



TECHNICAL ADVISORY COMMITTEE MEETING NOTICE & AGENDA

DATE & TIME: Thursday, April 14, 2016 • 9:00 AM – 11:00 AM
LOCATION: WCCTAC Offices • 6333 Potrero Ave. at San Pablo Avenue, El Cerrito, CA 94530
TRANSIT OPTIONS: Accessible by AC Transit #72, #72R, #72M & El Cerrito del Norte BART Station

1. CALL TO ORDER and SELF-INTRODUCTIONS

Estimated Time:* 9:00 a.m. (5 minutes)

2. PUBLIC COMMENT

Estimated Time:* 9:05, (5 minutes)

The public is welcome to address the TAC on any item that is not listed on the agenda. Please fill out a speaker card and hand it to staff. Please limit your comments to 3 minutes. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The WCCTAC TAC may direct staff to investigate and/or schedule certain matters for consideration at a future TAC meeting.

3. CONSENT CALENDAR

Estimated Time:* 9:10 a.m., (5 minutes)

A. Minutes & Sign in Sheet from March 11, 2016

Recommendation: Approve as presented.

Attachment: Yes

4. REGULAR AGENDA ITEMS

A. Transportation Expenditure Plan (TEP) Update

Description: The Initial Draft TEP (version 2.2) was just reviewed by the CCTA Board on April 6, 2016. The CCTA staff are incorporating edits, comments, and Board direction into an official DRAFT TEP, which is expected to be available on Friday, April 8, 2016. This new draft will be reviewed by RTPCs, other stakeholders, and the public with feedback due to CCTA by April 22nd. The WCCTAC Board will be considering this draft at its next meeting, with all aspects of the document being considered. WCCTAC staff are asking the TAC members to review this draft for their own information and to be able to inform others in their agency. WCCTAC staff is also looking for feedback on any issues that the TAC would like the Board to be aware of.

Recommendation: Provide feedback to staff in preparation for the next Board Meeting

Attachment: The latest DRAFT TEP will be sent when available (expected April 8, 2016)

Presenter/Lead Staff: John Nemeth, WCCTAC

Estimated Time:* 9:15, (45 minutes)

B. STMP Follow-up

Description: Staff will provide an update on the recent Board action to make STMP funds available to certain projects. Staff will also provide information on the process and next steps for project sponsors that were awarded funding.

Recommendation: Provide update.

Attachment: No

Presenter/Lead Staff: Leah Greenblat

Estimated Time:* 10:00 AM, (10 minutes)

C. Overview of Scope for a Paratransit Study

Description: Since Measure J went into effect in 2009, there has been discussion about conducting a study to ensure that services for seniors and the disabled are being delivered as effectively as possible in West County. Efforts to conduct a study were subsequently put on hold due to the Great Recession. In early 2015, the west county paratransit operators formed a Mobility Management Group. With encouragement from CCTA, this group agreed that the timing is right for a study given: the changing service delivery landscape, the changing funding environment, and the rise of mobility management concepts. A study would be consistent with WCCTAC's previous intention to review the use of 20b funding following the Recession. It can also help inform a countywide Strategic Plan being developed by CCTA.

Recommendation: Review and recommend action for the Board regarding the use of 28b funds to complete a Study

Attachment: No

Presenter/Lead Staff: Joanna Pallock

Estimated Time:* 10:10 AM, (25 minutes)

D. Bike to Work Day 2016

Description: The San Francisco Bay Area's 22nd annual Bike to Work Day will take place on Thursday, May 12, 2016. Energizer stations will be open during morning commute hours and some will re-open during the evening commute. Information about energizer station locations can be found at www.511contracosta.org.

Recommendation: Information Only.

Attachment: Yes

Presenter/Lead Staff: Danelle Carey, WCCTAC

Estimated Time:* 10:35 AM, (10 minutes)

E. Update on the West County High Capacity Transit Study Workshops and Online Survey

Description: The online survey is now live on the study's website: www.WestCountyTransitStudy.com Staff will suggest ways of promoting public participation in the survey. Three public workshops are scheduled for April 12, 13, and 14 and when the TAC meets, two of three will have occurred. Staff will provide a brief update on what we have observed so far at the workshops.

Recommendation: Information Only

Attachment: No

Presenter/Lead Staff: Leah Greenblat

Estimated Time:* 10:45 AM, (5 minutes)

5. **STANDING ITEMS**

A. **Technical Coordinating Committee (TCC) Report**

Recommendation: Receive update.

Attachment: No

Presenter/Lead Staff: WCCTAC's TCC Representatives & WCCTAC Staff

Estimated Time:* 10:50 AM, (5 minutes)

B. **Future Agenda Items**

Recommendation: Receive update.

Attachment: No

Presenter/Lead Staff: WCCTAC's TAC & WCCTAC Staff

Estimated Time:* 10:55 AM, (5 minutes)

6. **ADJOURNMENT**

Description / Recommendation: Adjourn to the next regularly scheduled meeting of the TAC on Thursday, May 12, 2016. (The next regular meeting of the WCCTAC Board is Friday, April 22, 2016.)

Estimated Time:* 11:00 AM

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- In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in the WCCTAC TAC meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Valerie Jenkins at 510.210.5930 prior to the meeting.
 - If you have special transportation requirements and would like to attend the meeting, please call the phone number above at least 48 hours in advance to make arrangements.
 - Handouts provided at the meeting are available upon request and may also be viewed at WCCTAC's office.
 - Please refrain from wearing scented products to the meeting, as there may be attendees susceptible to environmental illnesses. Please also put cellular phones on silent mode during the meeting.
 - A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.

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WCCTAC TAC Meeting Minutes

El Cerrito

MEETING DATE: March 10, 2016

Hercules

MEMBERS PRESENT: Barbara Hawkins, Chris Gioia, Robert Sarmiento, Nathan Landau, Chad Smalley, Yvetteh Ortiz, Nikki Foletta, Julia Schnell, Rob Thompson, Coire Reilly, Mike Roberts,

Pinole

GUESTS: Brad Beck (CCTA), Sean Dougan (EBRPD)

STAFF PRESENT: John Nemeth, Joanna Pallock, Leah Greenblat, Danelle Carey, Jessica Downing

Richmond

ACTIONS LISTED BY: Joanna Pallock

San Pablo

Contra Costa
County

AC Transit

BART

WestCAT

ITEM/DISCUSSION	ACTION/SUMMARY
1. Minutes	Adopted action minutes.
2. Transportation Expenditure Plan (TEP)	<p>WCCTAC staff provide an update on the status of the TEP with some input from CCTA staff. WCCTAC staff summarized the Board's actions from the special Board meeting on March 4th which was focused on the TEP. Staff noted that the WCCTAC Board would have another opportunity to comment on a Draft TEP in April.</p> <p>Information Only.</p>
3. OBAG 2, TLC, and PBTF grants	<p>Brad Beck from CCTA explained the guidelines for the OBAG 2 grant application and its combination with PBTF and TLC as part of the same grant cycle. Mr. Beck informed the TAC that OBAG2 proposals should average no less than \$500,000 per project. The call for project is expected to be released in July 2016, and it was expected that this item would return to the WCCTAC TAC at a future date.</p> <p>Information Only.</p>

<p>4. Subregional Transportation Mitigation Program (STMP)</p>	<p>There were three distinct issues related to this item that were discussed. First, staff informed the TAC that a Nexus Study was needed in order to update the one conducted in 2005. The TAC agreed there it was a priority to complete a new Nexus Study.</p> <p>Second, WCCTAC staff discussed the need to work together to streamline, clarify, and harmonize the administrative process for collecting STMP funds. This work will involve an Ad Hoc Committee on the STMP comprised of TAC members.</p> <p>Third, staff informed the TAC that there was a balance of \$2.25 million dollars in available in STMP funds and that these funds should be allocated soon. Staff also informed the TAC about STMP requests it had received to date. The TAC agreed that funds should be allocated but could not come to a consensus on a recommendation for the WCCTAC Board. WCCTAC staff noted that Board’s deliberation could be informed by objective criteria established by the TAC.</p> <p>The TAC proposed that projects be evaluated using three criteria, including: 1) Project Readiness, 2) Equity among jurisdictions (Which project sponsors have received funds recently), and 3) Equity among project categories (the share of funding that has gone to a category as a percentage of what was originally programmed).</p> <p>The TAC made a motion for staff to use these categories to evaluate STMP requests. The motion was passed by the TAC.</p> <p>Motion: Mike Roberts 2nd: Barbara Hawkins Decision: Rob Thompson abstain; Ayes – remaining TAC members</p>
<p>5. High-Capacity Transit Study Update</p>	<p>Staff announced the dates for the High Capacity Transit Study workshops.</p> <p>Information only.</p>

WCCTAC Technical Advisory Committee Meeting:

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TO: WCCTAC Board

DATE: April 14, 2016

FR: Joanna Pallock, Project Manager

RE: **Proposed West County Paratransit Study**

REQUESTED ACTION

Recommendation to the Board to use 28b funds for a West County Paratransit Study.

BACKGROUND AND DISCUSSION

Measure J was passed in 2004, and money from the tax measure began being allocated in 2009. Under Measure J, a new pot of money, not originally in Measure C, was created to encourage new paratransit services in West County. This funding source is referred to as Program 20b in the Measure J Expenditure Plan.

In 2009, when this new funding source was ready to be allocated, staff and the paratransit providers considered doing a study to see what new services could be funded out of this new 20b source. Then the Great Recession hit and the need for money to maintain existing service became critical. In 2010, an amendment to the 20b allocation in the TEP was made, allowing funds to be used for *existing* services for the next five years or until the recession ended. At the same time, WCCTAC staff pledged to the Board that it would revisit the uses of 20b funding in the future.

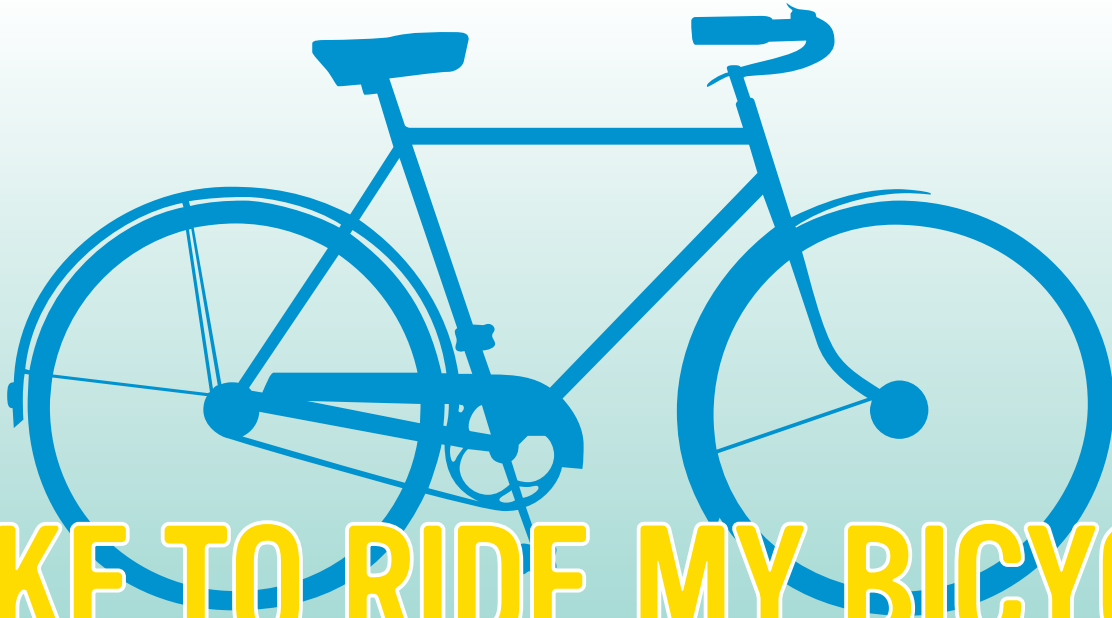
Meanwhile, the transportation landscape has evolved and a new framework for paratransit, and services for seniors, low income people and the disabled, is now referred to as "Mobility Management" and "Accessible Transportation Services". This broader umbrella includes all of the existing operators in West County, along with some new providers, and new concepts.

The need for coordination and the need to consider the uses of 20b funds, in light of the changing landscape, led to WCCTAC's formation of a West County Mobility Management Group in early 2015. This group is made up of all the West County city paratransit providers, the ADA providers (East Bay Paratransit Consortium and WestCAT), CCTA, Center for Independent Living, MTC, and the mobility management non-profit agency, Mobility Matters.

The Group agreed unanimously to proceed with a study. Staff plans to request the WCCTAC Board use approximately \$75,000 in 28b Subregional Funds to help fund the study.

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BAY AREA
BIKE TO WORK DAY  **MAY 12, 2016**



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