** Transportation Fund for Clean Air  
**TEP:** Transportation Expenditure Plan  
**TLC:** Transportation for Livable Communities  
**TOD:** Transit Oriented Development  
**TRANSPAC:** Regional Transportation Planning Committee for Central County  
**TRANSPLAN:** Regional Transportation Planning Committee for East County  
**TSP:** Transit Signal Priority (traffic signals and buses)  
**VMT:** Vehicle Miles Traveled  
**WCCTAC:** West County Costa Transportation Advisory Committee  
**WETA:** Water Emergency Transportation Agency