

**DETAIL: WCCTAC Operations  
FY 2022-23 Budget**

Activity	Actual FY 2020-2021	Original FY 2021-2022	Estimated 2021-2022	Proposed 2022-2023	Notes
<b>REVENUES</b>					
34111 Member Contributions	523,670	531,744	531,744	556,329	(a)
36102 Interest - LAIF	788	-	-	-	
39906 Other - Measure J (20b & 21b)	29,706	30,147	29,000	29,000	(b)
Other - Measure J 28b	61,940	56,502	18,503	71,150	(c)
<b>TOTAL REVENUES</b>	<b>616,104</b>	<b>618,393</b>	<b>579,247</b>	<b>656,479</b>	
<b>EXPENSES</b>					
<b>Salary, Benefits &amp; Insurance</b>					
41000s Salary & Benefits	545,348	538,707	491,443	564,484	(d)
41911 Liability Insurance	4,050	5,175	5,175	4,639	
<b>Total Salaries, Benefits &amp; Insurance</b>	<b>549,398</b>	<b>543,882</b>	<b>496,618</b>	<b>569,123</b>	
<b>Professional Services</b>					
43600 Professional Services					
<i>Financial - City of San Pablo</i>	18,631	19,160	19,200	19,500	
<i>IT / VOIP phone</i>	10,768	9,400	12,135	12,500	
<i>Audit</i>	13,200	12,975	13,125	13,250	
<i>Attorney Services</i>	10,125	12,000	11,932	12,000	
<i>Accounting Services</i>	4,158	5,200	5,800	6,000	
<i>Other</i>	2,251	350	1,400	1,000	
<b>Total Professional Services</b>	<b>59,133</b>	<b>59,085</b>	<b>63,592</b>	<b>64,250</b>	
<b>Special Department Expenses</b>					
44000 Special Dept. Expense					
<i>Contingency</i>	-	10,000	3,672	10,000	(e)
<b>Total Special Department Expenses</b>	<b>-</b>	<b>10,000</b>	<b>3,672</b>	<b>10,000</b>	
<b>Training &amp; Mileage</b>					
44320 Training/Mileage	587	4,800	985	4,000	(f)
<b>Total Training/Mileage</b>	<b>587</b>	<b>4,800</b>	<b>985</b>	<b>4,000</b>	
<b>Office Expenses &amp; Supplies</b>					
43500 Office Supplies	3,430	4,800	4,216	4,500	
43501 Postage	592	1,500	1,355	1,500	
43520 Printing, Copier Lease	2,731	3,800	2,358	3,200	
43900 Rent/Building	21,285	23,025	21,544	22,750	
<b>Total Office Expense &amp; Supplies</b>	<b>28,038</b>	<b>33,125</b>	<b>29,473</b>	<b>31,950</b>	
<b>TOTAL EXPENSES</b>	<b>637,156</b>	<b>650,892</b>	<b>594,340</b>	<b>679,323</b>	
<b>REVENUES - EXPENSES</b>	<b>(21,052)</b>	<b>(32,499)</b>	<b>(15,093)</b>	<b>(22,844)</b>	

Beginning Fund Balance      \$183,713  
Ending Fund Balance      \$160,869

Reserve - Undesignated      \$120,000  
Reserve - Accumulated Vacation      \$20,000  
Available Balance above Reserve      \$20,869

Notes:

- (a) FY 23 dues are proposed to be increased by 4.5%
- (b) A portion of Measure J program funds can be used to cover administrative expenses.
- (c) Funds programmed by the Board for Travel Training work; expected to ramp up in FY23.
- (d) Higher expenses are mainly due to partly the resumption of the travel training program
- (e) Contingency per Board Reserve Policy.
- (f) Professional development and milage/transit reimbursement expected to increase in FY23

**DETAIL: TDM  
FY 2022-23 Budget**

Activity	Actual 2020-2021	Original 2021-2022	Estimated 2021-2022	Proposed 2022-2023	Note
<b>REVENUES</b>					
33403 Grants	422,262	562,064	562,064	525,095	(a)
33403 Grant Reallocation				252,561	
36102 Interest - LAIF	-	-	-	-	
<b>TOTAL REVENUES</b>	<b>422,262</b>	<b>562,064</b>	<b>562,064</b>	<b>777,656</b>	
<b>EXPENSES</b>					
<b>Salary, Benefits &amp; Insurance</b>					
41000s Salary & Benefits	295,343	317,825	308,876	332,637	
41911 Liability Insurance	5,156	5,175	5,175	4,639	
Total Salaries, Benefits, and Insurance	<b>300,499</b>	<b>323,000</b>	<b>314,051</b>	<b>337,276</b>	
<b>Professional Services</b>					
43600 Professional Services					
<i>Financial and IT Services</i>	22,800	24,000	23,405	24,000	
<i>Audit</i>	-	-	-	-	
<i>Attorney Services</i>	406	1,000	-	1,000	
<i>Accounting Services</i>	4,158	6,000	5,110	6,000	
<i>Program-related services</i>	50,738	40,900	53,420	35,000	
<i>Other</i>	-	-	-	-	
Total Professional Services	<b>78,102</b>	<b>71,900</b>	<b>81,935</b>	<b>66,000</b>	
<b>TDM Program Work</b>					
44000 Program Expenses					
<i>Commute Incentives / Marketing</i>	30,285	117,939	127,701	89,169	(b)
<i>TFCA Special Project(s)</i>				252,561	
Total TDM Program Work	<b>30,285</b>	<b>117,939</b>	<b>127,701</b>	<b>341,730</b>	
<b>Travel &amp; Training</b>					
44320 Travel/Training/Mileage	969	1,000	85	3,000	
43300 Memberships/Subscriptions	-	200	1,512	1,750	
Total Travel/Training	<b>969</b>	<b>1,200</b>	<b>1,597</b>	<b>4,750</b>	
<b>Office Expenses &amp; Supplies</b>					
43500 Office Supplies	374	5,000	1,195	1,400	
43502 TDM Postage	587	1,100	1,160	1,500	
43520 Printing, Copier Lease	5,123	18,900	2,512	3,000	
43900 Rent / Building	21,285	23,025	21,249	22,000	
Total Office Exp & Supplies	<b>27,369</b>	<b>48,025</b>	<b>26,116</b>	<b>27,900</b>	
<b>TOTAL EXPENSES</b>	<b>437,224</b>	<b>562,064</b>	<b>551,400</b>	<b>777,656</b>	
<b>REVENUES - EXPENSES</b>	<b>(14,962)</b>	<b>-</b>	<b>10,664</b>	<b>-</b>	

Beginning Fund Balance 0

Ending Fund Balance 0

(a) These funds are carryover/reallocated from FY 21

(b) These funds are expected to fund a bicycle pathway capital project in West County

**DETAIL: STMP  
FY 2022-23 Budget**

Activity	Actual FY 2020-2021	Original FY 2021-2022	Estimated 2021-2022	Proposed FY2022-23	Note
<b>REVENUES</b>					
34310 County STMP Fees	2,916,655	100,000	50,000	50,000	
34315 El Cerrito STMP Fees	278,595	246,697	87,000	800,000	
34320 Hercules STMP Fees	-	446,300	-	-	
34325 Pinole STMP Fees	25,694	20,000	290,000	20,000	
34330 Richmond STMP Fees	761,204	100,000	200,000	1,600,000	
34335 San Pablo STMP Fees	92,156	700,000	131,000	1,300,000	
36102 Interest - LAIF	14,546	20,000	17,500	18,000	
<b>TOTAL REVENUES</b>	<b>4,088,851</b>	<b>1,632,997</b>	<b>775,500</b>	<b>3,788,000</b>	(a)
<b>EXPENSES</b>					
<b>Salary &amp; Benefits</b>					
41000s Salary & Benefits (STMP Admin)	55,000	65,000	65,000	75,000	
<b>Total Salaries and Benefits</b>	<b>55,000</b>	<b>65,000</b>	<b>65,000</b>	<b>75,000</b>	(b)
<b>Funding of STMP Projects</b>					
43600 Prof. Services					
<b>Total Prof. Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
44000 Project Funding					
<b>2006 STMP Program:</b>					
<i>BART - Del Norte Modernization</i>	21,955				
<i>Hercules RITC - Ph.3 Design</i>		750,000		750,000	
<i>San Pablo Ave. Bridge (Pinole)</i>		1,600,000	85,000	1,515,000	
<i>Pinole Bay Trail at Tennent Ave.</i>		100,000	38,444	61,556	
<i>Richmond I-80/Central Ave. Ph.2</i>		750,000		750,000	
<b>Cycle 1 2019 STMP Projects:</b>		3,750,000			
<i>Appian Wy Complete St- PE</i>				100,000	
<i>Bay Trail: Pinole Pt. to Pt. Wilson</i>				500,000	
<i>Richmond Ferry to Bridge</i>				241,000	
<i>Hercules RITC: Utility/Track/Signal</i>				300,000	
<i>EC Plaza: Fare gates / Elevator</i>				750,000	
<i>Del Norte TOD: Complete Sts.</i>				1,189,980	
<i>SPA Bridge (City of San Pablo)</i>				668,000	
<b>Total Project Funding</b>	<b>21,955</b>	<b>6,950,000</b>	<b>123,444</b>	<b>6,825,536</b>	
<b>TOTAL EXPENSES</b>	<b>76,955</b>	<b>7,015,000</b>	<b>188,444</b>	<b>6,900,536</b>	
<b>REVENUES - EXPENSES</b>	<b>4,011,896</b>	<b>(5,382,003)</b>	<b>587,056</b>	<b>(3,112,536)</b>	
			<b>Beginning Fund Balance</b>	<b>4,598,952</b>	
			<b>Ending Fund Balance</b>	<b>1,486,416</b>	

Notes:

- (a) STMP receipts are forecasted based on local jurisdictions' estimates and past submittals.
- (b) 4% of STMP revenues can be used for admin, but a max. of \$75K will be used in FY23.

**DETAIL: Other Reimbursable (Special Projects)**  
**FY 2022-23 Budget**

Activity	Actual FY 2020-21	Original FY 2021-22	Estimated FY 2021-2022	Proposed FY 2022-23	Note
<b>REVENUES</b>					
33403 Grants					
36102 Interest - LAIF					
39906 Other Grants					
<i>Student Bus Pass Admin, WCCUSD</i>	25,434	50,000	42,000	50,000	
<i>Student Bus Pass Program - J Swett</i>	60,000	60,000	60,000	48,000	
<i>San Pablo Ave. Corridor Study</i>	8,166	120,000	117,834	24,000	(a)
<i>Richmond Prkwy Corridor Study</i>	-	-	-	127,109	(b)
<b>TOTAL REVENUES</b>	<b>93,600</b>	<b>230,000</b>	<b>219,834</b>	<b>249,109</b>	
<b>EXPENSES</b>					
<b>Special Project Expenses</b>					
43600 Professional Services					
Total Professional Services					
44000 Projects					
<i>Student Bus Pass Admin, WCCUSD</i>	25,434	50,000	42,000	50,000	
<i>Student Bus Pass Program - J Swett</i>	60,000	60,000	60,000	48,000	
<i>San Pablo Ave. Corridor Study</i>	8,166	120,000	117,834	24,000	(a)
<i>Richmond Prkwy Corridor Study</i>	-	-	-	127,109	(b)
Total Special Project Expenses	<b>93,600</b>	<b>230,000</b>	<b>219,834</b>	<b>249,109</b>	
<b>TOTAL EXPENSES</b>	<b>93,600</b>	<b>230,000</b>	<b>219,834</b>	<b>249,109</b>	
<b>REVENUES - EXPENSES</b>	-	-	-	-	
		<b>Beginning Fund Balance</b>			-
		<b>Ending Fund Balance</b>			-

Notes:

- (a) Phase 2 of the San Pablo Ave. Corridor Study to conclude in the upcoming fiscal year.
- (b) Study expected to launch in the upcoming fiscal year

**SUMMARY OF ALL ACCOUNTS  
FY 2022-2023 Budget**

Activity	Actual FY 2020-21	Original FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23	Note
<b>REVENUES</b>					
33403 Grants (TDM)	422,262	562,064	562,064	525,095	
33403 TDM Grant Reallocation	-	-	-	252,561	
34111 Member Contributions	523,670	531,744	531,744	556,329	
343xx STMP Fees	4,074,305	1,612,997	758,000	3,770,000	
36102 Interest (LAIF)	15,334	20,000	17,500	18,000	
39906 Other Grants	93,600	230,000	219,834	249,109	
39906 Measure J 20b, 21b, 28b for Admin	91,646	86,649	47,503	100,150	
<b>TOTAL REVENUES</b>	<b>5,220,817</b>	<b>3,043,454</b>	<b>2,136,645</b>	<b>5,471,244</b>	
<b>EXPENSES</b>					
<b>Salary, Benefits &amp; Insurance</b>					
41000s Salary & Benefits	895,691	921,532	866,319	972,121	
41911 Liability Insurance	8,100	10,350	10,350	9,278	
<b>Total Salaries, Benefits &amp; Insurance</b>	<b>903,791</b>	<b>931,882</b>	<b>876,669</b>	<b>981,399</b>	
<b>Professional Services</b>					
43600 Professional Services					
<i>Financial and IT Services</i>	52,199	52,560	54,740	55,105	
<i>Audit</i>	13,200	12,975	11,000	13,125	
<i>Attorney Services</i>	10,531	13,000	11,932	13,000	
<i>Accounting Services</i>	8,316	11,200	12,610	11,800	
<i>Program Related Services (TDM)</i>	50,738	40,900	53,420	35,000	
<i>Other</i>	2,251	350	1,400	1,000	
<b>Total Professional Services</b>	<b>137,235</b>	<b>130,985</b>	<b>145,102</b>	<b>129,030</b>	
<b>Special Expenses (Project / Program Funding)</b>					
44000 Special Dept. Expense					
<i>Incentives / Marketing (TDM)</i>	30,285	117,939	127,701	89,169	
<i>TFCAs Special Project</i>				252,561	
<i>Misc. STMP Project Funding</i>	21,955	6,950,000	123,444	6,825,536	
<i>Student Bus Pass Program - WCCUSD</i>	25,434	50,000	42,000	50,000	
<i>Student Bus Pass Program - J Swett</i>	60,000	60,000	60,000	48,000	
<i>San Pablo Ave Corridor Study</i>	8,186	120,000	117,834	24,000	
<i>Richmond Prkwy Corridor Study</i>	-	-	-	127,109	
<i>Contingency (WCCTAC Operations)</i>	-	10,000	3,672	10,000	
<b>Total Special Expenses</b>	<b>145,860</b>	<b>7,307,939</b>	<b>474,651</b>	<b>7,426,375</b>	
<b>Travel &amp; Training</b>					
44320 Travel/Training/Mileage/Mbrshp	1,556	6,000	2,582	8,750	
<b>Total Travel/Training</b>	<b>1,556</b>	<b>6,000</b>	<b>2,582</b>	<b>8,750</b>	
<b>Office Expenses &amp; Supplies</b>					
43500 Office Supplies	3,804	9,800	5,411	5,900	
43501 Postage	592	1,500	1,355	1,500	
43502 TDM Postage	587	1,100	1,160	1,500	
43520 Printing, Copier Lease	7,854	22,700	4,873	6,200	
43900 Rent/Building	42,570	42,570	42,498	44,000	
<b>Total Office Exp &amp; Supplies</b>	<b>55,407</b>	<b>77,670</b>	<b>55,297</b>	<b>59,100</b>	
<b>TOTAL EXPENSES</b>	<b>1,243,849</b>	<b>8,454,476</b>	<b>1,554,301</b>	<b>8,604,654</b>	
<b>REVENUES - EXPENSES</b>	<b>3,976,968</b>	<b>(5,411,022)</b>	<b>582,344</b>	<b>(3,133,410)</b>	

Beginning Fund Balance    5,929,395  
Ending Fund Balance        2,795,985

Notes:

See notes in the attached detail sheets by account.