

**West Contra Costa Transportation Advisory Committee  
Board of Directors Meeting  
Meeting Minutes: June 23, 2017**

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**MEMBERS PRESENT:** Janet Abelson, Chair (El Cerrito); Cecilia Valdez, Vice-Chair (San Pablo); Eduardo Martinez (Richmond); Roy Swearingen (Pinole); Chris Peeples (AC Transit); Maureen Powers (WestCat); Lateefah Simon (BART); Ben Choi (Richmond); Chris Kelley (Hercules); Aleida Chavez (WestCat);

**STAFF PRESENT:** John Nemeth, Joanna Pallock, Valerie Jenkins, Danelle Carey, Kris Kokotaylo (Legal Counsel)

**ACTIONS LISTED BY:** Valerie Jenkins

**Meeting Called to Order: 8:07am**

**Meeting Adjourned: 10:09am**

**Public Comment: N/A**

**3. Proclamation Honoring Isabella Zizi, Bike Commuter of the Year.**

**CONSENT CALENDAR**

Motion by *Director Peeples*, seconded by *Director Simon*; motion passed.

**4. Minutes of the May 19, 2017 Board Meeting**

**5. Monthly Update on WCCTAC Activities.**

**6. Financial Reports for June 2017.**

**7. Payment of Invoices over \$10,000. \$31,218.47 and \$64,176.61 to WSP-Parsons Brinckerhoff relating to the High Capacity Transit Study and \$23,614.24 to the WCCUSD relating to the Low-income Student Bus Pass Program.**

**8. FY 18 Claims for Measure J Program 20b, Additional Transportation for Seniors and People with Disabilities.**

**9. Draft Final Fiscal Year 2018 Work Program, Budget, and Dues**

**10. TDM Program Information for Fiscal Year 2018**

**11. San Pablo Avenue Multimodal Corridor Project: Funding Agreement.**

**12. West County High Capacity Transit Study: Work Program to Advance Alternatives.**

**REGULAR AGENDA ITEMS**

ITEM/DISCUSSION	ACTION
<b>Item #13</b> <b>STMP Nexus Study Update: Overview of Process and Technical Memo #1.</b>	<b>Information Only</b> Julie Morgan of Fehr and Peers provided an overview of their work to date and future tasks for STMP Nexus Study and Strategic Plan Update.

<p><b>Item #14</b>  <b>Re-Affirmation of the WCCTAC Action Plan “Proposal for Adoption” for transmittal to CCTA and incorporation into the Final 2017 CTP Update</b></p>	<p><b>Action: Reaffirm WCCTAC Action Plan.</b>  Staff explained that CCTA was ready to approve the most recent Countywide Transportation Plan (CTP), which includes sub-regional Action Plans. As a result, CCTA asked WCCTAC to re-affirm its November 2014 “Proposal for Adoption West County Action Plan” so that it would be incorporated into the CTP.  <i>Motion by <b>Director Swearingen</b>; seconded by <b>Director Chavez</b>; motion passed unanimously</i>  <i>Yes - J. Abelson, C Valdez, E Martinez, R Swearingen, C Peeples, M Powers, L Simon, B Choi, C Kelley,</i></p>
<p><b>Item #15</b>  <b>Review of Draft 2017 Countywide Transportation Plan (CTP) Update</b></p>	<p><b>Information Only</b>  Matt Kelly of CCTA staff provided general information about the Countywide Transportation Plan (CTP) Plan, as well as the current update.</p>
<p><b>Item #16</b>  <b>Update on the Accessible Transportation Study and Other Senior and Disabled Mobility Efforts in West Contra Costa</b></p>	<p><b>Information Only</b>  Jenni Frick of the Center for Independent Living gave a presentation regarding a Travel Training program for individuals with disabilities. Joanna Pallock’s (WCCTAC Staff) update regarding the Accessible Transportation Study was continued to a future meeting.</p>
<p><b>Item #17</b>  <b>Bike to Work Day.</b></p>	<p><b>Information Only</b>  Continued to a future meeting.</p>