

**West Contra Costa Transportation Advisory Committee
Meeting Minutes: September 27, 2013**

Members Present: Janet Abelson, Chair (El Cerrito); Tom Butt Vice-Chair (Richmond), Sherry McCoy (Hercules); Maureen Powers (WestCAT); Cecilia Valdez (San Pablo); Zakhary Mallett (BART); Courtland Boozé (Richmond); Joe Wallace (AC Transit).

Staff Present: Jerry Bradshaw, Joanna Pallock, Valerie Jenkins, Linda Young; Ben Reyes, Legal Counsel; Hisham Noemi, CCTA staff

Location: San Pablo Council Chambers, 13831 San Pablo Avenue, San Pablo, CA 94806

1. **Call to Order and Self-Introductions – Chair Janet Abelson**
2. **Public Comment.** None

CONSENT CALENDAR

ACTION: *Director Mallet moved to ADOPT items 3-7; seconded by Director Wallace; passed unanimously.*

3. **Minutes and Summaries of June 28 and July 26 Board Meetings**
4. **Monthly Program and Projects Status Report**
5. **Financial Report for July and August 2013.**
6. **Payment of Invoices over \$10,000. None**
7. **FY 14 Master Cooperative Agreement with CCTA No. 17W.13.**

MAJOR DISCUSSION ITEM

8. **CalPERS-Related Items.**

• 8a – CalPERS Resolution of Intention

ACTIONS: *Vice-Chair Butt motioned Item 8a to adopt Resolution 2013-02 to approve the CalPERS Resolution of Intention. Seconded by Director McCoy and passed unanimously. Vice-Chair Butt motioned Item 8b to adopt Resolution 2013-04 with Exhibit A-2 (seven step pay range for Executive Director) to approve a publically available pay scale for WCCTAC staff. Seconded by Director McCoy and passed unanimously.*

DISCUSSION: *Executive Director Bradshaw presented an overview of WCCTAC's status with CalPERS. This was a reconsideration from a similar action at the July Board meeting that was required to correct two procedural errors:*

1. *The previous Resolution of Intention was placed on Consent Calendar when it should have been on the regular Agenda*
2. *Costs of a CalPERS Retirement contract were not presented at the meeting..*

These are the first formal step in the CalPERS process, which will be followed by an employee election and a Final Resolution at later dates.

Director Mallet asked how this applies to the State pension reform. *ED Bradshaw* stated that there are two tiers: employees that are currently in PERS are called “Classic Members” and will be retained at the current 2.5% at 55 formula; any new members not previously in PERS in the past six months will be on a 2.5% at 67 formula. He also reassured the Board that there would be no lapse in the transition.

• 8b – Salary Schedule

ACTIONS: *Vice-Chair Butt* motioned Item 8b to adopt Resolution 2013-04 with Exhibit A-2 (seven step pay range for Executive Director) to approve a publically available pay scale for WCCTAC staff. Seconded by *Director McCoy* and passed unanimously.

DISCUSSION: The 8b part of the agenda led to a discussion on the chart developed for steps in pay increases. *Director McCoy* asked about steps 6 and 7 for the currently vacant Executive Director position. *ED Bradshaw* stated that the recruiter felt the 5-step scale would not present recruitment problems.

9. Action Plan Update – Routes of Regional Significance.

ACTION: *Director Wallace* moved to remove the following Routes of Regional Significance from the Draft Action Plan; Cutting Blvd, El Portal and Willow as well as Macdonald Avenue. It was also requested that Richmond Parkway be changed from an “inter” to an “intra” RRS. Seconded by *Vice Chair Butt*. Approved unanimously.

DISCUSSION: *Executive Director Bradshaw* presented the WCCTAC staff and WCCTAC TAC recommendations to remove three of the Routes of Regional Significance (RRS) currently in the 2009 Action Plan that is currently being updated.

Vice-Chair Butt asked what the difference is between an “arterial” and a “corridor.” *ED Bradshaw* explained that all of I-80 is a corridor and San Pablo Avenue is an arterial. *Vice-Chair Butt* pointed out page 9-4 and asked about the terminology and what distinguished San Pablo Avenue from 23rd Street as an arterial. *ED Bradshaw* explained that the top four routes on the list all connect to other counties. The second tier is for local routes. *Vice-Chair Butt* asked about the use of “inter” and “intra” and pointed out that Richmond Parkway does not leave the county. *ED Bradshaw* concurred and suggested moving Richmond Parkway into the “intra” category.

Director Mallet asked if the removal of a RRS such as El Portal was appropriate given the college traffic that flows on that avenue. *ED Bradshaw* explained that this document does not dictate outside traffic. It is also not a document for funding. It is a tool for looking at impacts of future development within the county. *Director Mallet* asked how

this document affects working with other CMAs. *ED Bradshaw* stated the Action Plan cannot dictate to regions outside the county.

Director McCoy asked how Cutting Blvd. (recommended for elimination) is different from Macdonald Avenue (recommended to remain). *ED Bradshaw* explained that the TAC considered dropping Macdonald Ave., but staff noted it is a more sensitive route passing by the Richmond BART station, and that Richmond staff had recommended keeping in the Plan.

Director Boozé asked about funding and if funding is tied to this. *ED Bradshaw* stated no funding is tied to this document; it is just a planning document. *Director Boozé* asked how Cutting Blvd. could be cut from the RRS list as it is a main arterial and stated he is opposed to removing it. *ED Bradshaw* explained that each city reviews developments based on their General Plan and other internal processes to determine development impacts and mitigations; and the Action Plan is simply an extra layer of review for neighboring jurisdictions.

Director Valdez asked about El Portal and the future of housing on San Pablo Ave. as well as Broadway.

Vice Chair Butt stated that in the interest of local control, it makes sense to have fewer RRS, not more.

City of Richmond staff, *Chad Smalley*, addressed the Board to explain staff's position.

Vice Chair Butt asked what is in it for El Cerrito if Cutting and Macdonald are dropped. *Chair Abelson* agreed that dropping those two RRS creates an unnecessary extra process and she is fine with their removal from the list. *Vice Chair Butt* stated that simplifying the document and process made sense to him.

Director Boozé called staff member *Mr. Smalley* back to the podium and asked why leaving Macdonald on the list made sense. *Mr. Smalley* responded that it is prudent to leave Macdonald on the list since the Action Plan is not amended frequently and it is hard to predict future development. *Director Boozé* disagreed with staff. *Chair Abelson* asked *Vice Chair Butt* and *Director Boozé* if they wanted to remove the Macdonald RRS. Both responded that they do.

10. Presentation on the Hercules Intermodal Transit Center Projects.

ACTION: None required; Information Only

DISCUSSION: *Mr. William Silva*, Project manager for the Hercules Intermodal Transit Center (ITC), addressed the Board to update them on recent activity at the ITC and upcoming activity planned in the next year or so.

Chair Abelson asked to have the powerpoint presentation available on the WCCTAC website.

Director Powers mentioned that the Lynx WestCAT service is very popular.

Chair Abelson relayed a trip around the Bay she and *Director McCoy* took using the Capital Corridor and BART and how well the connections worked.

STANDING ITEMS

11. Correspondence/Other Information

1. Incoming

b. Outgoing

September 30, 2013, to CCTA, Meeting summary of the September WCCTAC Board meeting.

c. Workshops/Conferences/Events

d. Summary and Minutes of recent Technical Advisory Committee meetings

- Meeting of September 12, 2013

e. Acronym List

12. Board and Staff Comments

- Board Member Comments, Conference/Meeting Reports and Announcements
- Report of CCTA Representatives (*Directors Abelson & Butt*): *Chair Abelson* reviewed the recent flurry of activity for Measure J projects and noted how projects are being completed faster than planned. The Caldecott Tunnel 4th bore opening is planned for November 2013.
- Executive Director's Report: *ED Bradshaw* updated the Board on recent recruitment efforts. He also stated that there are some expected changes in the City of San Pablo rental agreement and costs for services.

13. Other Business

14. Adjourn. Next meeting is Friday, October 25, 2013 at 7:30 a.m.
