

**West Contra Costa Transportation Advisory Committee
Board of Directors Meeting
Meeting Minutes: September 29, 2017**

MEMBERS PRESENT: Janet Abelson, Chair (El Cerrito); Tom Butt, (Richmond); Ada Recinos (Richmond); Eduardo Martinez (Richmond); Roy Swearingen (Pinole); Maureen Powers (WestCat); Lateefa Simon (BART); Chris Kelly (Hercules); Joe Wallace (AC Transit); Rich Kinney (San Pablo)

STAFF PRESENT: John Nemeth, Joanna Pollack, Leah Greenblat, Kris Kokotaylo (Legal Counsel)

ACTIONS LISTED BY: Leah Greenblat

Meeting Called to Order: 8:02am

Meeting Adjourned: 9:30am

Public Comment: Sherry McCoy, Hercules resident, shared her concerns of the need for more CHP presence and her concerns with the metering lights timing.

Consent Calendar: Motion by *Director Swearingen*, seconded by *Director Kelly*; Items #5 and 7 pulled; motion passed.

- 3. Minutes of the July 28, 2017 Board Meeting
- 4. Monthly Update on WCCTAC Activities.
- 5. Financial Reports for July and August 2017.
- 6. Payment of Invoices over \$10,000. WCCTAC paid invoices in the amount of \$13,706.25 (August) to Fehr and Peers as part of the STMP Nexus Study and Strategic Plan Update.
- 7. TDM Program Assistant - WCCTAC partnered with Bay Area Community Resources AmeriCorps Program to recruit a TDM Program Assistant.
- 8. WCCTAC Document Retention Policy,

ITEM/DISCUSSION	ACTION
Item #5 Financial Reports for July and August 2017	Motion to approve financial reports from July and August 2017 by <i>Director Swearingen</i> ; seconded by <i>Director Kelly</i> ; motion passed unanimously. Yes- J. Abelson, T. Butt, R. Swearingen, M. Powers, L. Simon, A. Recinos, E. Martinez and C. Kelly No- n/a Abstention- n/a

<p>Item #7 TDM Program Assistant</p>	<p>Motion to approved delay of recruiting a TDM Program Assistant by Director Swearingen; seconded by Director Martinez Motion passed unanimously. Yes- J. Abelson, T. Butt, R. Swearingen, M. Powers, L. Simon, A. Recinos, E. Martinez and C. Kelly No- n/a Abstention- n/a</p>
<p>Item #9 Interstate 80 HOV Lanes</p>	<p>Information Only Sean Nozzari-Deputy District Director from CalTrans District 4 provided an update regarding the HOV Lanes as well as current trends with performance and took suggestions for possible improvements. Sean proposed establishing a subcommittee of local staff. Participants will consist of Directors, Kelly, Powers, Recinos, Wallace and Chair Abelson to focus on suggestions for improvements regarding Interstate 80 HOV lanes.</p>
<p>Item # 10 STMP Funding Requests: El Cerrito Del Norte BART Modernization Project.</p>	<p>Motion to approve allocation of \$1M in STMP funding of the El Cerrito Del Norte Modernization Project by Director Swearingen; seconded by Director Powers Motion Passed Yes- J. Abelson, C. Kelly, T. Butt, A. Recinos No- n/a Abstention- J. Wallace, R. Kinney Absent- L. Simon</p>