

**West Contra Costa Transportation Advisory Committee
Meeting Minutes: March 22, 2013**

Members Present: Janet Abelson, Chair (El Cerrito); Tom Butt Vice-Chair (Richmond), Sherry McCoy (Hercules); , Tom Hansen (WestCAT); Cecilia Valdez (San Pablo); Zakhary Mallett (BART); Courtland Boozé (Richmond)

Staff Present: Jerry Bradshaw, Joanna Pallock, Valerie Jenkins, Linda Young; Ben Reyes, Legal Counsel;

Location: San Pablo Council Chambers, 13831 San Pablo Avenue, San Pablo, CA 94806

1. **Call to Order and Self-Introductions – Chair Janet Abelson**
2. **Public Comment.** None
3. **Revised Board Meeting Schedule.** Jerry Bradshaw referred members to the final meeting schedule with the corrected September meeting to its regular date of the fourth Friday (27th).

CONSENT CALENDAR

ACTION: *Director Hansen* moved to ADOPT; seconded by *Director Wallace*; passed all Ayes and one abstention from *Vice-Chair Butt*.

4. **Minutes and Summary of Jan. 25 Board Meeting, (no Feb. Meeting)**
5. **Monthly Program and Projects Status Report**
6. **Financial Report for Dec. 2012.**
7. **Payment of Invoices over \$10,000.**
 - **East Bay Regional Parks District in the amount of \$20,000.22 for work associated with the Pinole Bay Trail Gap Closure Project, out of STMP funds.**
 - **Contra Costa Transportation Authority in the amount of \$10,392.54 for reimbursement for prior project overpayments, out of TDM funds.**
8. **FY 11-12 Administrative Expenditures for Measure J Program 21 Student Bus Pass Program (SBPP).**
9. **Time Extension for Richmond BART Station Improvements Project.**

DISCUSSION: *Director McCoy* asked that the minutes reflect the Election of CCTA Alternate that *Director Calloway* nominated; not that *Director McCoy* nominated herself.

Vice-Chair Butt asked for a legal opinion from *Legal Counsel Ben Reyes* on the need to recuse himself for Item 9 of the Consent Calendar due to his firm's financial relations with BART. *Mr. Reyes* recommended that he do so.

Executive Director Jerry Bradshaw noted the changes to the agreement with BART in Item 9 were minor edits. *Director Swearingen* asked what exactly where the changes. *Mr. Bradshaw* pointed to page 9-4 and explained that section 1 was removed and not in the revised agreement as well as section 2 had replaced a sentence and the former ED's name was replaced with the current ED's name. *Mr. Reyes* noted that these were non-substantive edits.

MAJOR DISCUSSION ITEMS

10. FY 2013-14 Transportation Demand Management (TDM) Activity Plan.

ACTION: Approve Draft Outline. Moved by *Director Boozé* and seconded by *Director Wallace*. Passed unanimously

DISCUSSION: *Ms. Linda Young* presented the upcoming efforts being planned for the WCCTAC TDM program. She noted one housekeeping issue in the report on the first page. The amounts for TFCA funds are \$310,143, not \$152,472. The total FY 14 TDM budget is projected to be \$478,505. *Ms. Young* reviewed each of the TDM elements in the proposed program.

Director Boozé asked *Ms. Young* to explain the cell phone contract and asked for periodic reports. *Ms. Young* outlined the Real time Rideshare demonstration project.

Director Swearingen asked how bicycle racks could be purchased for businesses. *Ms. Young* explained that businesses can contact her for purchase and the installation costs and arrangements would be the responsibility of the business. *Director Swearingen* followed up and asked how restaurants can purchase a rack. *Ms. Young* stated that pedestrian passage is the priority and the design standards determine where racks are allowed.

Director Boozé asked what is the process for a business to purchase racks. *Ms. Young* noted that the purchase could come through the TDM program, assuming the funds are available and equally distributed among each agency. *Director McCoy* asked how much money is in the TDM budget. *Ms. Young* stated the final dollar amounts have not been worked out yet.

Director Valdez asked about the voucher changes in the Guaranteed Ride Home (GRH) program. *Ms. Young* gave an overview of the changes made in the GRH program.

11. BART request for Measure J Strategic Plan Amendment.

ACTION: *Director Boozé* moved to adopt: *Director Hansen* seconded. Approved unanimously with one abstention from *Vice-Chair Butt*.

DISCUSSION: *Ms. Deidre Heitman* from BART presented the request to amend Measure J language to allow funds to be expended for one-half mile from the BART stations instead of limiting all planning and projects to just within the boundaries of the

BART station. She noted that this would allow for better planning of Transit Oriented Development (TODs) in and around BART stations.

STANDING ITEMS

12. Correspondence/Other Information

1. Incoming

- Jan. 17, from CCTA, Items Approved by the Authority on Jan 16 (attachments not included)
- Feb 13, from BART, requesting extension to STMP Funding Agreement (see agenda item 9)
- Feb 25, from CCTA, Items Approved by the Authority on Feb 20
- March 14, from BART, requesting approval for Measure J Strategic Plan Amendment (see agenda item 11)

b. Outgoing

- Jan 23, to ABAG, Support for nomination of the San Pablo Avenue Complete Streets Project for ABAG's "Growing Smarter Together" award.
- Jan 29, to CCTA, meeting summary of WCCTAC January meeting

c. Workshops/Conferences/Events

- Chair Abelson

d. Summary and Minutes of recent Technical Advisory Committee meetings

- Meeting of January 10, 2013
- Meeting of February 14, 2013

e. Acronym List

13. Board and Staff Comments

- Board Member Comments, Conference/Meeting Reports (AB 1234 Requirement), and Announcements.
- Report of CCTA Representatives (*Directors Abelson & Butt*)
Vice Chair Butt addressed the recent discussion at the CCTA Board regarding support for toll roads. His recommendation to CCTA was to use 50% of toll road funds for transit. He noted the philosophical divide between West County and the other parts of Contra Costa County, where the focus is on freeways; WCCTAC's focus is on low income people. *Chair Abelson* stated that the divide has existed and is reflected in Measure J earmarking of funds for programs. But she added that CCTA is beginning to note that there is transit in the measure. She discussed her trip to Washington D.C. and the fact that a transit staff member from CCTA joined them. She said some inroads are being made.

Chair Abelson described the trip and meeting with the Head of APTA and their policy person. The team also met with the Head of ITS America, a team of transportation innovators. *Chair Abelson* followed up on this by attending a symposium at UC Berkeley on Innovative Parking.

Director Swearingen mentioned that the Board had discussed HOT lanes in the past and sent a letter to CCTA stating I-80 is not a good candidate. He mentioned the field trip in the Sunol corridor a couple years ago and at the time the revenue coming in from HOT lane fees was not enough to cover the costs of installing HOT lanes.

Director Booze echoed what *Director Swearingen* said and stated he supports *Director Swearingen's* comments on HOT lanes.

- Executive Director's Report

Mr. Bradshaw explained staff's efforts to get a report on PDAs from ABAG. ABAG is busy doing public reach on the One Bay Area Plan. Staff hopes to get someone before the Board in next couple of months.

The PERS situation has resulted in getting formal concurrence that WCCTAC does meet the guidelines for being a PERS agency, but WCCTAC is still several months away from getting a contract.

A few new items include the Update to the Action Plan. A Draft should be ready in May or June at the latest. Secondly, the second cycle of SRTS funds has opened. A total of \$709,800 is available for West County. The May Board meeting will include these applications.

Four new members have joined the Board this year. *Mr. Bradshaw* and *Chair Abelson* met with each of the new members.

14. Other Business

15. Adjourn. Next meeting is Friday, April 26, 2013 at 7:30 a.m.
