

**West Contra Costa Transportation Advisory Committee
Board of Directors Meeting
Meeting Minutes:
October 28, 2016**

MEMBERS PRESENT: Sherry McCoy, Chair (Hercules); Janet Abelson, Vice-Chair (El Cerrito); Tom Butt, (Richmond); Gayle McLaughlin (Richmond); Roy Swearingen (Pinole); Cecilia Valdez (San Pablo); Zakhary Mallett (BART); Chris Peeples (AC Transit); Vinay Pimplé (Richmond), Joe Wallace (AC Transit); Maureen Powers (WestCat)

STAFF PRESENT: John Nemeth, Joanna Pallock, Valerie Jenkins, Leah Greenblat, Danelle Carey, Kris Kokotaylo (legal counsel)

ACTIONS LISTED BY: Valerie Jenkins

Meeting Called to Order: 8:05am

Meeting Adjourned: 10:04am

Public Comment: Dave Campbell (Bike East Bay), suggested that there should be a study exploring the differences between business commuters and all day travelers. He also urged the public to get involved and spread the word about Measure X.

Consent Calendar: Motion by *Director Swearingen*, seconded by *Director Butt*; Abstain-
Director Peeples; motion passed.

3. Minutes of the September 23, 2016 Board Meeting
4. Monthly Update on WCCTAC Activities.
5. Financial Reports for September 2016.
6. Payment of Invoices over \$10,000. *None*
7. Draft 2017 Board and TAC meeting Calendar.
8. WCCTAC General Fund Reserve Policy Amendment.
9. WCCTAC 2016 Personnel Manual Update.
10. Release of Request for Proposal (RFP) for Subregional Transportation Mitigation Program (STMP) Update to Nexus Study and Strategic Plan.
11. West County Accessible Transportation Study.
12. Evaluation Criteria for Measure J Transportation for Livable Communities (TLC) and OBAG Safe Routes to School (SR2S) grants.

ITEM/DISCUSSION	ACTION
Item #13 WCCTAC Board of Directors Rules and Procedures	<i>Information Only</i> Kris Kokotaylo (of Meyers-Nave) provided an overview and answered questions regarding the WCCTAC Board of Directors Rules and Procedures that were adopted at the September 23, 2016 Board meeting.

<p>Item #14 West County High Capacity Transit Study (HCTS)-Ridership Modeling and Online Survey</p>	<p>Rebecca Kohlstrand (WSP Project Manager) provided information and sought input from the Board on ridership modeling and upcoming public outreach for the HCTS. This included a revised approach to ridership modelling from the one approved by the Board at the September 23, 2016 meeting.</p> <p>Motion by Director Mallett to move forward with staff recommendations; seconded by Director Peeples; motion passed unanimously.</p>
<p>Item #15 Regional Intermodal Transit Center (RITC) in Hercules</p>	<p>Information Only</p> <p>Mike Roberts, Public Works Director from the City of Hercules, provided an update on the development of the Regional Intermodal Transit Center in Hercules. Information Only.</p>
<p>Item #19 Public Employee Performance Evaluation</p>	<p>Deferred to next WCCTAC Board Meeting on December 9, 2016</p>
<p>Item #20 Conference with Labor Negotiators</p>	<p>Deferred to next WCCTAC Board Meeting on 2016</p>