

**West Contra Costa Transportation Advisory Committee  
Meeting Minutes: May 31, 2013**

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**Members Present:** Janet Abelson, Chair (El Cerrito); Tom Butt Vice-Chair (Richmond), Sherry McCoy (Hercules); , Tom Hansen (WestCAT); Cecilia Valdez (San Pablo); Zakhary Mallett (BART); Courtland Boozé (Richmond); Jael Myrick(Richmond); Roy Swearingen (Pinole); Joe Wallace (AC Transit).

**Staff Present:** Jerry Bradshaw, Joanna Pallock, Valerie Jenkins, Linda Young; Ben Reyes, Legal Counsel;

**Location:** San Pablo Council Chambers, 13831 San Pablo Avenue, San Pablo, CA 94806

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**1. Call to Order and Self-Introductions – Chair Janet Abelson**

**2. Public Comment.** None

**CONSENT CALENDAR**

**ACTION:** *Director Mallett* moved to ADOPT; seconded by *Vice-Chair Butt*; passed unanimously.

- 3. Minutes and Summary of March 22 Board Meeting.**
- 4. Monthly Program and Projects Status Report**
- 5. Financial Report for March and April 2013.**
- 6. Payment of Invoices over \$10,000.**
- 7. Paratransit Claims Program 20b.**
- 8. Transit Claims Program 19b.**
- 9. 2013 Safe Routes to School Cycle 2 Project Submissions.**
- 10. One Bay Area Grant (OBAG) Program.**

**MAJOR DISCUSSION ITEMS**

**11. Repayment of PERS Side Fund Debt**

**ACTION:** *Director Boozé* moved to adopt repayment of the PERS side fund; seconded by *Director Mallett*. Passed unanimously

**DISCUSSION:** *Executive Director Jerry Bradshaw* explained how WCCTAC has been paying about 5% interest to the City of San Pablo to cover the unfunded PERS debt WCCTAC incurred. This arrangement was set up between San Pablo and WCCTAC to occur over 14 years. To date, there is a remaining balance of \$60,590.02. By paying of this debt with reserves from the WCCTAC fund balance, WCCTAC could avoid paying any further interest on this debt.

## **12. Proposed FY 2013-14 Agency Workplan, Dues and Budget.**

**ACTION:** *Director Myrick* moved to adopt the Proposed Agency Workplan, Dues Schedule and Budget for distribution to member agencies: *Director Wallace* seconded. Approved unanimously.

**DISCUSSION:** *Executive Director Bradshaw* presented a power point slide show explaining where WCCTAC stands with current reserves and projected expenditures as well as how staffing transitions have impacted the workplan. He proposed a one-time reduction in dues of \$17,700 in FY 2014 as well retaining the reduced dues rate for WestCAT.

*Director Boozé* raised the issue of cities paying for the I-80 ICM Operations & Maintenance. *Mr. Bradshaw* said each city will have to have an agreement with Caltrans on how the equipment is maintained. WCCTAC would like to coordinate this effort and help negotiate. Most of this has already occurred. *Director Boozé* asked for reassurance from WCCTAC to know when this is occurring and that this is about jobs.

*Director Swearingen* asked where the w-BART study is on the workplan. He mentioned that in the previous two years, WCCTAC made efforts to start developing a plan. *Chair Abelson* referred him to the WCCTIS – transportation investment study listed as number five. She explained that it is not clear if the study is a w-BART option. *Director Swearingen* added that the traffic from Vallejo will not stop for ferries but the traffic from Solano County needs to be involved.

*Mr. Bradshaw* stated that second only to the I-80 ICM, the WCTIS study has funding to go ahead but does not have staff on board to complete this scope.

*Director Wallace* addressed the need to maintain existing transit is not adequate. He asked how a system at full capacity can serve people getting around to and from work. He asked how long it takes to have a BART extension created.

*Chair Abelson* noted that the intent of the agenda item is not to vote on it but to allow it to be issued to other member agencies to review.

*Director Boozé* asked how many staff remains at WCCTAC. *Mr. Bradshaw* stated that after Linda Young retires, there will be two remaining staff.

*Director Boozé* asked if all the cities have paid their dues. *Mr. Bradshaw* stated that invoices have just gone out for FY 12-13.

*Director Valdez* asked for clarification FY 13-14 dues. *Mr. Bradshaw* explained that the dues are being significantly decreased.

*Mr. Bradshaw* explained that there is a proposed he is proposing a 2.4% COLA. The PERS status is still a wild card and most likely WCCTAC will separate from the San Pablo PERS contract and join a group of small municipal PERS agencies.

*Director Wallace* asked if the new employment laws will apply to a new hire with PERS. *Mr. Bradshaw* explained that this would depend on the status of the individual hired – if they are already a PERS member or if they are coming from a non-PERS agency will determine the effect of the new laws.

### **STANDING ITEMS**

#### **13. Correspondence/Other Information**

##### **a. Incoming**

- March 26, from CCTA, Items Approved by the Authority on March 20<sup>th</sup>. (attachments not included)
- April 19, from CCTA, Items Approved by the Authority on April 17<sup>th</sup>. (attachments not included)
- May 22, from CCTA, Items Approved by the Authority on May 15<sup>th</sup>. (attachments included)

##### **b. Outgoing**

- March 27, to City of San Pablo; Support for the City of San Pablo's application for an Environmental Justice Planning Grant for the Rumrill Boulevard/13<sup>th</sup> Street Corridor Mobility Plan.
- March 27, CCTA; meeting summary of the March WCCTAC Board meeting.
- April 4, to East Bay Regional Parks District; Support for OBAG grant application for funds to construct as section of the Bay Trail from Pinole Shores to Bay Front Park.
- April 19, to CCTA; Support the City of El Cerrito's OGAB grant application for funds to construct the Ohlone Greenway-BART Access, Safety and Placemaking Improvements.
- April 19, to CCTA; Support the City of San Pablo's OBAG grant application for funds to construct the San Pablo Avenue Compete Streets Project.

##### **c. Workshops/Conferences/Events**

- March 28, Webinar was held at the CCTA offices for Contra Costa 511 parties regarding "IRS Qualified Transportation Fringe" as SB 1339 is being rolled out.

##### **d. Summary and Minutes of recent Technical Advisory Committee meetings**

- Meeting of March 14, 2013
- Meeting of April 11, 2013

**e. Acronym List**

**14. Board and Staff Comments**

- Board Member Comments, Conference/Meeting Reports (AB 1234 Requirement), and Announcements.

*Director Boozé* gave a report on his trip to Atlanta and his contact with the Greenways Group who work with cities on brownfields.

- Report of CCTA Representatives (*Directors Abelson & Butt*)  
*Chair Abelson* noted that Hercules has applied for TIGER funds for the Hercules ITC. She also mentioned that funds for the Dorran Tunnel have come through.

- Executive Director's Report

**15. Other Business**

**16. Adjourn.** Next meeting is Friday, June 28, 2013 at 7:30 a.m.

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