

**West Contra Costa Transportation Advisory Committee
Meeting Minutes: June 28, 2013**

Members Present: Janet Abelson, Chair (El Cerrito); Mayor Gayle McLaughlin (Richmond), Sherry McCoy (Hercules); Zakhary Mallett (BART); Courtland Boozé (Richmond); Jael Myrick(Richmond); Roy Swearingen (Pinole); Joe Wallace (AC Transit).

Staff Present: Jerry Bradshaw, Joanna Pallock, Valerie Jenkins, Linda Young; Ben Reyes, Legal Counsel;

Location: San Pablo Council Chambers, 13831 San Pablo Avenue, San Pablo, CA 94806

1. **Call to Order and Self-Introductions – Chair Janet Abelson**
2. **Public Comment.** *Ms. Rita Xaviers*, a member of the City of San Pablo Committee Aging, discussed the challenges for seniors to get discounted BART Clipper cards. *Director Mallett* responded by stating that BART is not unique in requiring an ID to purchase a Clipper card. He stated that this requirement was established by MTC. He suggested *Ms. Xaviers* communicate with MTC to address this policy.

CONSENT CALENDAR

ACTION: *Director Swearingen* moved to ADOPT; seconded by *Director McCoy*; passed unanimously.

3. **Minutes and Summary of May 31 Board Meeting.**
4. **Monthly Program and Projects Status Report Financial Report for May 2013.**
5. **Financial Report for May 2013.**
6. **Payment of Invoices over \$10,000.**

MAJOR DISCUSSION ITEMS

7. **Proposed FY 2013-14 Agency Work plan, Dues and Budget**

ACTION: Two actions were taken on this item. The first was a motion made *Director Myrick* to remove item “1p” until further information is brought back by staff for additional discussion. It was seconded by *Director McLaughlin* and approved with six Ayes and two Nays. The second action was to ADOPT Resolution 13-01 adopting the work plan (as amended by the first motion), budget and dues with a motion made by *Director Wallace* and seconded by *Director Myrick*. It was approved with six Ayes and two Nays.

DISCUSSION: *Executive Director Jerry Bradshaw* presented documents for the FY 14 work plan, budget and dues. He noted that there were few changes since the May meeting. A line was added under Section 1 of Advisory Committee activities to

“participate in any BART initiated study of rail expansion in west county (wBART).”
This led to the following discussion:

Director Wallace asked how much a wBART study would cost. *ED Bradshaw* responded that the cost has not been defined and could range from \$100,000 to over a million dollars, depending on the scope. *Director Wallace* asked if anyone else on the Board is interested in such a study. *Director Swearingen* stated that he is.

Director McLaughlin stated that Richmond supports a study if it places wBART through the existing Richmond BART station. She asked what this study plans to consider as the origin point. *ED Bradshaw* said the scope has not been created yet.

Director McCoy asked why there is a need for a specific language for a wBART study if the WCTIS scope already plans to look at wBART? *ED Bradshaw* responded that this would put WCCTAC in a position to participate if BART moves forward with a wBART specific study sooner than the WCTIS study. *Director McCoy* asked for slightly different language to make this a discussion and not a done deal.

Director Swearingen stated that he sees WCCTAC as the place to participate in any kind of wBART proposal and this Board is the forum to do that.

ED Bradshaw stated that WCCTAC needs Board policy direction through the work plan. He clarified that if a BART study came forward, staff would come back to the Board for direction.

Director Wallace asked if this a place holder in case a study occurs? He reiterated that a study is expensive and money is tight.

Director Myrick asked if this a vote to participate in a study? *ED Bradshaw* stated that this is a vote for the work plan to reflect any study initiated and it does not have a defined funding source at this time.

Director Myrick stated that Richmond’s concern is that any study must consider the Richmond downtown station and he is concerned that this would be sneaking in a study before all the issues are worked out.

Director McLaughlin suggested placing the word “consider participating in...” into item 1p.

Chair Abelson mentioned the BART Metro Study already funded by BART will take a broad look at the systems overall development. She asked that BART come and give a presentation to the WCCTAC Board. She also suggested removing “wBART” from item 1p and just stating “a BART initiated study.”

Director Boozé echoed Richmond’s concerns and asked how wBART would affect Hercules.

ED Bradshaw stated that there are no answers and that a study would address this. He also stated that no funding would be allocated without WCCTAC Board approval.

Director Boozé asked what the timing is for this study. *ED Bradshaw* said no timing has been set.

Director McLaughlin stated that “participate” is too strong a word. She asked for some time to put forth modifications in the language.

Chair Abelson asked for more time in September.

Director Mallet stated that was fine with him.

Discussion led to the motion by *Director Myrick* to remove item 1p from the work plan and bring it back at a later date when staff has more information to bring the Board.

8. PERS Status and Staffing Strategies.

ACTION: *Director Mallet* motioned to adopt all parts of Item 8 (with the exception of holding a Special Meeting in August); seconded by *Director Wallace*. Passed unanimously.

DISCUSSION: *Executive Director Bradshaw* presented the current status of the PERS discussions and next steps for hiring staff. He recommended a special meeting in August for the adoption of the Final PERS Resolution.

Director Boozé stated that the Richmond City Council is on vacation in August.

Chair Abelson stated that the resolution adoption could be done at the regularly scheduled September Board meeting without throwing off the hiring process. *ED Bradshaw* concurred.

Legal Counsel Ben Reyes stated that a special meeting requires a 24-hour notice.

There was a consensus that no special meeting would be held in August; the September meeting would suffice for the second reading of the PERS resolution.

Now that the PERS eligibility is established and the benefit details and schedule are fairly set, it was the consensus of the Board to proceed with retaining an executive search firm to recruit for a permanent Executive Director. *ED Bradshaw* will bring a recommendation for a firm to the July Board meeting.

Chair Abelson asked who would like to be on the ad hoc selection committee. Up to five members can participate. The following members asked to be on the committee:

- Director McCoy
- A Richmond member (Directors Myrick, Boozé or Butt)
- Chair Abelson
- Director Swearingen
- Director Mallett

The Board unanimously approved staff's recommendations.

9. Countywide Strategic Plan

ACTION: Discussion only

DISCUSSION: CCTA staff, *Hisham Noeimi*, presented the Countywide Strategic Plan and asked for input on how best to allocate the projected \$17 million additional funding.

Chair Abelson asked if all the projects could be funded with the existing dollars available. *Mr. Noeimi* responded that \$22 million is needed to cover all costs, and there is \$17 million available.

ED Bradshaw stated that the TAC will be bringing back their projects next month and considerations like project readiness, leveraged funds and public appeal will be considered when deciding which projects to fund. *Director Abelson* suggest *Mr. Noeimi* present the full PowerPoint presentation then.

STANDING ITEMS

10. Correspondence/Other Information

- a. **Incoming**
 - none
- b. **Outgoing**
 - none
- c. **Workshops/Conferences/Events**
 - *Director Abelson* described her participation of the opening of the new BART garage at Richmond BART.
- d. **Summary and Minutes of recent Technical Advisory Committee meetings**
 - Meeting of June 11, 2013
- e. **Acronym List**

11. Board and Staff Comments

- Board Member Comments, Conference/Meeting Reports (AB 1234 Requirement), and Announcements.

- Report of CCTA Representatives (*Directors Abelson & Butt*)
- Executive Director's Report - none

12. Other Business

13. Adjourn.
