

**West Contra Costa Transportation Advisory Committee  
Board of Directors Meeting  
Meeting Minutes:**

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**MEMBERS PRESENT:** Janet Abelson, Chair (El Cerrito); Tom Butt, (Richmond); Gayle McLaughlin (Richmond); Roy Swearingen (Pinole); Chris Peeples (AC Transit); Lateefa Simon (BART); Ben Choi (Richmond); Chris Kelly (Hercules); Rich Kinney (San Pablo)

**STAFF PRESENT:** John Nemeth, Joanna Pallock, Valerie Jenkins, Leah Greenblat, Danelle Carey, Kris Kokotaylo (Legal Counsel)

**ACTIONS LISTED BY:** Valerie Jenkins

**Meeting Called to Order: 8:04am**

**Meeting Adjourned: 9:27am**

**Public Comment: n/a**

**Consent Calendar:** Motion to move items 3, 4,6, & 7 by *Director Peeples*, seconded by *Director Butt*; motion passed unanimously.

**3. Minutes of the February 24, 2017 Board Meeting**

**4. Monthly Update on WCCTAC Activities.**

**6. Payment of Invoices over \$10,000. WCCTAC paid invoices in the amounts of \$45,632 and \$65,351 to WSB-Parsons Brinkerhoff as part of the High Capacity Transit Study.**

**7. Resolution Establishing the Process for Allocation of Measure J Program 21b Funds between WCCTAC and John Swett Unified School District and Authorizing the Executive Director to Execute a Memorandum of Understanding.**

| ITEM/DISCUSSION  | ACTION  |
|--|---|
| <p><b>Item #5 Consent Calendar<br/>Financial Reports</b></p> <p><b>Item #8 Consent Calendar<br/>Resolution Authorizing Staff to Award a Contract to Fehr and Peers to update the STMP Nexus Study and Develop a Strategic Plan</b></p> | <p>Board members asked questions about the details of Items #5, including a clarification for a term used in the financial reports, and about item #8, the process for procuring consultants. These questions were answered by staff.</p> <p>Motion by <i>Director McLaughlin</i>; seconded by <i>Director Swearingen</i> to support items 5 &amp; 8. Motion passed unanimously<br/>Yes - J. Abelson, G. McLaughlin, R. Swearingen, C. Peeples, L. Simon, B. Choi, C. Kelly, R. Kinney, T. Butt<br/>No – none<br/>Abstention – none</p> |

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|---|--|
| <p><b>Item #9</b><br/><b>Status Report on Interstate 80</b></p>   | <p><b>Information Only</b><br/>David Mann-Caltrans Corridor Manager, provided a status update regarding the Smart Corridor I-80 project.</p>   |
| <p><b>Item #10</b><br/><b>Measure J TLC and Safe Routes to School-Grant Funding Recommendations</b></p> | <p>Motion by <b>Director Simon</b>; seconded by <b>Director Swearingen</b> to approve the recommendations for the Measure J TLC and Safe Routes to School grant programs and forward draft to CCTA.<br/>Motion passed.<br/>Yes - J. Abelson, G. McLaughlin, R. Swearingen, C. Peeples, L. Simon, B. Choi, C. Kelly, R. Kinney<br/>No – T. Butt</p> |