



TECHNICAL ADVISORY COMMITTEE MEETING NOTICE AND AGENDA

DATE & TIME: Thursday, July 11, 2013, 9:00 – 10:30 a.m.

LOCATION: City of San Pablo, Council Chambers
13831 San Pablo Avenue (at Church Lane)

San Pablo, California (Accessible by AC Transit #72 and #72R)

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1. **Call to Order and Self-Introductions**
 2. **Public Comment.** The public is welcome to address the TAC on any item that is not listed on the agenda. *Please fill out a speaker card and hand it to staff.*
 3. **Minutes & Sign-In Sheet from June 13, 2013 Meeting.** (Attachments – APPROVE)

INFORMATION

4. **I-80 Integrated Corridor Mobility Project.** Project staff will provide an update. (John Hemiup, ACTC and Dina El-Nathal, Caltrans, No Attachments; Discussion only)

DISCUSSION

5. **Set Date for Special TAC meeting in August.** The TAC does not usually meet in the month of August, but the Action Plan for Routes of Regional Significance Update process will need to progress in the coming months. Staff is asking the TAC to schedule a special meeting for some date in August to further the work on this important task. (WCCTAC Staff; No Attachments; **ACTION:** Set meeting date).
6. **Countywide Strategic Plan.** The CCTA approved the framework for the development of the 2013 Measure J Strategic Plan on May 1st. This is the third TAC meeting for this item where a final funding recommendation will need to be sent forward to the full Board. Attached is the Authority’s memo with a template for a project Fact Sheet. Project proponents are asked to bring information that addresses the primary criteria: Project Readiness, Funding leverage, and Public Appeal. Also attached is an email from WCCTAC Executive Director explaining the goal of this meeting. (CCTA Staff; Attachments; **Action:** Develop Recommendation to Board for a funding allocation plan).

El Cerrito

Hercules

Pinole

Richmond

San Pablo

Contra Costa
County

AC Transit

BART

WestCAT

7. **State Transportation Improvement Program (STIP) Call for Projects** - CCTA has issued a call for projects for the 2014 STIP on June 21, 2013. Approximately \$13 million is expected to be available to fund capital projects in FY17/18 and FY18/19. Applications are due to the Authority on July 19, 2013 and RTPC concurrence is required for candidate projects. Sponsors are requested to provide information about their project applications prior to the TAC meeting. (*CCTA Staff; Attachment; Action: discussion only*)

8. **TAC & Staff Member Comments and Announcements**

9. **Other Business**

10. **Upcoming meetings:**
 - a. Board – Friday, July 26, 7:30 am;
 - b. Potential TAC Meeting in August, tbd
 - c. TAC – Thursday, September 12, 9:00 am

THERE WILL NOT BE A SEPARATE I-80 ICM TAC MEETING

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- In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in the WCCTAC Board meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Valerie Jenkins at 510.215.3217 prior to the meeting.
 - If you have special transportation requirements and would like to attend the meeting, please call the phone number above at least 48 hours in advance to make arrangements.
 - Handouts provided at the meeting are available upon request and may also be viewed at WCCTAC's offices.
 - Please refrain from wearing scented products to the meeting, as there may be attendees susceptible to environmental illnesses. Please also put cellular phones on silent mode during the meeting.
 - A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.



DRAFT Minutes of June 13, 2013 WCCTAC-TAC Meeting

- 1. Self-Introductions:** A quorum had not been reached at the start of the meeting. Jerry Bradshaw ceded the Chair to Joanna Pollock so he could represent El Cerrito (where is still the Public Works Director on a part-time basis) in order to establish a quorum. Ms. Ortiz from El Cerrito arrived during Item 4, and Mr. Bradshaw assumed the chair for WCCTAC after that item.
- 2. Public Comment:** None
- 3. Minutes and Sign In Sheet from May 9, 2013: APPROVED** with one correction: Ms. Heitman from BART was in attendance at the May meeting, so the sign-in sheet was modified to reflect that.

INFORMATION

4. 2013 Bike to Work Day

Action: None

Discussion: There was a slight increase in 2013 from 2012; but 2012 was a significant increase from previous years.

5. FY 14 WCCTAC Workplan

Action: Information Only

Discussion: Jerry Bradshaw explained that the workplan has been sent to the City Managers and comments are due June 20. The biggest difference is the decrease in dues. There is a 42% one-time reduction.

DISCUSSION

6. Countywide Strategic Plan

Action: The TAC concurred that criteria for funding would include project readiness, funding leverage and public appeal for completed projects. Those criteria will be discussed with the Board at the June meeting. The TAC will meet in July and finalize a funding plan recommendation for consideration by the full Board at their July meeting.

Discussion: Jack Hall from CCTA presented an update from the previous months' presentation by Hisham. The goal of the Strategic Plan is to program an additional \$17 million for West County. This money can only be applied to certain projects within the Expenditure Plan; no new projects

can be added. The Board will get an information presentation at the end of June. In July the TAC can make their final recommendation.

7. TAC & Staff Member Comments and Announcements

Action: Adele Ho gave an update on TCC activities of scoring the OBAG applications.

Discussion: None.

8. Other Business

WCCTAC Technical Advisory Committee Meeting: June 13, 2013

| NAME | INITIALS | AGENCY | EMAIL | PHONE |
|------------------------|----------|-------------|------------------------------------|--------------|
| Amin AbuAmara | | CCTA | aabuamara@ccta.net | 925-256.4740 |
| Ray Akkawi | | ACTC | rakkawi@alamedactc.org | 510.208.7424 |
| Dean Allison | | Pinole | dallison@ci.pinole.ca.us | 510.724.9010 |
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| Yvetteh Ortiz | | El Cerrito | yortiz@ci.el-cerrito.ca.us | 510.215.4345 |
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| Steven Tam | ST | Richmond | steven_tam@ci.richmond.ca.us | 510.307.8091 |
| Robert Thompson | | WestCAT | rob@westcat.org | 510.724.3331 |
| Lina Velasco | | Richmond | lina_velasco@ci.richmond.ca.us | 510.620.6841 |
| Wladimir Wlassowsky | | Oakland | wwlassowsky@oaklandnet.com | 510.238.6383 |
| Linda Young | LY | WCCTAC | linday@sanpabloca.gov | 510.215.3008 |

Jerry Bradshaw

From: Jerry Bradshaw
Sent: Friday, June 28, 2013 11:23 AM
To: 'Yvetteh Ortiz'; Chadrick Smalley; 'Steven Tam'; 'William Silva'; 'Robert Reber'; Deidre Heitman; 'NLandau@actransit.org'; 'wrhodes@ci.pinole.ca.us'; Adele Ho; Rob Thompson (rob@westcat.org)
Cc: 'Hisham Noeimi'; 'Jack Hall'
Subject: CCTA Strategic Plan - WCCTAC TAC meeting

WCCTAC TAC members,

At the next TAC meeting (July 11th), there will be a critical item up for discussion – the Measure J Strategic Plan Update. We need to formulate a recommendation to the WCCTAC Board on how to program the additional \$17 million for the next Strategic Plan Update. As discussed at the last TAC meeting, each project proponent will need to come with information about their project so we can deliberate with the best information. There are three primary criteria we are interested in knowing about:

1. Readiness – this is particularly important for the \$6.5 million near-term funding. How ready is your project (or project phase) to proceed.
2. Leverage (bang for your buck) – how can the fewest Measure J dollars deliver the most project. This can include a measurement of matching funds or any other way to gauge the fiscal impact.
3. Public Appeal – what sort of impacts will your project have for the travelling and voting public in West County.

The projects in the queue include (with probable sponsor):

- San Pablo Dam Road Interchange (San Pablo)
- Central-I-80 Interchange (Richmond/El Cerrito)
- Richmond Ferry (Richmond)
- Hercules ITC (Hercules)
- BART Parking, Access, etc (BART + El Cerrito & Richmond)
- Additional Bus Transit Enhancements (not sure what this is)

All in all, there is only \$17M to cover \$22M in capacity, so there is not enough to go around. In addition, the near term (though year 2019) has only \$6.5M available.

There is no formula for competitive scoring. We are counting on the group being ready to discuss projects in a frank and open-minded manner. Hopefully we can come to a consensus.

*Jerry Bradshaw
Interim Executive Director
West Contra Costa Transportation Advisory Committee*

Office: 510-215-3044



CONTRA COSTA
**transportation
 authority**

COMMISSIONERS

April 18, 2013

Janet Abelson, Chair

Kevin Romick,
 Vice Chair

Re: 2013 Measure J *Strategic Plan*

Newell Americh

Dear Regional Transportation Planning Committee (RTPC) Managers:

Tom Butt

David Durant

At its April meeting, the Contra Costa Transportation Authority initiated work on the 2013 update to the Measure J *Strategic Plan*. The *Strategic Plan* guides the timing of sales tax expenditures on projects included in the voter approved expenditure plan. The 2013 update will prioritize projects through FY2019.

Federal Glover

Dave Hudson

Mike McCall

The *Strategic Plan* is based on assumptions about future Measure J revenues, debt service costs on proposed bonds, and project schedules and Measure J expenditures. Every two years, the Authority adjusts those assumptions as part of the update to the *Strategic Plan* based on actual data.

Karen Mitchell

Julie Pierce

Robert Taylor

To expedite high priority projects throughout Contra Costa, the Authority recently had a successful sale of \$427.5 million in bonds, locking in historically low interest rates on both the new bonds and refinance of existing ones. As a result of reduced bond costs and improved revenue projections, the Authority is now projecting to have an additional programming capacity for capital projects through FY2034.

Randall H. Iwasaki,
 Executive Director

Funding Available for Capital Projects by Sub-region

During the development of the Measure J Expenditure Plan in 2004, each sub-region placed different emphasis on *Programs* versus *Project Categories*. In West County, for example, greater emphasis was placed on *Programs*, while in East County the emphasis was placed on *Capital Projects*. During the development of the 2007, 2009 and 2011 Measure J *Strategic Plans*, each RTPC was requested to provide its *Capital Project* priorities within a funding target. The funding target was based on each sub-region's proportional share of *Capital Project Categories* in the Measure J Expenditure Plan.

Consistent with the Authority's policy, the allocation of additional programming capacity by sub-region in the 2013 *update* will be based on the same percentages as shown in the following table:

2939 Oak Road
 Suite 100
 Walnut Creek
 CA 94597
 PHONE: 925.256.4700
 FAX: 925.256.4701
 www.ccta.net

Additional Programming Capacity by Sub-region (Bid Pots)
(In millions of nominal dollars)

| | Through FY19 | FY20 – FY34 | Total |
|----------------------------------|--------------|-------------|--------|
| Central County (TRANSPAC: 29.7%) | \$20.0 | \$34.0 | \$54.0 |
| East County (TRANSPLAN: 48.5%) | \$43.0 | \$56.0 | \$99.0 |
| Southwest County (SWAT: 12.8%) | \$9.5 | \$14.5 | \$24.0 |
| West County (WCCTAC: 9.0%) | \$6.5 | \$10.5 | \$17.0 |

The amounts shown above will be used as a guide for programming the additional capacity through FY2034. However, the Authority will give project readiness a priority for programming funds through FY2019.

Request for RTPCs Input

The Measure J *Expenditure Plan* included specific funding amounts and descriptions for specific projects (e.g. Caldecott Tunnel Fourth Bore) and general project categories (e.g. Major Streets Traffic Flow and Safety Improvements). To propose Measure J funding for a project, the project must 1) fit within the description(s) included in the Measure J *Expenditure Plan*; 2) overall Measure J funding (*in 2004 dollars*) for each project/project categories shall not exceed 90% of the funding amount in the Measure J *Expenditure Plan*.

Taking into consideration current programmed funding, the following tables show remaining capacity to program in each project category assuming a 90% funding cap.

Central County (TRANSPAC)
(x \$1,000 in current dollars)

| Project Category | Remaining Capacity |
|--|--------------------|
| Caldecott Tunnel Fourth Bore | \$ 4,995 |
| Capitol Corridor Improvements - Martinez Intermodal Station | \$ - |
| Interchange Improvements on I-680 and SR242 | \$ 23,911 |
| I-680 Carpool Lane Gap Closure and Transit Corridor Improvements | \$ 49,815 |
| BART Parking, Access and Other Improvements | \$ - |
| Major Streets, Traffic Flow and Safety Improvements | \$ - |
| Capitol Corridor Rail Station Improvements at Martinez | \$ - |

East County (TRANSPLAN)

(x \$1,000 in current dollars)

| Project Category | Remaining Capacity |
|--|---------------------------|
| BART - East Contra Costa Extension | \$ 44,217 |
| State Route 4 East Widening | \$ 20,289 |
| East County Corridors | \$ 9,848 |
| BART Parking, Access and Other Improvements | \$ 11,880 |
| Major Streets, Traffic Flow and Safety Improvements | \$ 19,440 |
| Transportation for Livable Communities - East County | \$ 31,133 |
| Sub-regional Transportation Needs - East County | \$ 3,909 |

Southwest County (SWAT)

(x \$1,000 in current dollars)

| Project Category | Remaining Capacity |
|--|---------------------------|
| Caldecott Tunnel Fourth Bore | \$ 4,995 |
| I-680 Carpool Lane Gap Closure & Transit Corridor Improvements | \$ 17,040 |
| BART Parking, Access and Other Improvements | \$ 2,045 |
| Major Streets, Traffic Flow and Safety Improvements | \$ 9,815 |

West County (WCCTAC)

(x \$1,000 in current dollars)

| Project Category | Remaining Capacity |
|--|---------------------------|
| Capitol Corridor Improvements | \$ 2,421 |
| I-80 Carpool Lane Extension and Interchange Improvements | \$ 9,684 |
| Richmond Parkway | \$ 5,165 |
| BART Parking, Access and Other Improvements | \$ 4,842 |
| Additional Bus Transit Enhancement | \$ 201 |

Each RTPC is requested to provide the following by **Wednesday, July 31, 2013**:

1. Subject to the above requirements, a list of new or current Measure J eligible projects proposed to be funded by the RTPC "bid pot" through FY2019 and through FY2034. Funding priority should be given to projects that leverage other fund sources and can start construction by FY2019. RTPCs can also recommend retaining a part of their bid pots as a reserve for future programming beyond FY2019 if projects cannot be identified at this time.

2. For new projects, provide the following information:

- A. Detailed description of the project scope to be funded by Measure J.**
- B. Milestone schedule indicating start and end date for each project phase (preliminary engineering & environmental clearance, design, right-of-way clearance and utility relocation, construction).**
- C. Project cost estimate in current dollars (if not current, specify when the estimates were developed).**
- D. Project funding plan identifying which sources have already been secured (programmed in a *Strategic Plan*, listed in the STIP, shown in an agreement, etc.) and the likelihood of securing remaining funds by FY2019.**
- E. Map identifying project location.**
- F. Anticipated Measure J cashflow needs by year.**

Should you have any questions, please contact Hisham Noelmi at 925.256.4731 or by email at hnoelmi@ccta.net.

Sincerely,



Randall H. Iwasaki
Executive Director

Attachments:

Fact Sheet Template
Measure J Expenditure Plan Project Descriptions

PROJECT NO.

PURPOSE AND NEED

SCHEDULE

DESIGN:
CONSTRUCTION
COMPLETION:

LOCATION

SPONSOR / CONTACT

DESCRIPTION

STATUS AND ISSUES

FUNDING PLAN

Source

Amount

Total Project Cost



June 20, 2013

CALL FOR PROJECTS
2014 State Transportation Improvement Program

Dear Project Sponsor:

The Contra Costa Transportation Authority (CCTA) invites you to submit applications for the 2014 State Transportation Improvement Program (STIP). The 2014 STIP will cover the 5-year period from FY 2014-15 through FY 2018-19. The specific amount available to program in the 2014 STIP will not be known until the CTC adopts the Fund Estimate in August 2013.

The new STIP funds are likely to be available in FY 2017-18 and FY 2018-19. The STIP funds can be used to fund one or more phases of a capital project (e.g. environmental clearance, design, right-of-way, and/or construction).

CCTA Contact

Project applications relating to this call for projects should be submitted to the address shown below. For inquiries, call (925) 256-4740; or by email: aabuamara@ccta.net.

Amin AbuAmara, Senior Engineer
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

Project sponsors must submit two hard copies of their applications **no later than 2:00 p.m., July 19, 2013**. In addition, an electronic copy of the application must be submitted by email to aabuamara@ccta.net.

Project Screening

Projects will be screened based on the following criteria:

1. Project must be consistent with adopted Regional Transportation Plan (RTP).
2. Local projects must be in a Congestion Management Plan (CMP).
3. Candidate projects must submit a draft PSR or PSR-equivalent along with the application by July 19, 2013. Final PSRs should be submitted to CCTA no later than October 11, 2013.
4. Funds must be programmed for the phase(s) requesting STIP funding within the period between FY 2017-18 and FY 2018-19.
5. Project/project phases must be fully funded with requested STIP funds and other committed fund sources.
6. Project must solve an existing problem related to safety, capacity, operations, etc.
7. Requested STIP funds must be for Capital Improvements and must be at least \$1 million.
8. Letters of concurrence from the RTPCs should be submitted by July 19, 2013.

9. Roadway projects must be on collector roads or above, as classified by Caltrans California Road System (CRS) maps.
10. Since STIP funds are federalized, project sponsors must be willing to go through Caltrans Local Assistance for the complete federal process.
11. Projects that are operational in nature must show commitment for Operations and Maintenance funds for the life of the project.

Project Scoring

Transit and roadway projects will be evaluated separately using the following scoring criteria:

| <u>Criteria</u> | <u>Points</u> |
|----------------------------|----------------------|
| Safety/System Productivity | 25 max |
| Congestion Relief | 25 max |
| Strategic Expansion | 15 max |
| Helping Meet SB375 Goals | 10 max |
| Other Secured Funds | 5 max |
| <u>Measure C/J Project</u> | <u>20 max</u> |
| TOTAL Points | 100 maximum |

The 2014 STIP Timeline is as follows:

| | |
|-------------------------|--|
| July 19 | Applications, draft Project Study Reports (PSRs) or PSR equivalents, and letters of concurrence by the respective RTPC are due to the Authority |
| July 20-August 2 | STIP Subcommittee reviews and scores applications, and develops a draft project list |
| August 6 | CTC adopts STIP Fund Estimate and STIP Guidelines |
| August 15 | TCC reviews scoring, draft project list, and based on fund estimate, recommends final project list |
| September 5 | APC refines and recommends approval of final project list |
| September 18 | Authority approves final project list |
| October 11 | Project sponsors submit to Authority final Project Programming Requests (PPR), performance measure analyses, <u>final PSRs or PSR equivalents</u> , <u>resolutions of local support</u> , complete streets checklists, and <u>certifications of assurances</u> |
| December 18 | MTC approves 2014 RTIP and submits to CTC |
| March 2014 | CTC adopts 2014 STIP |

Project applications are attached and are also available in electronic format at <http://www.ccta.net/STIP/2014STIP.htm>. If you have any questions please call Amin AbuAmara at (925) 256-4740. We look forward to receiving your application.

Sincerely,

Randell H. Iwasaki
Executive Director

Attachments - Roadway Application
- Transit/Intermodal Application

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