



El Cerrito

## TECHNICAL ADVISORY COMMITTEE MEETING NOTICE AND AGENDA

Hercules

**DATE & TIME:** Thursday, March 14, 2013, 9:00 – 10:30 a.m.

Pinole

**LOCATION:** City of San Pablo, Council Chambers  
13831 San Pablo Avenue (at Church Lane)

**San Pablo, California** (*Accessible by AC Transit #72 and #72R*)

---

Richmond

1. **Call to Order and Self-Introductions**
2. **Public Comment.** The public is welcome to address the TAC on any item that is not listed on the agenda. *Please fill out a speaker card and hand it to staff.*
3. **Minutes & Sign-In Sheet from February 14, 2012 Meeting.** (*Attachments – APPROVE*)

San Pablo

### **INFORMATION**

4. **Updated WCCTAC Board Roster** (*Attachment*)

### **DISCUSSION**

5. **TDM 2014 Program Outline** WCCTAC is required on an annual basis to submit to CCTA an outline of the Proposed TDM Activities for funding allocation. The attached information provides the proposed scope of work for the next fiscal year. (*Attachments – discussion, TAC recommendations and forward to full WCCTAC Board*)
6. **OBAG Call for Projects.** The OBAG Call for Projects is expected to be released on March 8, 2013 and due back to CCTA on April 19, 2013. Of the \$45.2 million for Contra Costa, \$16.6 million will be allocated to local streets programs, and \$4.3 million to CMA planning. That leaves \$24.3 million for competitive projects subject to the call for projects. CCTA staff will present the Call for Projects including the screening criteria, scoring criteria, PDA requirements, and other aspects of the Call. WCCTAC staff will notify TAC members when the documents are available. (*Brad Beck, No Attachments – Discussion Only*)
7. **Safe Routes to School Cycle 2:** MTC has allocated \$3.3 million to CCTA to administer the Cycle 2 SRTS funds for projects and programs. Each RTPC will be allocated a set

Contra Costa  
County

AC Transit

BART

WestCAT

amount to spend in their sub-region; West County's share is \$709,800. (*Attachment – Staff Memo*)

- a. CCTA staff will present the Call for Projects slated to be approved by the Planning Committee on March 6<sup>th</sup> and released to agencies on March 8<sup>th</sup>. (*Brad Beck, no attachments – discussion only*)
  - b. TAC members are asked to bring ideas for projects or programs for discussion. The timeline requires the West County Program to be approved by the WCCTAC Board at its May meeting, so the TAC's work of developing a program must begin right away. (*No Attachments – Discussion only*)
- 8. Development of 2014 Action Plan for West County.** At the last TAC meeting, the consultant team presented the overview of the 2013 Action Plan process. Documents from that meeting are on the WCCTAC website for reference. The work to update the Action Plan will begin with discussions about overall objectives and review of the 2009 Action Plan. (*Julie Morgan Fehr & Peers, Attachment – Staff Memo*)
- 9. I-80 Integrated Corridor Mobility Project.** Project staff will provide an update. (*John Hemiup, ACTC, Attachments*)
- 10. TAC & Staff Member Comments and Announcements**
- 11. Other Business**
- 12. Upcoming meetings:** Board – Friday, March 22, 7:30 am; TAC – Thursday, April 11, 9:00 am

**THERE WILL BE NO SEPARATE I-80 ICM TAC MEETING**

- 
- In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in the WCCTAC Board meeting, or if you need a copy of the agenda and/or agenda packet materials in an alternative format, please contact Valerie Jenkins at 510.215.3217 prior to the meeting.
  - If you have special transportation requirements and would like to attend the meeting, please call the phone number above at least 48 hours in advance to make arrangements.
  - Handouts provided at the meeting are available upon request and may also be viewed at WCCTAC's offices.
  - Please refrain from wearing scented products to the meeting, as there may be attendees susceptible to environmental illnesses. Please also put cellular phones on silent mode during the meeting.
  - A meeting sign-in sheet will be circulated at the meeting. Sign-in is optional.



**TO:** WCCTAC Technical Advisory Committee      **DATE:** March 6, 2013  
**FR:** Joanna Pallock, Project Manager  
**RE:** **Minutes of February 14, 2013 WCCTAC-TAC Meeting**

1. **Self-Introductions:** A quorum had been reached at the start of the meeting.
2. **Public Comment:** None
3. **Meeting Minutes from meeting of January 10, 2012**

Action: Approved (Motion made and seconded by Reber/Heitman, unanimous approval)

#### ***INFORMATION***

4. **Schedule for Measure J Program 15 and 20b**

Action: Delayed discussion for WCCTAC staff member stuck in traffic.

#### ***DISCUSSION***

5. **Launching the 2014 CTP and Sustainability Discussion Paper.**

Action: Matt Kelly from CCTA staff introduced the team of CTP consultants brought on board to assist WCCTAC and CCTA put together an updated Action Plan in 2013 and an update CTP for 2014. Discussion only.

Discussion: Chris Ford from Dyett & Bhatia consultants gave a Powerpoint presentation on sustainability and asked the group how it wants to incorporate sustainability in the Action Plan update. The sustainability paper is to serve just for discussion purposes. He outlined the various definitions and the impacts of SB 375 on the MTC planning documents.

Winston Rhodes asked what type of sustainability makes sense at the local level; and noted that all the General Plans have been updated to incorporate SB 375. Adele Ho noted that West County is not unified, let alone the county as a whole, on what type of projects are sustainable. She asked if creating a definition would help funding.

Jamar Stamps noted that in order to make funding decisions, the policy of what is considered sustainable needs to be clear and how we want to apply sustainability. Nathan Landau added that a common definition is easy but deciding how to apply it is harder. He also pointed out that since CCTA is a funder they can direct how every other agency handles sustainability.

Chad Smalley stated that verbiage is already in planning documents and funding sources, so MTC performance measures are attractive as a universal document. Adele added that programs and operations are more west county oriented and focus on people's behaviors. Winston added that the infrastructure in West County is older than rest of the county and does not have the property taxes to maintain the infrastructure. Chris noted it is hard to have a countywide approach. Yvetteh Ortiz also stated a countywide vision is important and we need to set common goals that can be used for prioritizing projects. Nathan noted the extensive transit system in West County is also more costly to maintain and expand.

Deidre Heitman stated that the addition of sustainability measures is a profound change from CCTA policy. If sustainability principals are applied to projects, this part of the County policy is well suited to meet the measures. The balance of meaningful and yet not overly burdensome is important. A uniform set of criteria and standards with other funders is important. He asked what the consultant is seeking from the TAC. Chris stated that this forum is meant for a discussion but no firm goal. At next TAC meeting, the team will address this in context of the Action Plan.

Bill Loudon from DKS stated that the RTPC Boards will have the final say and they need a more defined direction. The TAC role is to organize the information and present it in a way that the electeds can easily make policy decisions.

Jerry also asked if the team had inventoried what exists in the city general plans in the county.

Bill Pinkham addressed bicycle issues and the global climate change issues and reminded the group that the visible impacts can be seen so we don't want to get caught up with details, but take effective measures to improve the carbon issues locally.

## **6. Development of 2014 Action Plan for West County**

Action: Discussion only.

Discussion: Julie Morgan from Fehr & Peers presented an overview of the Action Plan process. All documents are available online at the WCCTAC website. The schedule for developing an updated Action Plan is to have a Draft ready for the WCCAC Board in May with a pre-meeting to announce the beginning of this process; most likely at the March Board meeting. She handed out maps of Routes of Regional Significance (RRS) and the PDAs overlapped. All these materials are on the WCCTAC website. Discussions will continue of what RRS might be added or changed. Input in this process is being sought on whether the group feels that the MTSO's capture the needs for the subregion.

Bill Pinkham asked if the map could overlay the regional bike routes, BART and AC Transit routes and areas of heavy congestion and pedestrian corridors.

Winston Rhodes stated that accident information is also useful for grant writing since safety problems affect congestion.

Julie stated that the goal is to have the group look at the issues for next few months to develop additions and changes to the existing Action Plan. The current MTSO data should be ready by next month's meeting to look at how they compare to the projections. Current and projected population

data and travel data that go along with that will also be available. Jerry stated that he came into the process viewing the Action Plan as an update, but the results of the data will be critical in deciding how to proceed and the degree of change occurring in the revision of the Action Plan. He asked everyone to think about if the current structure of the Action Plan works for everyone. The Board needs to review the document in May and finish in June. Joanna Pallock noted that each meeting can have a collection of reference documents to refer to at each meeting. Jamar asked that the local agencies have access to the RRS so they can streamline their process when preparing documents.

Discussion flowed into definitions of "proximity" to a PDA and the lack of conformity to PDAs and how OBAG requires the 70% PDA rule. Nathan asked if it would be useful to look at the RRS for Rumrill Road and how does it qualify as a PDA. Winston also asked to see how central county defines RRS. Julie asked the group to think about the MTSO measurements and definitions for sustainability for the next TAC meeting

**7. TAC and Staff Member Comments and Announcements**

Due to time limitations, no other items were discussed.

- 8. Other Business:** Jerry Bradshaw reminded the TAC to look at the information for the Complete Streets Workshop for San Pablo Avenue in Richmond and San Pablo on February 19<sup>th</sup>.

**Next meeting: March 14, 2013**

WCCTAC Technical Advisory Committee Meeting: Feb 14, 2013

NAME	INITIALS	AGENCY	EMAIL	PHONE
Amin AbuAmara		CCTA	aabuamara@ccta.net	925-256.4740
Ray Akkawi		ACTC	rakkawi@alamedactc.org	510.208.7424
Dean Allison		Pinole	dallison@ci.pinole.ca.us	510.724.9010
Erik Alm		Caltrans	erik_alm@dot.ca.gov	510.286.6053
Aleida Andrino-Chavez		Albany	achavez@albanyca.org	510.528.5759
<del>Christina Atienza</del>		WCCTAC	christinaa@sanpabloca.gov	510.215.3044
Nancy Baer		CCHS	nbaer@hsd.cccounty.us	925.313.6837
Brad Beck		CCTA	bbeck@ccta.net	925.256.4726
Jerry Bradshaw	JB	El Cerrito	jbradshaw@ci.el-cerrito.ca.us	510.215.4382
Wil Buller		AC Transit	wbuller@actransit.org	510.891.5414
Dave Campbell		EBBC	dcampbel@lmi.net	510.701.5971
Julie Campero		Caltrans	jcampero@dot.ca.gov	510.622.5905
Elbert Chang		Kimley-Horn	elbert.chang@kimley-horn.com	510.350.0215
Robert Del Rosario		AC Transit	rdelrosa@actransit.org	510.891.4734
Randy Durrenberger		Kimley-Horn	randy.durrenberger@kimley-horn.com	510.350.0230
Peter Engel		CCTA	pengel@ccta.net	925.256.4741
Martin Engelmann		CCTA	mre@ccta.net	925.256.4729
Cristina Ferraz		Caltrans	cristina_ferraz@dot.ca.gov	510.286.3890
Tina Gallegos		San Pablo	tinag@sanpabloca.gov	510.215.3002
Steve Goetz		CCC CD	sgoet@cd.cccounty.us	925.335.1240
Jack Hall		CCTA	jhall@ccta.net	925.256.4743
Deidre Heitman	dh	BART	dheitma@bart.gov	510.287.4796
John Hemiup		ACTC	jhemiup@alamedactc.org	510.208.7414
Adèle Ho	AH	San Pablo	adeleh@sanpabloca.gov	510.215.3068
Farid Javandel		Berkeley	fjavandel@ci.berkeley.ca.us	510.981.7010
Maurice Kaufman		Emeryville	mkaufman@ci.emeryville.ca.us	510.596.4334
Matt Kelly	MK	CCTA	mkelly@ccta.net	925.256.4730
Edric Kwan		Richmond	edric_kwan@ci.richmond.ca.us	510.621.1825
Nathan Landau	NL	AC Transit	nlandau@actransit.org	510.891.4792
Shannon Ladner-Beasley		CCHS	SLadner-Beasley@hsd.cccounty.us	925.313.6813
Hamid Mostowfi		Berkeley	hmostowfi@ci.berkeley.ca.us	510.981.6403
Raj Murthy		ACTC	rmurthy@alamedactc.org	510.208.7470
Stephen Newhouse		AC Transit	snewhouse@actransit.org	510.891.4867
Hisham Noeimi		CCTA	hnoeimi@ccta.net	925.256.4731
Yvetteh Ortiz	YO	El Cerrito	yortiz@ci.el-cerrito.ca.us	510.215.4345
Joanna Pallock	JP	WCCTAC	joannap@sanpabloca.gov	510.215.3035
Coire Reilly		CCHS	coire.reilly@hsd.cccounty.us	925.313.6252
Robert Reber	RR	Hercules	rreber@ci.hercules.ca.us	510.245.6531
Winston Rhodes	WR	Pinole	wrhodes@ci.pinole.ca.us	510.724.9832
Hector Rojas		Richmond	hector_rojas@ci.richmond.ca.us	510.620.6662
Kieron Slaughter		Richmond	kieron_slaughter@ci.richmond.ca.us	510.620.6887
Chad Smalley	CS	Richmond	chadrick_smalley@ci.richmond.ca.us	510.412.2067
Jamar Stamps	JS	CCC CD	jstam@cd.cccounty.us	925.335.1220
Vamsi Tabjulu		MTC	vtabjulu@mtc.ca.gov	510.817.5936
Dennis Tagashira		Hercules	dtagashira@ci.hercules.ca.us	510.799.8243
Steven Tam	ST	Richmond	steven_tam@ci.richmond.ca.us	510.307.8091
Robert Thompson	RT	WestCAT	rob@westcat.org	510.724.3331
Lina Velasco		Richmond	lina_velasco@ci.richmond.ca.us	510.620.6841
Wladimir Wlassowsky		Oakland	wwlassowsky@oaklandnet.com	510.238.6383
Linda Young	LY	WCCTAC	linday@sanpabloca.gov	510.215.3008

Bill London  
C:\Users\Joanna\Desktop\Sign In Grid Template.doc

DKS ASSO.

wrl@DKS Associates.com

510 267-6623

Bill Pinkham

EBBC bpinham3@gmail.com  
Dir # + Rhatia

510-734-8532

415-956-4360

3h-1

(on back)



**WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE**  
**BOARD ROSTER ~ 2013**

**City of El Cerrito** – Scott Hanin, City Mgr – Cheryl Morse, City Clerk 510.215.4305  
Janet Abelson, Chair Alternate: Greg Lyman

**City of Hercules** – Steve Duran, City Mgr – Doreen Mathews, City Clerk 510.799.8215  
Sherry McCoy\*\*\* Alternate: Dan Romero

**City of Pinole**– Belinda Espinosa, City Mgr – Patricia Athenour, City Clerk 510.724.8928  
Roy Swearingen\*\* Alternate: Tim Banuelos

**City of Richmond** – Bill Lindsay, City Mgr – Trina Jackson, Council Clerk 510.620.6581  
Tom Butt, Vice-Chair\*  
Jael Myrick  
Courtland "Corky" Boozé Alternate: Gayle McLaughlin

**City of San Pablo** – Matt Rodriguez, City Mgr – Lehny Corbin, Deputy Clerk 510.215.3005  
Cecilia Valdez Alternate: Genoveva Calloway

**AC Transit** – David Armijo, Gen Mgr - Linda Nemeroff, Dist Secretary 510.891.7284  
Joe Wallace Alternate: H. E. Christian Peoples

**BART** – Grace Crunican, GM – Kenneth Duron, District Secretary 510.464.6095  
Zakhary Mallett Alternate: Joel Keller

**WestCAT** – Charlie Anderson, General Manager  
Tom Hansen Alternate: Aleida Andrino-Chavez

**Contra Costa County** – David Twa, Administrator  
John Gioia, Supervisor Alternate: Federal Glover

**Staff Contacts:**

Jerry Bradshaw, Interim Exec. Director	510.215.3044	jerryb@sanpabloca.gov
Valerie Jenkins	510.215.3217	valeriej@sanpabloca.gov
Ben Reyes, General Counsel	510.808.2000	

13831 San Pablo Ave, Bldg. 2  
San Pablo, CA 94806  
Fax: 510.235.7059

\* CCTA Representative (2013-15 term)  
\*\* CCTA Representative (2012-16 term)  
\*\*\* CCTA Alternate





**TO:** WCCTAC TAC

**DATE:** March 6, 2013

**FR:** Linda Young, WCCTAC TDM Program Manager

**RE:** TDM Activity Plan for West County FY 2013-14

WCCTAC manages through 511 Contra Costa several programs and projects aimed at reducing congestion and motor vehicle emissions by reducing solo driving. A large portion of 511 Contra Costa is funded with the Bay Area Air Quality Management District's (Air District's) Transportation for Clean Air (TFCA) program, via CCTA as the designated TFCA program manager for Contra Costa. CCTA will provide allocation numbers in the next few months; I would like to take this opportunity to review with the TAC the proposed programs for FY 2013-14 include the following: West County Commute Incentive Program, West County Employer Outreach Program, and Countywide Guaranteed Ride Home Program. The proposed program of projects will be forwarded to the WCCTAC Board and then submitted to CCTA for inclusion in their June submittal to the Air District of Contra Costa's TFCA expenditure plan.

#### Background

The goal of the 511 Contra Costa program is to provide effective programs that produce measurable results in the reduction of the number of vehicle miles traveled (VMT) and reduced greenhouse gas emissions (GHG) by encouraging alternatives to solo driving, such as carpool, vanpool, public transportation, biking, telecommute, walking and alternative work schedule programs. 511 Contra Costa also provides technical assistance, incentives, and information to employers, cities and school districts in their efforts to reduce congestion and GHG emissions. The 511 Contra Costa program is a collaborative effort among the RTPCs, with each RTPC managing their own sub-regional programs plus one countywide program.

Funding for 511 Contra Costa comes from TFCA, Measure J, and a small amount of Federal Congestion Mitigation and Air Quality (CMAQ). TFCA funds come from a vehicle registration fee in the Bay Area, enacted in 1991 and amended in 1995, to fund programs and projects demonstrated to reduce motor vehicle emissions.

The 511 Contra Costa program elements have been developed to fulfill transportation demand management (TDM) requirements that are described in each of the sub regional Action Plans included as part of the Countywide Growth Management Program. These elements not only fulfill the TSM/TDM requirements of the biennial conditions of compliance checklist, but also provide quantifiable GHG emissions reductions which can be included in Municipal and Community Climate Action Plans.

## WCCTAC/511 Contra Costa

### Proposed TDM Project Descriptions (FY 13-14)

#### **511 Contra Costa Program**

511 Contra Costa is a countywide program aimed at reducing the number of vehicle miles traveled (VMT) and reducing greenhouse gas emissions (GHG) by providing technical assistance, incentives and information to motorists driving to, through and within Contra Costa. The 511 Contra Costa program is administered by the WCCTAC TDM Program Staff in coordination with the SWAT and TRANSPAC/TRANSPLAN programs, each region implements countywide as well as local programs. The WCCTAC TDM programs include:

#### **(1) West Contra Costa Commute Incentive Program**

The West Contra Costa Commute Incentive Program is managed by WCCTAC and promotes the use of commute alternatives to residents, commuters and college students who drive alone in the West Contra Costa region. The program elements include:

##### **Residential**

- Promotion to residents in West Contra Costa: In coordination with the local transit agencies, the program provides information and incentives for transit and transportation services. Outreach through the 511 Contra Costa and 511.org websites will be used to inform West Contra Costa commuters of the services available.

Outreach will include targeted mailings, and notice of promotions through City and County residential outreach activities, movie theaters, Chambers of Commerce shopping centers, post offices, Farmer's Markets and other community locations and events.

##### **School Access Projects (K thru 12<sup>th</sup> Grade)**

- Student Travel Program: Staff will work with the West Contra Costa Unified and John Swett School Districts (as well as the local private and charter schools) to encourage congestion relief at schools by providing incentives to encourage parents to form or join carpools, reduce vehicle idle time and provide school-specific ridematching link for schools in the West Contra Costa region.

The program will provide incentives and information about local transit service to encourage transit use by students for trips to and from school and for after school programs.

- Street Smarts/Street WISE Program Participation: Encourage schools and school districts to adopt the Street Smarts/Street WISE program for safe transit, biking and walking to school. The 511 Contra Costa program will work in coordination with the Contra Costa County Street Smarts/Street WISE program to sponsor "Introduction to Safe Travel to School" activities to encourage area students to utilize public transit, biking and walking.

## **Community College Transit Pass Program**

- Class Pass or College Transit Pass Program: Staff will continue to coordinate with the local Community College representatives and the local transit agencies to implement a program which encourages students to use a commute alternative to reach the Community College campus in West Contra Costa. The contribution of 511 Contra Costa will be incentive funds for programs.

## **(2) West County Employer Outreach Program**

MTC and the BAAQMD are currently in the process of updating the Employer Outreach activities under the guidance of SB 1339, a commuter benefit pilot program for the SF Bay Area which requires mandatory compliance by companies which employ 50 or more throughout the region. 511 Contra Costa will coordinate with MTC and the BAAQMD for a successful launch of the SB 1339 program and continue to provide employer-based trip reduction services for all worksites, including multi-tenant buildings, city and county facilities in the West Contra Costa region. Outreach to the worksites includes recruiting new employers, and supporting those already registered with the 511 Contra Costa Program. 511 Contra Costa will coordinate with the MTC Regional Bike and Rideshare organization (511 and 511.org) to provide direct website access for the worksite. All services are free of charge to the employer. The following is a list of services provided:

- Employer Service: Staff will work directly with employers to provide information about the Countywide 511 Contra Costa incentive programs as well as the Contra Costa Green Business Program, the BAAQMD annual Spare the Air and Don't Light Tonight campaigns, and Commuter Choice programs. In addition programs such as the Bicycle Collation Bike to Work Day and the MTC sponsored 511 Regional Rideshare activities will be promoted to businesses and West Contra Costa employment sites. The program will work with employers to plan and participate in on-site employee transportation events to provide the latest information about commute alternative and promotion activities. The program will provide assistance to businesses with new company move-in programs. Staff will assist with shuttle formation to the work site and provide individualized marketing support at the work site for a one-on-one approach to customized commute alternative trip planning to effect a change in travel behavior.
- Employee Transportation Survey: Assist with the drafting, implementing, data analysis and final report of the employee transportation survey (either hard copy or on-line).
- Promote the Use of Carshare Programs: Research and provide incentives to business sites to encourage participation in Car Sharing programs such as Zip Car, City Car Share and ZimRide.
- Work with Local and Regional Agencies/Groups: Work with the Chambers of Commerce, Kiwanis, Rotary, Neighborhood Initiative and Municipal Advisory Councils, West County Business Council, Economic Development and Planning Directors as well as other public and private entities to assist employers with any transportation-related needs and services. Consultation, support, and information will be provided.

- E-Mail Information Newsletter: Employers will be encouraged to opt-into the 511 Contra Costa email newsletter which provides information about the services and benefits of the Regional 511 and 511 Contra Costa programs.
- Bike to Work Day Employer Participation: Encourage employer participation and interest in Bike to Work Day activities. Support the efforts of the Bay Area agency in charge of the activity to promote events in May 2014.
- Bicycle Commute Incentive Program: Work with employers to set up a Bicycle Commuter Program which provides incentives to employees who use a bicycle for the main method of commuting to the workplace. If funding is available the program will explore methods to provide bike racks and lockers.
- Assistance to Employers for Work Site Shuttle Services: Staff will provide assistance to local business to review options for “First-Mile”/”Last-Mile” shuttle services to the work location.

### **(3) Countywide Guaranteed Ride Home Program**

The Countywide Guaranteed Ride Home (GRH) Program offers commuters who work in Contra Costa County and use a commute alternative (carpool, vanpool, bus, train, bicycling, or walking) assistance in the event of a personal emergency or illness, family emergency, carpool or vanpool vehicle breakdown, transit service disruption, or unscheduled overtime. The program provides reimbursement for taxi or rental car use in the event of an emergency.

The program elements include:

- Updated GRH Program Participant Access: The program has been updated to allow participants to “self-direct” their participation and receive reimbursement for the emergency trip. The GRH program along with all the other 511 Contra Costa incentive programs is available on the website at [www.511contracosta.org](http://www.511contracosta.org). For participants who do not have internet access, the program will provide brochures and individualized service.



**TO:** WCCTAC Technical Advisory Committee                      **DATE:** March 6, 2013  
**FR:** Jerry Bradshaw, Interim Executive Director  
**RE:** Safe Routes to School Cycle 2 Call for Projects

With the adoption of Resolution 4035 last May, MTC continued the Regional Safe Routes to School Program (SR2S) at Cycle 1 annual funding levels of \$5 million per year. Cycle 2 covers four fiscal years (2013 through 2016) bringing the total funding to \$20 million. Contra Costa's share is \$3.289 million.

CCTA's SR2S Oversight Committee has recommended that this amount be allocated in the same manner as in Cycle 1; namely that each RTPC receive an allocation based on a combination of population and public school enrollment. Under that formula, WCCTAC agencies will receive a total allocation of \$709,800. This recommendation and the program structure (eligibility, application format, and process) are being presented to the CCTA Planning Committee on March 6<sup>th</sup>, and the call for projects is expected to be released on March 8<sup>th</sup>.

CCTA staff will be present at the TAC meeting to present the call for projects and explain the process, eligibility, timing and other aspects of the program. WCCTAC staff will notify TAC members when the Call for Projects is released and direct them to where the materials can be obtained prior to the TAC meeting.

The WCCTAC portion of the Program will need to be approved by the WCCTAC Board – probably at their May meeting. It will be incumbent on the TAC to develop the West County portion of the program before that time so the Board can review and approve it. Since this timeline is relatively short, all TAC members are asked to bring ideas and proposals for SR2S projects or programs to this meeting so that discussion can begin right away.

By way of background, the Cycle 1 projects approved by the WCCTAC Board in May of 2011 included \$264,500 for the County's Montalvin Manor Pedestrian and Transit Access Improvement Project and a \$264,500 for the City of Richmond Safe Routes to School Roadway Improvement Project. In addition to infrastructure projects such as these, MTC is encouraging programs as well.



**TO:** WCCTAC Technical Advisory Committee

**DATE:** March 6, 2013

**FR:** Jerry Bradshaw, Interim Executive Director

**RE:** Action Plan Update 2013

At the February TAC meeting staff from CCTA and Julie Morgan with DKS/Fehr & Peers made a presentation kicking off the 2013 Action Plan update. The Action Plans (one for each region of the County) are critical parts of the County-wide Transportation Plan update due to be completed in 2014. CCTA staff is asking to RTPCs to approve draft versions of their respective Action Plans this summer. That requires the TAC to aggressively work on this important & complex document in the coming months.

Staff and the consultant had hoped to be able to present several data sets to the TAC this month, but the performance data for the MTSOs and the demographic data may not be available in time for the meeting. However, there is still work to do before reviewing past MTSO performance. Staff and the consultant will walk the TAC through the 2009 Action Plan to review the following items:

1. Area-wide goals, objectives, and actions
2. Routes of Regional Significance (RRS)
3. Monitoring and General Plan Amendment Review Processes
4. Overall structure of the Action Plan

This review process will help to form a context for the work of updating the Plan. That work will require the TAC to consider several items as it moves forward:

- How the prior MTSOs performed (data not yet available)
- New sustainability paradigm with the emphasis on Priority Development Areas and the investment strategies through the One Bay Area Grant structure
- Significant recent projects or programs such as the I-80 Integrated Corridor Mobility program
- The new fiscal realities faced by all agencies and the development community

TAC members are asked to review the 2009 Action Plan (copy included in last month's TAC packet) in preparation for this meeting, and bring questions, concerns, ideas, and a willingness to work in a collaborative setting as we begin the process.



## WCCTAC-TAC MONTHLY UPDATE – March 2013

- I. **STATUS OF OVERALL PROJECT (Refer to Project Delivery Strategy Chart dated March 5, 2013)**
- **SYSTEM INTEGRATION (#1)**
    - ✓ Received two proposals
    - ✓ Interviews held on January 17, 2012
    - ✓ Delcan is the System Integrator for the project.
    - ✓ Contract Number: A11-0038 and Caltrans EA 04-3A774
    - ✓ *Award Mar 2012(A)*
    - ✓ *Notice to Proceed (NTP) Nov 2012*
    - ✓ *Design & Implementation Dec 2015\**
    - ✓ ATMS software upgrades
    - ✓ ARM and ATM Algorithms and software upgrades
    - ✓ TMC upgrades
    - ✓ Communications Network
    - ✓ Systems Integration
    - ✓ Develop Signal System Incident Response Plans
    - ✓ 1 year rollout, implementation & commissioning
    - ✓ Meeting held 1/18/2013 @ Alameda CTC to discuss workplan
  - **SPECIALTY MATERIALS PROCUREMENT (#2)**
    - ✓ Procurement documentation finalized in March 2012
    - ✓ CTC Allocated Funds at the March 2012 meeting
    - ✓ Contract Documents issued for bids
    - ✓ Bid opened and awarded in July. Plan holder protest received.
    - ✓ Manufacturing of specialty signs and installation of signs: from Jan 2013 to mid 2014
    - ✓ *Jul 2012(A)-Feb 2014*
    - ✓ CMIA- Variable Advisory Speed Signs
    - ✓ CMIA- Variable Message Signs
    - ✓ CMIA- Full Color Graphic CMS Information Display Board (via CCO per project #5)
    - ✓ CMIA- Lane Use Signs
    - ✓ Contract Number: A12-0019 and Caltrans EA 04-3A775
    - ✓ Advertising Date: June 1, 2012
    - ✓ Bid Opening Date: July 27, 2012
    - ✓ Award Date October 31, 2012
    - ✓ Contractor: Telegra, Inc.
    - ✓ Bid Amount:\$4,577,300
    - ✓ Pre-Construction Meeting Date: 01-14-13
    - ✓ Construction Duration: April 2015

- **TOS PROJECT (#3)**
  - ✓ Completed Construction in August 2012. DONE
  - ✓ *Contract Award Apr 2011(A)*
  - ✓ *Contract Complete July 2012*
  - ✓ *215 Working Days*
  - ✓ 100% CMIA FUNDED
  - ✓ Vehicle Detection System
  - ✓ Highway Advisory Radio (HAR)
  - ✓ Extinguishable Message Sign for HAR
  - ✓ Wireless Communication
  - ✓ Contract Number: A10-0024 and Caltrans EA 04-3A771
  - ✓ Bid Opening Date: March 24, 2011
  - ✓ Advertising Date: February 2011
  - ✓ Contractor: Rosendin Electric Inc.
  - ✓ Bid Amount: \$1,895,937
  - ✓ Pre-Construction Meeting Date: March 15, 2011
  - ✓ Construction Duration: July 2012 completed
  
- **ADAPTIVE RAMP METERING PROJECT (#4)**
  - ✓ CTC allocation in May 2012, after approval of MOU
  - ✓ *Sep 2012(A) – Jun 2014*
  - ✓ *375 Working Days*
  - ✓ 100% CMIA FUNDED
  - ✓ Ramp Metering System
  - ✓ Vehicle Detection
  - ✓ Ramp Improvements
  - ✓ CHP Enforcement Area
  - ✓ PG&E Service
  - ✓ Communication System
  - ✓ Contract Number:04-3A7764
  - ✓ Bid Opening Date: 2012-08-24
  - ✓ Advertising Date: 2012-06-18
  - ✓ Award Date: 2012-09-10
  - ✓ Contractor: TABER CONSTRUCTION INC
  - ✓ Bid Amount: \$5,916,964.00
  - ✓ Pre-Construction Meeting Date: December 18, 2012
  - ✓ Construction Duration: March 2013-Summer 2014
  
- **ACTIVE TRAFFIC MANAGEMENT SYSTEM (ATM) PROJECT (#5)**
  - ✓ CTC allocation in May 2012, after approval of MOU
  - ✓ Four bids received. Contract awarded to Peterson-Chase in October '12
    - ✓ *Oct 2012(A) – Sep 2014*
    - ✓ *460 Working Days*
    - ✓ CMIA-Overhead Sign Structures
    - ✓ CMIA-Variable Advisory Speed Signs
    - ✓ CMIA-Variable Message Signs
    - ✓ CMIA-Full Color Graphic CMS
    - ✓ CMIA-Closed Circuit TV
    - ✓ CMIA-Communication System
    - ✓ Contract Number:
    - ✓ Bid Opening Date: 2012-09-21
    - ✓ Advertising Date: 2012-06-18
    - ✓ Award Date: 2012-10-12



- ✓ Contractor: PETERSON-CHASE GENERAL ENGINEERING CONSTRUCTION INC
- ✓ Bid Amount: \$13,490,449.45
- ✓ Pre-Construction Meeting Date: January 9, 2013
- ✓ Construction Duration: March 2013 – Winter 2014

- **SAN PABLO CORRIDOR, ARTERIAL AND TRANSIT IMPROVEMENTS PROJECT (#6)**

- ✓ Construction Ongoing
- ✓ Complete Construction in late 2013
- ✓ *Adv Apr 14, 2011 (A)*
- ✓ *Award June 23, 11 (A)*
- ✓ *385 Working Days*
- ✓ Intersection Modifications
- ✓ Traffic Signal Installations
- ✓ Traffic Signal Controllers
- ✓ Transit Signal Priority
- ✓ Trailblazer Signs
- ✓ Non-Intrusive Detection System
- ✓ Local Arterial CMS Signs
- ✓ CCTV
- ✓ \*1 year rollout, implement & commissioning
- ✓ Contract Number: A11-0026 and Caltrans EA 04-3A773
- ✓ Bid Opening Date: May 26, 2011
- ✓ Advertising Date: April 14, 2011
- ✓ Award Date June 23, 2011
- ✓ Contractor: Steiny and Company, Inc.
- ✓ Bid Amount:\$18,718,405
- ✓ Pre-Construction Meeting Date: May 4, 2011
- ✓ Construction Duration: Jan 2013 – Summer 2014

- **RICHMOND PARKWAY TRANSIT CENTER IMPROVEMENTS (#7)**

- ✓ **Lead Agency: AC Transit**
- Environmental Clearance (CEQA cleared, but NEPA pending)
- Due to budgetary constraints, this project is on hold.
- New Traffic Signal
- Bus Bay construction with instrumentation
- Parking Management System & Integration with I-80 ICM
- Contract Number: TBD
- Bid Opening Date: TBD
- Advertising Date: TBD
- Award Date TBD
- Contractor: TBD
- Bid Amount: TBD
- Pre-Construction Meeting Date: TBD
- Construction Duration: TBD

## II. STATUS OF KEY MILESTONES

### III. STATUS OF KEY DELIVERABLES TO BE REVIEWED BY WCCTAC-TAC MEMBERS:

- ✓ **Project Implementation Plan (PIP):** Final Draft PIP submitted to WCCTAC and I-80 TAC on April 26, 2012.
- **Operations and Maintenance Memorandum of Understanding (O&M MOU):** Revised MOU submitted to WCCTAC on January 4, 2012. Final MOU to be submitted to WCCTAC on February 2, 2012. At the request of WCCTAC Board, a public information meeting was held on February 13, 2012 at the Richmond Auditorium. The MOU has been approved by all member agencies. The project team has summarized the follow-up actions and conditions of approval received at meetings into a response matrix. Final MOU to be distributed to WCCTAC & other stakeholders in May 2012 for execution. Signature forms received from all agencies. Final copy of the MOU will be sent to agencies. **Summary of ConOps describing stakeholders and process of incident response for review by City of El Cerrito attorney sent August 2012. Christina and Yvetteh to meet with Attorney to discuss whether additional legal agreements needed.**
- **Operations and Management Plan (O&M Plan):** O&M plan to be revisited with regard to changes incorporated into the MOU. O&M Plan to be updated by System Integrator. Summary of changes on Draft O&M Plan distributed to WCCTAC and other stakeholders in August 2012.
- **Incident Response Plan (IRP):** will define standard operating procedures and roles and responsibilities of each stakeholder (Caltrans, ACCMA, CCTA, CHP, WCCTAC, MTC, AC Transit, WestCAT, BART, and the local Jurisdictions along the Corridor). The IRP will include activation of Lane Use Signals, ramp metering modifications, pre-approved traffic signal timing plans, and other incident management strategies to be coordinated among above stakeholders. The IRP will also define events that could trigger the use the field devices such as Variable Advisory Speed Signs and Lane Use Signs. Conducted kickoff workshop with local agencies at the February 2012 I-80 TAC meeting. IRP TAC meeting held as necessary following WCCTAC-TAC meetings. IRP TAC meeting #2 held May 10, 2012 and discussed post-incident audit performance measures and Incident Management Strategy/ Implementation Steps. IRP TAC meeting #3 held on August 9, 2012. Individual strategies are currently being developed based on actual incidents and impacts. Draft strategies will be available to the stakeholders for review.
- **Public Outreach Plan:** included in Final MOU (4/17/12) approved by member agencies. Public Outreach Plan outlines strategies to disseminate periodic project information and updates to various stakeholders. Initial strategies include revising format of construction progress updates and monthly newsletter on Alameda CTC website (that could be linked from websites of various stakeholders). A proposed sample version of the report was distributed at the WCCTAC-TAC meeting on July 12, 2012. **DRAFT Summary of Objectives for Public Outreach Plan sent to I-80 TAC for review on December 3, 2012.**
- **Configuration Management Plan:** included in Final MOU (4/17/12) approved by member agencies. The Configuration Management Plan details the process to establish and maintain the integrity and control of software and hardware products. Plan will be submitted by System Integrator to WCCTAC & other stakeholders for review. Discuss further with System Integrator Schedule of Plan milestones to be provided to WCCTAC and other stakeholders in Q1 2013 (after System Integrator on board).

**IV. OUTREACH:**

- ✓ Public Information Meeting – February 13, 2012 at Richmond City Council chambers
- ✓ Caltrans Public Information Officer (PIO) presented Draft Outreach Plan February 14, 2013

**V. ACTION ITEMS:**

- *Caltrans PIO update; possible separate firm (Dina)*
- *Provide pedestrian counts from San Pablo Avenue Study (Yvetteh).*
- *MOU discussion with City of El Cerrito (Yvetteh).*
- *Caltrans construction schedules for projects #4 and #5 (Dina).*
- *System Integrator schedule for projects #1 (John)*
- *Cover I-80 ICM route signs on local streets (John)*

Updated by: John Hemiup, Alameda CTC  
Reviewed by: Raj Murthy, Alameda CTC  
March 6, 2013



# EL CERRITO green community

The City of El Cerrito  
Environmental Quality Committee Presents:

# Rising Waters

Global Warming and the Fate of the Pacific Islands  
*with new Super Storm Sandy footage and commentary*

**Saturday, March 23**  
**10:30 a.m. to 2:30 p.m.**

Rialto Cinemas Cerrito  
10070 San Pablo Avenue  
*Doors open at 10:15 a.m.*

Come to a **FREE SHOWING** of this  
documentary about the physical and cultural  
impacts of global climate change.

In this special screening of *Rising Waters* with new footage  
from Super Storm Sandy, producer Andrea Torrice tells the  
personal stories of those communities that have already  
begun to feel the effects of global climate change.

Hear from the producer, local leaders and other guest speakers,  
and contribute your voice to a regional community dialog.  
Following the screening, join the conversation at Nong Thon  
restaurant at 10086 San Pablo Avenue where refreshments  
will be served. *There is a \$10 suggested donation for food.*

**Limited Seating. Advance tickets are required and will be available at the  
El Cerrito Recycling + Environmental Resource Center, 7501 Schmidt Lane.  
510-215-4350 or [green@ci.el-cerrito.ca.us](mailto:green@ci.el-cerrito.ca.us)**

Hosted by:



Supported by:

