



**TO:** WCCTAC Technical Advisory Committee

**DATE:** Jan 20, 2011

**FR:** John Rudolph JR

**RE:** Summary of Jan 13, 2011 WCCTAC-TAC Meeting

1. Meeting Summary from the Nov 18 Meeting: On Item #2, Complete Streets Next Steps, Dean Allison, Pinole, asked that his objection to using any funds to study San Pablo Ave. be included in a revised summary.

2. I-80 Integrated Corridor Mobility Project Update: John Hemiup, ACTC, and Cristina Ferraz, Caltrans, provided an update on the project delivery schedule and reviewed status of key deliverables and action items. (a) ACTC expects to receive an allocation from CTC for construction of Project #6 (San Pablo Ave, Arterials, Transit) in Jan 2011. A draft environmental document for Projects #1, 2, 4, and 5 is expected to be released in Mar 2011, at which time public meetings will be announced. A draft outline of the Project Implementation Plan has been provided to TAC members; comments are due Jan 21, 2011, to WCCTAC staff or to project staff. A draft O&M MOU is expected to be released in February 2011: WCCTAC staff in consultation with West County stakeholders noted their preparation of a letter with suggestions on the MOU to be sent to project staff on Jan 14. An O&M Plan is expected in Feb 2011, and a draft Incident Response Plan is expected in May 2011. (b) Encroachment permits will not contain a statement about a city's responsibility to maintain the devices, but will ask only whether the contractor can be within a city's ROW to install them. (c) Project staff have been meeting one-on-one with cities and are in the process of setting up presentations to city councils where they have been requested. (d) Locations of end of queue detectors have been indicated in 95% PS&E drawings; cities are asked to confirm locations. (e) Agencies have been submitting comments on project plans; project staff will post tabulated comments and responses on a project web site; in the meantime, project staff will email the tabulated comments from all cities to all stakeholders by late Jan 2011. (f) Staff suggested that there should be mechanism for addressing system impacts of roadways as they change over time, akin to how a Configuration Management Plan identifies the protocol for managing software and hardware system changes over time. (g) An intersection analysis was conducted on 30 intersections associated with areas where congestion is expected to increase with project; this analysis will be included as an appendix in the Traffic Operations Analysis Report, which will be included as part of the environmental document. Cities requesting additional intersection analyses may include the request as a comment on the environmental document. (h) ACTC does not maintain user data on their CCTV cameras. (i) TAC members expressed concern with LOS on cross streets during implementation of flush plans.

3. Street Smarts 2011 Campaign and Update: (a) Nancy Baer, CCHS, reviewed the 2011 Street Smarts educational campaign and asked the TAC to approve a \$14,000 funding request for FY 2010-11 activities. Staff noted that the project may be eligible for Measure J 28b funds, none of which has been programmed to date, but that the TAC had been eyeing as a means to potentially fund recommendations out of the two grant efforts underway (transit enhancement and wayfinding). The TAC agreed by consensus to recommend up to \$14,000 of 28b funds for the Street Smarts effort this

year. (b) In a separate discussion, Ms. Baer asked the TAC to approve a request for \$250 to supplement funding for food at a March 16, 2011 day-long workshop in Richmond on bicycle and pedestrian planning. The TAC offered its conceptual endorsement of the workshop, noting that the Board had already endorsed it; but with respect to the funds, staff asked for documentation about the event, noted that it may be eligible to be funded with TDM program funds.

4. Grants Available – Calls for Projects: Staff asked jurisdictions to respond to a request for information, about which grant programs agency staff may be targeting, and what projects are planned, in order to coordinate applications and maximize opportunities for leveraging funding sources.

5. Transit Enhancement Strategic Plan & Wayfinding Plan: The Working Group continues to meet at 10:30 a.m. following the TAC.

6. Adjournment until February 10, 2011, at 9:00 a.m.

The next **regular WCCTAC-TAC meeting** will be:

- Thursday February 10, 2011 at 9:00 a.m.
- Thursday March 10, 2011 at 9:00 a.m.

The next **WCCTAC Board meetings** will be:

- Friday January 28, 2011 at 8:00 a.m.
- Friday February 25, 2011 at 8:00 a.m.