

**West Contra Costa Transportation Advisory Committee
Board of Directors Meeting
Meeting Minutes May 19, 2017**

MEMBERS PRESENT: Janet Abelson, Chair (El Cerrito); Tom Butt, (Richmond); Gayle McLaughlin (Richmond); Roy Swearingen (Pinole); Joe Wallace (AC Transit); Maureen Powers (WestCat); Rich Kinney (San Pablo); Chris Kelly (Hercules).

STAFF PRESENT: John Nemeth, Valerie Jenkins, Leah Greenblat, Danelle Carey, Eric Casher (Legal Counsel)

ACTIONS LISTED BY: Valerie Jenkins

Meeting Called to Order: 8:03am

Meeting Adjourned: 9:46am

Public Comment: N/A

Consent Calendar: Motion by *Director Swearingen*, seconded by *Director Wallace*; motion passed.

- 4. Minutes of the April 28, 2017 Board Meeting.**
- 5. Monthly Update on WCCTAC Activities.**
- 6. Financial Reports for April 2017.**
- 7. Payment of Invoices over \$10,000.** WCCTAC paid an invoice in the amount of \$56,623.27 to WSP-Parsons Brinckerhoff. *(No Attachment; Information Only)*
- 8. Comments on Draft 2040 Plan Bay Area.**
- 9. Fiscal Audit and Memorandum of Internal Control for Fiscal Year 2015.**
- 10. Resolution Recommending to the Contra Costa Transportation Authority the Allocation of Measure J Transportation for Livable Communities and One Bay Area Grant Program Safe Routes to School Funds.**
- 11. AC Transit and WestCAT's Fiscal Year Claims for Measure J Program 19b *Additional Bus Service Enhancements.***

ITEM/DISCUSSION	ACTION
<p>Item #12 Draft Fiscal Year 2018 Work Program, Budget and Dues.</p>	<p>Staff presented a draft of the FY 2018 WCCTAC Work Program, Budget and Dues and sought approval for the distribution of these drafts to member agencies.</p> <p>Motion by <i>Director Kinney</i>; seconded by <i>Director Butt</i>; motion passed unanimously</p> <p><i>Yes- J. Abelson, T. Butt, G. McLaughlin, R. Swearingen, J. Wallace, M. Powers, C. Kelly and R. Kinney.</i></p>

<p>Item #13 West County High Capacity Transit Study: Final Report and Future Actions.</p>	<p>Presentation given by Leah Greenblat- Staff; regarding the study which has been completed. Motion to accept study by Director Wallace (1) Motion to add amendment to study by Director Swearingen Statement to state that the RITC was already in progress and about 60% designed when the HCTS was complete and this is why this alternative was not fully explored as others. (2) Motion by Director McLaughlin; 2nd by Director Powers for staff to proceed with the advancement of the study’s alternatives and for staff to be proactively looking for strategic opportunities and for staff to bring back feedback from the findings at next WCCTAC Board meeting in June. Motion passed unanimously <i>Yes- J. Abelson, T. Butt, G. McLaughlin, R. Swearingen, J. Wallace, M. Powers, C. Kelly and R. Kinney</i> No- n/a Abstentions- n/a</p>
<p>Item # 14 San Pablo Avenue Bridge Replacement over BNSF Railroad – Complete Street.</p>	<p>Information Only An overview was given by Tamara Miller (Pinole staff) regarding the bridge project over the BNSF Railroad in Pinole and its importance to the community.</p>