



TO: WCCTAC Technical Advisory Committee **DATE:** March 6, 2013
FR: Joanna Pallock, Project Manager
RE: **Minutes of February 14, 2013 WCCTAC-TAC Meeting**

1. **Self-Introductions:** A quorum had been reached at the start of the meeting.
2. **Public Comment:** None
3. **Meeting Minutes from meeting of January 10, 2012**

Action: Approved (Motion made and seconded by Reber/Heitman, unanimous approval)

INFORMATION

4. **Schedule for Measure J Program 15 and 20b**

Action: Delayed discussion for WCCTAC staff member stuck in traffic.

DISCUSSION

5. **Launching the 2014 CTP and Sustainability Discussion Paper.**

Action: Matt Kelly from CCTA staff introduced the team of CTP consultants brought on board to assist WCCTAC and CCTA put together an updated Action Plan in 2013 and an update CTP for 2014. Discussion only.

Discussion: Chris Ford from Dyett & Bhatia consultants gave a Powerpoint presentation on sustainability and asked the group how it wants to incorporate sustainability in the Action Plan update. The sustainability paper is to serve just for discussion purposes. He outlined the various definitions and the impacts of SB 375 on the MTC planning documents.

Winston Rhodes asked what type of sustainability makes sense at the local level; and noted that all the General Plans have been updated to incorporate SB 375. Adele Ho noted that West County is not unified, let alone the county as a whole, on what type of projects are sustainable. She asked if creating a definition would help funding.

Jamar Stamps noted that in order to make funding decisions, the policy of what is considered sustainable needs to be clear and how we want to apply sustainability. Nathan Landau added that a common definition is easy but deciding how to apply it is harder. He also pointed out that since CCTA is a funder they can direct how every other agency handles sustainability.

Chad Smalley stated that verbiage is already in planning documents and funding sources, so MTC performance measures are attractive as a universal document. Adele added that programs and operations are more west county oriented and focus on people's behaviors. Winston added that the infrastructure in West County is older than rest of the county and does not have the property taxes to maintain the infrastructure. Chris noted it is hard to have a countywide approach. Yvetteh Ortiz also stated a countywide vision is important and we need to set common goals that can be used for prioritizing projects. Nathan noted the extensive transit system in West County is also more costly to maintain and expand.

Deidre Heitman stated that the addition of sustainability measures is a profound change from CCTA policy. If sustainability principals are applied to projects, this part of the County policy is well suited to meet the measures. The balance of meaningful and yet not overly burdensome is important. A uniform set of criteria and standards with other funders is important. He asked what the consultant is seeking from the TAC. Chris stated that this forum is meant for a discussion but no firm goal. At next TAC meeting, the team will address this in context of the Action Plan.

Bill Loudon from DKS stated that the RTPC Boards will have the final say and they need a more defined direction. The TAC role is to organize the information and present it in a way that the electeds can easily make policy decisions.

Jerry also asked if the team had inventoried what exists in the city general plans in the county.

Bill Pinkham addressed bicycle issues and the global climate change issues and reminded the group that the visible impacts can be seen so we don't want to get caught up with details, but take effective measures to improve the carbon issues locally.

6. Development of 2014 Action Plan for West County

Action: Discussion only.

Discussion: Julie Morgan from Fehr & Peers presented an overview of the Action Plan process. All documents are available online at the WCCTAC website. The schedule for developing an updated Action Plan is to have a Draft ready for the WCCAC Board in May with a pre-meeting to announce the beginning of this process; most likely at the March Board meeting. She handed out maps of Routes of Regional Significance (RRS) and the PDAs overlapped. All these materials are on the WCCTAC website. Discussions will continue of what RRS might be added or changed. Input in this process is being sought on whether the group feels that the MTSO's capture the needs for the subregion.

Bill Pinkham asked if the map could overlay the regional bike routes, BART and AC Transit routes and areas of heavy congestion and pedestrian corridors.

Winston Rhodes stated that accident information is also useful for grant writing since safety problems affect congestion.

Julie stated that the goal is to have the group look at the issues for next few months to develop additions and changes to the existing Action Plan. The current MTSO data should be ready by next month's meeting to look at how they compare to the projections. Current and projected population

data and travel data that go along with that will also be available. Jerry stated that he came into the process viewing the Action Plan as an update, but the results of the data will be critical in deciding how to proceed and the degree of change occurring in the revision of the Action Plan. He asked everyone to think about if the current structure of the Action Plan works for everyone. The Board needs to review the document in May and finish in June. Joanna Pallock noted that each meeting can have a collection of reference documents to refer to at each meeting. Jamar asked that the local agencies have access to the RRS so they can streamline their process when preparing documents.

Discussion flowed into definitions of “proximity” to a PDA and the lack of conformity to PDAs and how OBAG requires the 70% PDA rule. Nathan asked if it would be useful to look at the RRS for Rumrill Road and how does it qualify as a PDA. Winston also asked to see how central county defines RRS. Julie asked the group to think about the MTSO measurements and definitions for sustainability for the next TAC meeting

7. TAC and Staff Member Comments and Announcements

Due to time limitations, no other items were discussed.

- 8. Other Business:** Jerry Bradshaw reminded the TAC to look at the information for the Complete Streets Workshop for San Pablo Avenue in Richmond and San Pablo on February 19th.

Next meeting: March 14, 2013