

**West Contra Costa Transportation Advisory Committee  
Board of Directors Meeting  
Meeting Minutes: June 26, 2015**

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**MEMBERS PRESENT:** Sherry McCoy, Chair (Hercules); Greg Lyman (El Cerrito); Tom Butt (Richmond); Roy Swearingen (Pinole); Aleida Chavez (WestCat); Cecilia Valdez (San Pablo); Zakhary Mallett (BART); John Gioia (County); Joe Wallace (AC Transit).

**STAFF PRESENT:** John Nemeth, Joanna Pallock, Valerie Jenkins, Leah Greenblat, Ben Reyes (legal counsel)

**ACTIONS LISTED BY:** Valerie Jenkins

**Meeting Called to Order:** 8:00 AM

**Public Comment:** N/A

**Item #3. Proclamation Honoring Mr. Eric Odell.** Mr. Eric Odell, a resident of Richmond, was Selected by 511 Contra Costa as the Contra Costa County Bike Commuter of the Year. He was recognized by the Board Chair and presented with an award.

**CONSENT CALENDAR**

**Item # 8 pulled from Consent Calendar by *Chair McCoy*;  
Motion by *Director Butt* to approve items #4-7; Seconded by *Director Swearingen*; one abstention on Item #4 by *Director Lyman*; passed.**

**Item #4. Minutes of May 29, 2015 Board Meeting.**

**Item #5. Monthly Update on WCCTAC Activities.**

**Item #6. Financial Reports for May 2015.**

**Item #7. Payment of Invoices over \$10,000.**

**REGULAR AGENDA ITEMS**

ITEM/DISCUSSION	ACTION
<b>Item #8 (moved from Consent Calendar) Letter of Concurrence for WCCTAC Agencies' 2016 STIP Proposals</b>	<b>Motion by <i>Director Lyman</i>; Seconded by <i>Director Swearingen</i>; passed unanimously</b> The Board authorized <i>Chair McCoy</i> and WCCTAC staff to prepare a letter of concurrence to have the Willow Ave / State Route 4 interchange project in Hercules added to the 2016 STIP funding proposals.

<p><b>Item #9</b>  <b>Final Fiscal Year 2016 Work Program, Budget and Dues</b></p>	<p><b>Motion by <i>Director Lyman</i>; Seconded by <i>Director Swearingen</i>; passed unanimously.</b>  Approved FY 2016 work program, budget and dues with two changes to the Work Program (1) combine Items C and H; (2) Eliminate column of verbs; Board also requested that staff provide a revised Summary sheets with a correction.</p>
<p><b>Item #10</b>  <b>Regional Transportation Plan (RTP) Update</b></p>	<p><b><i>Information Only.</i></b>  <i>Leah Greenblat - WCCTAC Staff</i>, provided a general update on the RTP process. Director Gioia requested that the Richmond Parkway be called out specifically, rather than being lumped in with a broad category.</p>
<p><b>Item #11</b>  <b>Transportation Expenditure Plan (TEP) Update</b></p>	<p><b><i>Information Only.</i></b>  <i>John Nemeth - WCCTAC Staff</i>, provided the Board with an overview of the TEP development process, some general consideration for the TEP, and highlights from the Ad Hoc Subcommittee discussions.</p>
<p><b>Item #12</b>  <b>Appoint an Ad Hoc Subcommittee to Facilitate a Performance Evaluation of the Executive Director and to Serve as the Board's Labor Negotiators</b></p>	<p><b>Motion by <i>Director Swearingen</i>; seconded by <i>Director Butt</i>; passed unanimously.</b>  Board appointed two members (<i>Chair McCoy and Vice-Chair Abelson</i>) to an Ad Hoc Subcommittee to conduct WCCTAC's Executive Director's performance evaluation and serve as the Board's labor negotiators.</p>

**Meeting Adjourned: 9:45 AM**