

**West Contra Costa Transportation Advisory Committee
Board of Directors Meeting
Meeting Minutes: December 8, 2017**

MEMBERS PRESENT: Janet Abelson, Chair (El Cerrito); Cecilia Valdez, Vice-Chair (San Pablo); Tom Butt, (Richmond); Ada Recinos (Richmond); Roy Swearingen (Pinole); Chris Peeples (AC Transit); Maureen Powers (WestCat); Eduardo Martinez (Richmond); Chris Kelly (Hercules)

STAFF PRESENT: John Nemeth, Joanna Pallock, Valerie Jenkins, Leah Greenblat, Kris Kokotaylo (Legal Counsel)

ACTIONS LISTED BY: Valerie Jenkins

Meeting Called to Order: 8:06am

Meeting Adjourned: 9:40am; *Meeting adjourned in the memory of Cecile Grant (mother of Joanna Pallock)*

Public Comment: n/a

Consent Calendar: Motion by *Director Swearingen*, seconded by *Director Butt*; motion passed.

3. Minutes of the September 29, 2017 Board Meeting
4. Monthly Update on WCCTAC Activities.
5. Financial Reports for September and October 2017
6. Payment of Invoices over \$10,000. WCCTAC paid invoices in the amount of \$29,492.78 to Fehr and Peers as part of the STMP Nexus Study update
7. Approved 2018 TAC and Board Meeting Calendar
8. Approved appointment of Representatives to the Technical Coordinating Committees (TCC) of CCTA. Yvette Ortiz (El Cerrito) Lori Reese-Brown (Richmond) and Leah Greenblat (WCCTAC Staff)
9. Adopted Resolution 17-08 Funding Agreement with BART for the El Cerrito Del Norte Station.
10. Approved Updated Salary Schedule Resolution 17-09
11. Approved Fiscal Audit and Memorandum of Internal Control for Fiscal Year 2016
12. Adopted Resolution 17-10 to establish an I-80 Advisory Ad-hoc Subcommittee.

ITEM/DISCUSSION	ACTION
<p><i>Item #13</i> Sub-regional Traffic Mitigation Program (STMP) Nexus Study Update: Existing Planning Conditions, Growth Potential and New Project List Guidance</p>	<p><i>Information Only</i> Julie Morgan of Fehr and Peers gave an update on the STMP Nexus Study and received feedback from the Board regarding criteria for the STMP Project List.</p>

<p>Item #14 Caltrans Sustainable Transportation Planning Grant Program</p>	<p>Information Only Leah Greenblat (WCCTAC Staff) provided information on the status of the Sustainable Transportation Planning Grant. The \$12 million grant, was awarded to WCCTAC, WestCAT and AC Transit, who partnered to advance planning work to developed new and expanded express bus service.</p>
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